



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, AUGUST 14, 2024 AT 6:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/85998911182>

Meeting ID: 859 9891 1182

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, August 14, 2024, at 6:00 PM. Members of the Parks and Recreation Commission will attend either in person, by telephone or via Zoom. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take any action on items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in

making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Verde River at Clarkdale

Update only regarding Verde River at Clarkdale.

B. Centerville Park Playground Equipment

Update only regarding Centerville Park.

C. Town Park Gazebo

Update on the status of the Town Park Gazebo rehabilitation project.

5. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the Special Meeting held on May 23, 2024.

6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Selna Mongini Park

Discussion only regarding Selna Mongini Park.

B. Verde Connection Bike Route

Discussion only regarding the Verde Connection Bike Route.

C. Tract K Park - Naming of Park

Discussion only regarding the naming of Tract K Park.

D. Clarkdale's Old Fashioned Fourth of July Event

Discussion only regarding Clarkdale's Old Fashioned Fourth of July Event.

7. ACTION ITEMS

A. 2024 Halloween Event Planning

Discuss, consider, and act upon the 2024 Halloween event plan.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER
Customer focused

Open, transparent and equitable
Preserving our history, charm, and environment
Planning for a sustainable future
Economic and social resiliency
Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 4.A.

Agenda

Item:

Verde River at Clarkdale

Update only regarding Verde River at Clarkdale.

Staff

Joni Westcott, Parks and Recreation Director

Contact:

Meeting

August 14, 2024

Date:

Strategic

Not applicable.

Goal:

Background

:

Extraction dock at Tuzigoot: The dock used for kayak removal from the river at Tuzigoot River Access Point (RAP) was installed in 2019. Over the years, it has been through several floods and survived but has recently been losing panels and causing a safety hazard. The cost to replace the panels is just over \$100 per panel. Due to safety concerns, a replacement dock was ordered and paid for with Yavapai-Apache Nation donation funds. While we were waiting for the new dock, Public Works was able to repair the current dock making it safe for use. Staff has made the decision to use the new dock in a second location just south of the current dock, allowing more users to take their kayaks off at one time. This will improve the backup that happens when outfitter groups and the public are trying to get off the river at the same time. Outreach to Arizona State Parks for approval is the next step.

Viewing scope: Staff has ordered and installed a viewing scope at the Lower TAPCO RAP to allow visitors to view the ruins and geological areas of interest at the site. This project was paid for with Yavapai-Apache Nation donation funds. Doug Von Gausig is providing photo imagery and assisting with the development of interpretive signage that will identify relevant historical sites and provide information to the users.



Lower TAPCO air station: For some time now, the Town has provided a solar charged air pump for the public to use for inflating their kayaks on location. Each day, the River

Ambassador places the equipment in the back of their truck and removes it the following day. The pump has suffered damage during this process and is in constant need of repair. The goal is to provide something that the pump can be stored in on location to avoid daily transport. A solution is being pursued.

Budget Not applicable.

Impact:

Recommendation: No recommendation. Discussion only.



Staff Report

Item Number: 4.B.

Agenda Item: **Centerville Park Playground Equipment**
Update only regarding Centerville Park.

Staff Contact: Joni Westcott, Parks and Recreation Director

Meeting Date: August 14, 2024

Strategic Goal: • Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background: Centerville Park playground is currently closed to the public until repairs can be made. The rubberized coating has come off of the metal decking. Public Works is planning to attempt to cover the exposed metal with rubberized paint in the next 30 days. Staff is investigating appropriate next steps. Most of the playground equipment is almost twenty years old and nearing its natural end of life.

Budget Impact: Not applicable.

Recommendation: No recommendation. Discussion only.



Staff Report

Item Number: 4.C.

<u>Agenda Item:</u>	Town Park Gazebo Update on the status of the Town Park Gazebo rehabilitation project.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	August 14, 2024
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Staff will provide an update to the Commission on the status of the Town Park Gazebo rehabilitation project following the Council's decision at the Aug.13 meeting.
<u>Budget Impact:</u>	Not applicable.
<u>Recommendation:</u>	Discussion only. No recommendation.



