



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JULY 9, 2024 AT 6:00 PM**

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Angela Benavides, Human Resources Director; Ruth Mayday, Assistant Town Manager; Julie Goucher, Finance Director; Virginia Smith; Public Works Administration Manager; Chell Smart, Public Information Officer; D.K. Green; Grants Manager; Randy Taylor, Police Chief; Sean Guth, Police Sergeant; Andy Quiles, Police Officer; Derek Johnson, Police Officer; Jakii Montijo, Police Officer; Joe Candelaria, Police Lieutenant

Zoom: Two members of the public were present.

Audience: Approximately five members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Town Manager Susan Guthrie recognized several officers and a Parks and Recreation staff member for their quick response and life saving efforts during a fire in Centerville on July 8, 2024.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VTPO – Verde Valley Transportation Planning Organization – *Terry Norman*

attended.

- NACOG - Northern Arizona Council of Governments – *Minutes included with Council packet.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *Meeting next week.*
- TPAC – Transportation Policy Advisory Council – *Discussed the regional priority projects list.*
- VFLC – Verde Front Leadership Council – *Meeting in August.*
- Sustaining Flows Committee – *Working on modeling scenarios with the Yavapai-Apache nation and the Nature Conservancy.*
- Yavapai Communities for Young Children – *Quarterly meeting last month.*
- Cottonwood Airport Noise Working Group – *Group has not met. Will not meet again until Cottonwood hires a new airport manager.*

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on June 25, 2024.

B. Budget Transfers for Fiscal Year 2023-2024

Consider and act upon budget transfers for fiscal year 2023-2024.

Action: Approve consent agenda items A and B as presented:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. Public Hearing - Resolution #1714 - Updating the Town Fee Schedule for Utilities

Town Council will hold a public hearing to take comments from the public regarding the proposed updates to utility related fees for the Public Works Department.

Public Works Administrative Manager Virginia Smith gave a PowerPoint presentation.

Public Comment:

Amanda Arnold – Clarkdale resident. Inquired if a house sells, does the new tenant have to pay any fees.

Virginia Smith replied that the new owner would only have to pay fees if they choose to opt out of the cellular water meter program.

B. Resolution #1714 - Updating the Town Fee Schedule for Utilities

Discuss, consider and act upon Resolution #1714, amending Resolution #1708 and updating utility related fees for the Public Works Department.

Action: Approve Resolution #1714, amending Resolution #1708 and updating utility related fees for the Public Works Department and authorize the Mayor and Town Clerk to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Ordinance #431 - Adoption of Property Tax Levy for the Fiscal Year Ending June 30, 2025

Discuss, consider and act upon Ordinance #431, adopting a Primary Tax Levy upon each one hundred dollars (\$100) of the assessed valuation of property subject to taxation within the Town of Clarkdale for the fiscal year ending June 30, 2025.

Action: Approve Ordinance #431, adopting a Primary Tax Levy upon each one hundred dollars (\$100) of the assessed valuation of property subject to taxation within the Town of Clarkdale for the fiscal year ending June 30, 2025, and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Professional Services Contract with Kuehl Enterprises, LLC for an Affordable Housing Plan

Discuss, consider and act upon a Professional Services Agreement Contract between the Town of Clarkdale and Kuehl Enterprises, LLC for services necessary to fulfill the requirements of the Local Jurisdiction Affordable Housing Plan Grant.

Action: Approve the contract between the Town of Clarkdale and Kuehl Enterprises, LLC in an amount not to exceed \$125,000, for services necessary to fulfill the requirements of the Local Jurisdiction Affordable Housing Plan Grant and authorize the Town Attorney and Town Manager to execute all documents:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- List of resolutions at the League Conference.

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
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Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:53 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of July 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: July 23, 2024

DocuSigned by:

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Charity Brooks, Town Clerk