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes Discuss, consider and act upon the draft minutes from the Special Meeting held on May 23, 2024.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	August 14, 2024
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of draft minutes for the Special Meeting held on May 23, 2024.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends that the Parks and Recreation Commission approve the minutes of the Special Meeting held on May 23, 2024.



**MINUTES OF A SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
THURSDAY, MAY 23, 2024 AT 5:00 PM**

Members Present: *Chairperson Cheryl Kessel; Vice Chair Ben Kramer; Commissioners - Becky Keck, John Jones.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Recreation Specialist and Public Information Officer; Baileigh Cosmen Parks and Recreation Coordinator.*

Audience: *No members of the public were present in the audience or on zoom.*

- 1. CALL TO ORDER** – *Chairperson Kessel called the meeting to order at 5 p.m.*
- 2. ROLL CALL** - *Chairperson Kessel present. Vice Chair Kramer present. Commissioners Jones and Keck present. Commissioner Aasmundstad absent.*
- 3. PUBLIC COMMENT** - *No public comment.*
- 4. UPDATES**
 - A. Track K Park**
Materials available in packet.
 - B. Caballero Park Wi-Fi**
Materials available in packet.
 - C. Town Park Restrooms**
Materials available in packet.
 - D. Tuzigoot RAP - Parking Resurfacing Project**
Materials available in packet.
 - E. Lower TAPCO RAP- Viewing Scope**
Materials available in packet.
 - F. Concerts in the Park**
Materials available in packet.

5. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the Special Meeting held on May 8, 2024.

Action: Approval of minutes from the special meeting held on May 8, 2024.

Motion: Vice Chair Kramer

Second: Commissioner Keck

Vote: Approved 4-0

Voting Member	Aye/Nay
Chairperson Cheryl Kessel	Aye
Vice Chairperson Ben Kramer	Aye
Commissioner Becky Keck	Aye
Commissioner Robyn Aasmundstad	Absent
Commissioner John Jones	Aye

6. NEW BUSINESS

A. Clarkdale's Old Fashioned Fourth of July Event

Discussion was had regarding Clarkdale's Old-Fashioned Fourth of July event plan.

Action: Approve Clarkdale's Old-Fashioned 4th of July event plan with all listed components and awards.

Motion: Vice Chair Kramer

Second: Commissioner Keck

Vote: Approved 4-0

Voting Member	Aye/Nay
Chairperson Cheryl Kessel	Aye
Vice Chairperson Ben Kramer	Aye
Commissioner Becky Keck	Aye
Commissioner Robyn Aasmundstad	Absent
Commissioner John Jones	Aye

7. FUTURE AGENDA ITEMS

Parks and Recreation Commission did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Chairperson Kessel adjourned the meeting without objection at 5:30 p.m.

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Staff Report

Item Number: 6.A.

Agenda Item:**Selna Mongini Park**

Discussion only regarding Selna Mongini Park.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

August 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.
- Goal Area 5 – Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.

Background:

Selna Mongini Park Mission: To revitalize Selna Mongini Park so that it is once again a hub of community activity.

The final plans for the park were submitted to Gordian, a State qualified procurement agency. The project qualifies to be procured under the Yavapai College contract through Gordian, which allows the Town to forgo the formal bidding process. Gordian representatives have recommended Fann Contracting for the project. Fann has been performing the subcontractor bid process and has committed to having the final costs for the project in the next few weeks. Fann has given the Town a preliminary project start time of November.

Staff has been working with Freeport-McMoRan to align the construction schedule with the remaining work Freeport committed to the completion of the remediation project. This originally included the great lawn and related irrigation, general grading and drainage, construction of the five-foot wide decomposed granite trail and material to cover it, and hydroseeding park slopes. Freeport plans to remove its remediation team from Clarkdale soon. Therefore, some modifications to the work schedule will be necessary. Freeport will do the grading and drainage beginning in September and will return in March or April to complete the remainder of their commitment. They will need to work in conjunction with Fann to complete the project.

Staff has formed a Public Art Working Group to assist with the process of selecting specific art forms throughout the park and finding local artists to perform the work. This new group will consider STEAM (science, technology, engineering, art and math) features with specific consideration of the Verde River and related elements as well as water conservation. Planned art features include:

1. Sculptures

Number	Budget	Location
4	\$21,300 for sculptures \$6,390 for footers	To be determined

2. Art wall

Number	Budget	Location
1	\$10,224 for structure \$5,325 for paint	See orange star in image

3. Rainwater tank (capture rainwater from pavilion roof)

Number	Budget	Location
1	\$38,000	To SW of pavilion

4. Home plate plaque (there will be a separate sign with ballfield history)

Number	Budget	Location
1	\$7,819	At historic home plate

5. Dugout (at a minimum, clean, paint and re-roof)

Number	Budget	Location
1	\$7,500	N side of Park

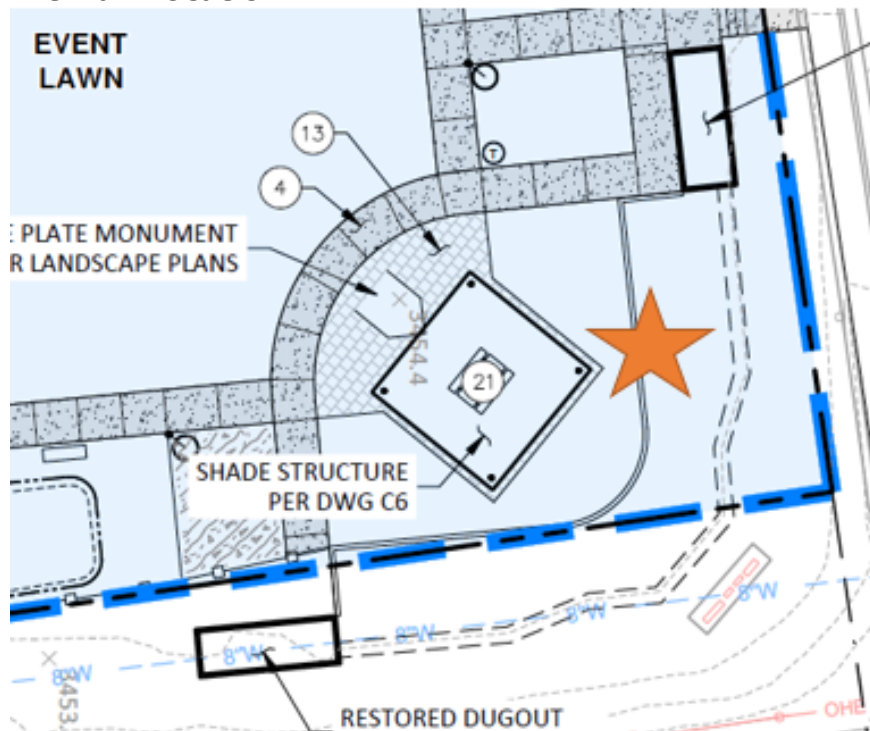
6. Lattice (with climbing vine)

Number	Budget	Location
1		To SW of pavilion

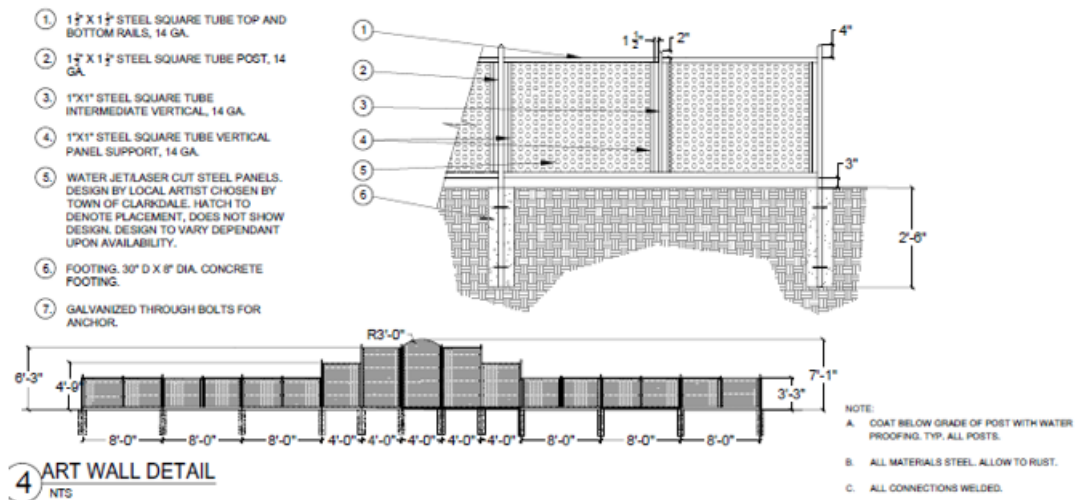
7. Monument signs

Number	Budget	Location
2	For all park signage, \$30K	N and E side of Park

Art wall Location



Architect's rendition of art wall base element, using laser cut steel panels (could be reinforced masonry or other):



Staff is working with Arizona State University students through the Project Cities program on the park signage related to these STEAM elements. This portion of the project should be presented in early December. The final playground and park equipment have been selected. Staff will present images during the discussion.

Budget Impact: Selma Mongini Capital Improvement Project \$2,578,858.

Recommendation: No recommendation. Discussion only.



Staff Report

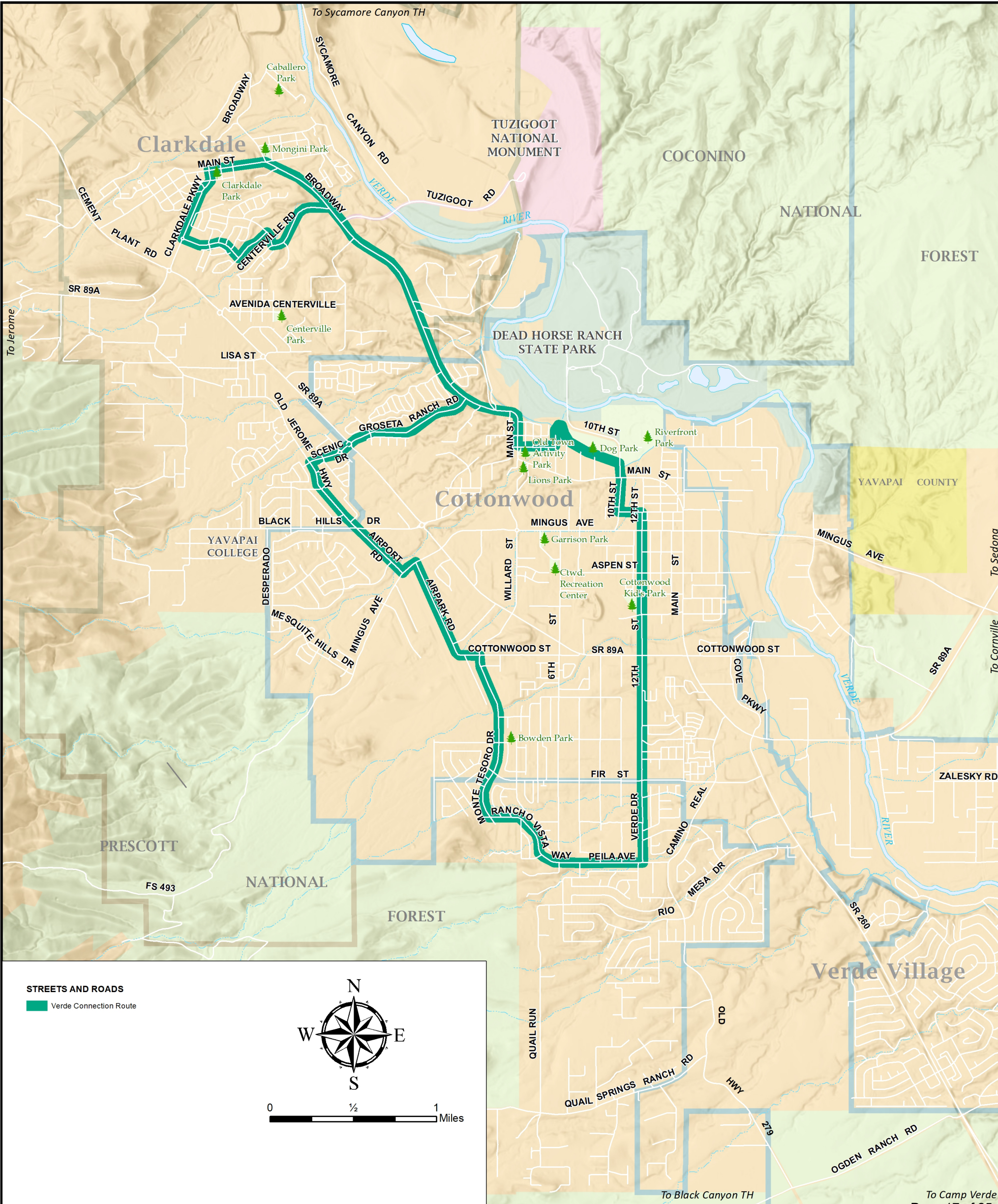
Item Number: 6.B.

<u>Agenda Item:</u>	Verde Connection Bike Route Discussion only regarding the Verde Connection Bike Route.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	August 14, 2024
<u>Strategic Goal:</u>	• Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
<u>Background:</u>	Yavapai County Community Health Services (YCHHS), working with the Bicycle Advisory Committee, submitted an AARP Community Challenge Flagship Grant application for signage to identify the Verde Connection Bike Route. The project aims to develop a bike trail network to seamlessly connect existing streets and trails, promoting secure and convenient cycling for commuters and recreational riders. The project will utilize the input from two bike audits along the proposed Verde Connection Bike Route, which covers 18 miles of existing roadways through Clarkdale and Cottonwood. YCHHS will work with both municipalities to develop maps, signage, and placement of bike repair stations. Staff will review the proposed route with the Commission.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	No recommendation. Discussion only.



VERDE CONNECTION

BIKE ROUTE



STREETS AND ROADS

Verde Connection Route



0 1/2 1 Miles

Yavapai County Community Health services have been awarded the AARP Community Challenge Grant. Our project is called the Verde Connection Route. A scenic safe bicycle route that connects Clarkdale, Cottonwood, and areas of Yavapai County (Cottonwood) to each other and to schools, parks, trails (including the future circle trail), State Parks, and National Park.

The project includes the following:

- Bike Route Signage (Green and white uniform size & green and white arrow signs) attached to existing street signs.
- VC logo route sign (see attachment)
- ADA-compliant Bike Repair Station with a heavy-duty pump. (Clarkdale's will be located at the new Selna/Mongini Park and Cottonwood's will be placed either near River Front Park or closer to the Old Town Section that intersects with the future circle trail. discussions with Gary Davis will continue for best placement)
- Two large-scale beautiful signs (one at the Selna/Mongini Park and one at the Riverfront Park area) will be the main signs that share the story of the bike system, mapping, and pertinent information. They both will need the Yavapai County Community Health Logo and the AARP community challenge logo) these signs will be discussed with the city and town to match both locations appropriately.

Our grant pays for signage, 3 ADA bike repair stations (Clarkdale, Cottonwood, and the county section of Cottonwood), and any light labor to install.

This grant has our community's safety and wellbeing in mind, with a heavy focus on those over fifty and our Disabled community. Our route is based on current cycling preferred areas and to connect with future projects and other notable areas.

Please see the attached images and pertinent forms that show the project description and routes. Note that our route can be altered to better serve our cyclists and utilize the best options for enjoyment and safety.

The main contact for the Verde Connection project grant is:

Jen Mabery
Yavapai County Community Health Coordinator
928-301-6143
Jen.mabery@yavapaiaz.gov





Staff Report

Item Number: 6.C.

Agenda Item:**Tract K Park - Naming of Park**

Discussion only regarding the naming of Tract K Park.

Staff Contact:

Chell Smart, Assistant Manager of Parks and Communications/ Town PIO

Meeting Date:

August 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities

Background:

Tract K Park is a passive park located at 700 Skyline Blvd. in the Crossroads at Mingus subdivision. It shares a property line with 12 homes. Completion of construction is anticipated by Sept. 1, 2024. The Parks and Recreation Commission is being asked to advise on the upcoming public engagement and naming process for this park. Our goal is to ensure that the park reflects the unique character and identity of the area while creating a sense of pride and ownership among Clarkdale residents.

The National Parks and Recreation Association (NRPA) provides guidelines and best practices for naming parks that reflect the identity, culture, and values of the community.

Public Engagement: Engaging the local community in the naming process is crucial. This can be done through public meetings, surveys, or online forums, where residents can suggest and vote on park names. This ensures that the chosen name resonates with the community and reflects its values.

1. Define the public process period: Sixty days.
2. Define the public group(s) to engage. Groups include nearby neighborhood or town-wide residents.
3. Define the public process delivery method(s):
 - Public meetings (Zoom/in person at park/at Clubhouse).
 - Online survey.
 - Door-to-door survey of residents.

Naming considerations:

Local landmarks or institutions: Naming parks after nearby landmarks, institutions, or neighborhoods can help to anchor the park within its broader context. This approach can also foster a sense of pride and ownership among residents who identify with these local landmarks.

Examples:

- Crossroads at Mingus Park.
- Skyline Park (road it is located on).

Geographic features: Naming parks after geographic features such as rivers, mountains, or landmarks is another common approach. This can help to establish a sense of place and highlight the natural features of the park's surroundings.

Examples:

- Mingus Mountain Park.

Cultural identity: Parks can be named to celebrate the cultural diversity of the community. Names may be chosen to honor the heritage of specific ethnic or cultural groups within the community, or to recognize important cultural symbols or traditions.

Environmental themes: Naming parks after native flora, fauna, or ecological concepts can promote environmental awareness and conservation values. This approach can also help educate visitors about the natural world and the importance of protecting local ecosystems.

Examples:

- Blue Heron Park.
- Roadrunner Park.
- Conservation Park.

Community values: Parks can be named to reflect the values and aspirations of the community. Names that evoke concepts such as peace, harmony, sustainability, or community unity can help create a sense of belonging and shared purpose among park users.

Examples:

Town of Clarkdale Values:

- Customer focused.
- Open, transparent, and equitable
- Preserving our history, charm, and environment.
- Planning for a sustainable future.
- Economic and social resiliency.
- Resourceful and innovative.

Future vision: Communities may choose to name parks in anticipation of

future development or aspirations for the area. For example, a park located in a developing neighborhood might be named after the vision or goals for that community's future.

Examples:

- Town of Clarkdale Vision: The Town of Clarkdale capitalizes on our unique history, proximity to the Verde River, and small-town charm. We cultivate a safe environment where residents and businesses can thrive. We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

Historical significance: Parks often bear names that honor significant figures or events in local history. Communities may choose to name parks after prominent individuals who made significant contributions to the area, such as local leaders, activists, or historical figures.

Example:

- Clark Park

Budget Impact: No budget impact.

Recommendation: Discussion item only.



Staff Report

Item Number: 6.D.

<u>Agenda Item:</u>	Clarkdale's Old Fashioned Fourth of July Event Discussion only regarding Clarkdale's Old Fashioned Fourth of July Event.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	August 14, 2024
<u>Strategic Goal:</u>	• Goal Area 1 – Preserve and celebrate Clarkdale’s unique, complex history. • Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
<u>Background:</u>	Clarkdale’s Old Fashioned Fourth of July was a huge success, including the traditional pancake breakfast portion of the event. The Police Department estimated 500 people at the pancake breakfast, and they grossed over \$3,500. More than 1,500 neighbors and friends attended the event this year. Parade entries were lower this year, most likely due to the heat, but there were still 91 participants (approximately 70 fewer than last year). Parks and Recreation Commissioners are welcome to give feedback regarding the event, as well as suggestions to consider for next year. Thirty-six amazing volunteers assisted with set up and breakdown, parade registration, judging, and water station assistance. The Cottonwood Community Band provided music, Katy Russell sang the National Anthem, Richard Dehnert was the Master of Ceremonies, Mayor Prud’homme-Bauer helped with many jobs, Clarkdale Jerome School ran the kid’s games, the VFW Post 7400 acted as the Color Guard, Verde Valley Fire District drove the antique firetruck, and the Clarkdale Police Department managed traffic control. Salt River Materials Group sponsored the event.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Discussion item only.



Staff Report

Item Number: 7.A.

Agenda Item: **2024 Halloween Event Planning**
Discuss, consider, and act upon the 2024 Halloween event plan.

Staff Contact: Joni Westcott, Parks and Recreation Director

Meeting Date: August 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background: The annual Safe Trick-or-Treating event for Clarkdale started some 27 years ago. In 2006, a costume contest in Town Park was added to the event.

Safe Trick-or-Treating Halloween involves street closures to vehicular traffic to provide a safe area for kids and families to walk and trick-or-treat through upper Clarkdale streets. The closures include Main Street from 11th Street to 16th Street, First North Street and First South Street. The streets are closed from 4:30 p.m. to 7 p.m. so attendees can roam safely. Resident packets are hand delivered a month prior to notify that the event is taking place and include information on road closures, as well as a sign for residents to put up if they wish not to participate and a form to request supplemental candy. In addition, the Clarkdale Police Department, Verde Valley Fire District, and local volunteers are enlisted to assist with road closures and traffic control. The average annual attendance of trick-or-treaters alone is about 1,400 with an estimated 2,700 total attendees in 2023. Candy is typically purchased for between \$1,500 - \$3,500 from Fry's, Dollar General and Walmart. \$1,000 comes from the Town's General Fund, while the remaining amount comes from donated funds.

The Town also conducts a costume contest that takes place in Town Park with judging and awards (cash prizes totaling \$300) for winners in various categories. The costume contest traditionally begins at 5:30 p.m.

As of 2020, sponsor Jennifer Griffin has donated \$1,500 to decorate Town Park Gazebo. Due to the Gazebo being under construction this year, Staff is advising that this donation helps fund additional candy instead of purchasing new decorations.

Recent elements of the event include the Safe Trick-or-Treating, costume contest, house decorating contests, a Halloween movie in Town Park the week before Halloween, and decorating the gazebo.

The following event plan is recommended for inclusion in the 2024 Safe Trick or Treat Halloween event:

- Safe Trick-or-Treating (no changes to event route).
- Candy purchase (\$1,000 Town dollars, \$1,500 Jennifer Griffin donation along with other donated funds).
- Candy bagging (Cheryl and Volunteers).
- Candy delivery (Cheryl, staff, and volunteers).
- Costume contest (no changes).
- Town sound system for announcements.
- Staff will determine a backup location in Town Park for the costume contest and announcements if the concrete pad is unavailable due to construction.

Due to staffing limitations, weather, and logistical concerns, the following elements are *not* planned this year:

- Purchasing decorations (gazebo is closed due to construction).
- Decorating Town Park Gazebo (gazebo is closed).
- Audio tech volunteer (sound via Town speaker system).

Volunteer participation totaled 28 volunteer positions in 2023:

- (2) Candy bagging.
- (4) Candy delivery.
- (12) Roadblocks.
- (5) Costume contest.
- (2) Town Park candy station.
- (3) Trash collection.

Volunteer participation is recommended for 27 volunteer positions for 2024:

- (2) Candy bagging.
- (4) Candy delivery.
- (12) Roadblocks.
- (3) Costume contest.
- (1) Town Park candy station.
- (2) Collect cones off the street on the night of Halloween.
- (3) Trash collection.

Trick or Treat route:



Budget Impact:

General Fund Halloween Expense \$1,000 (01-5-2602-7800).
Halloween Donation Fund Revenue \$4,500 (80-4-2600-4003).
Halloween Donation Fund Expense \$4,500 (80-5-2600-8003).

Recommendation:

Staff recommends approval of the 2024 Halloween Event Plan.