



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, AUGUST 13, 2024 AT 6:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/88206419646>

Meeting ID: 882 0641 9646

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the meeting start time.

**AMENDED
(Item 7i added)**

Town of Clarkdale Vision

The Town of Clarkdale capitalizes on our unique history, proximity to the Verde River, and small-town charm. We cultivate an environment where residents and businesses can thrive.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, August 13, 2024, at 6:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION,
UNLESS OTHERWISE NOTED.**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Town Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Sustaining Flows Committee
- Yavapai Communities for Young Children
- Cottonwood Airport Noise Working Group

5. MEMORANDUM TO COUNCIL

A. Special Event Liquor License Recommendation

The Clarkdale Police Department has approved a Special Event Liquor License application for the Clarkdale Foundation, which will host Clarktober Fest on Saturday, Oct. 5, 2024.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on July 23, 2024.

B. Support for the Upper Verde River Watershed-Yavapai Ranch (Phase IV)

Land and Water Conservation Fund Request by Prescott National Forest

Consider and act upon a request for a letter of support for the Upper Verde River Watershed – Yavapai Ranch Phase IV submitted by the Prescott National Forest (PNF) to acquire land within the historic Yavapai Ranch in Yavapai County, Arizona.

7. NEW BUSINESS

A. EPA Lead and Copper Rule Revision Lead Service Line Inventory

Discussion only regarding progress with Clarkdale's Lead Service Line Inventory and available courses of action for compliance.

B. Resolution #1715 - Adopting the Official Canvass of the July 30, 2024 Primary Election

Discuss, consider and act upon Resolution #1715, adopting the official Yavapai County canvass for the July 30, 2024 Primary Election.

C. Fiscal Year 2024-2025 Pavement Management

Discuss, consider and act upon a proposal from Cactus Asphalt for the fiscal year 2024-2025 Pavement Management Program.

D. Water Meter Replacement for the Town of Clarkdale

Discuss, consider and act upon a contract with Badger Meter to provide water meter replacements for the Town of Clarkdale.

E. Restoration of the Clarkdale Gazebo

Discuss, consider and act upon a bid from Diamond Ridge Development, a subcontractor for Woodruff Construction, for the restoration of the Clarkdale gazebo.

F. Purchase of New Equipment for the Public Works Department

Discuss, consider and act upon the purchase of a Ford F750 2000-gallon tank truck, a Chevrolet Silverado 1500, and an Isuzu 1F1 NPR flat bed truck for a total amount of \$284,694.17.

G. Ordinance #427 - Zoning Code Chapter 4 Amendments - Flagpole Regulations

Discuss, consider, and act upon Ordinance #427, adding definitions of words and terms related to Chapter 2, Definitions, and adding Article 4-250 Flagpole Regulations, to Chapter 4, General Provisions, of the Town of Clarkdale Zoning Code.

H. Ordinance #430 - Zoning Code Chapter 3 Amendments - 89A Corridor Commercial Overlay District

Discuss, consider and act upon Ordinance #420, 89A Corridor Commercial Overlay District, amending Chapter 3, Zoning Districts, articles 3-100, Commercial (C), 3-110, Neighborhood Commercial, and 3-120 Highway Commercial, decreasing setbacks to twenty (20) feet and amending access standards, and Article 3-130, 89A Corridor Commercial Overlay District, by deleting the Section in its entirety.

I. 2024 League Resolutions Committee Report

Mayor Prud'homme-Bauer will update the Council on the 2024 League Resolutions Committee Report. This item is for discussion only.

8. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



From the office of Mayor Prud'homme-Bauer

July 2024 Report

Regularly Held Monthly Meetings:

- Regular weekly one-on-one meetings with the Town Manager on Wednesdays.
- Agenda review meetings on Monday afternoon before a Town Council meeting.
- Host twice monthly Verde Valley Mayors/Managers Zoom meetings.

Other Meetings, Events, Emails and Phone Calls:

- Grand Opening of Taawaki Inn.
- Lunch with Anne Conlin and Town Manager Guthrie.
- Meeting on the Clarkdale Relocation Guide.
- Volunteered and participated in the July 4th event in the Town Park.
- Annual meeting of the Municipal Property Corporation.
- Lunch with Yavapai College leadership, Vice Mayor Hunseder, and Town Manager Guthrie.
- Breakfast with VVREO board chair at Taawaki Inn.
- Meeting with Jenna Rowell (LFA), Cottonwood Mayor Elinski, and Town Manager Guthrie on the Rural Policy Forum.
- Attended the Cottonwood Council and Mayoral Forum.
- Coffee with Clarkdale resident, Carol Johnson.
- Attended the Tourism Marketing Working Group meeting.
- Virtual attendance with Retail Strategies consultants.

Upcoming events: Concerts in the Park, Local First Rural Policy Forum, League of Cities and Towns Conference.



From the office of Vice Mayor Hunseder

July Report

07/01/24 – Taawaki Inn Grand Opening.

07/01/24 – Clarkdale Councilor/Mayoral Candidate Forums.

07/04/24 – Attended Clarkdale Old Fashioned Fourth of July.

07/08/24 – One-on-one meeting with Town Manager Guthrie.

07/08/24 – Attended Cottonwood Councilor/Mayoral Candidate Forums.

07/09/24 – Quarterly meeting with Yavapai College Executive Team.

07/09/24 – Town of Clarkdale Council Meeting and Executive Session.

07/10/24 – Coffee with a Candidate.

07/15/24 – Met with Town Manager Guthrie and Raphael Chavez-Fernandez (Chief of Staff Rep. Ruben Gallego.)

07/17/24 – Attended staff event - cool treats get-together.

07/20/24 – Attended concert in the park – Honey Badgers.

07/22/24 – One-on-one meeting with Town Manager Guthrie.

07/23/24 – Town of Clarkdale Council Meeting.

07/24/24 – Attended Retail Strategies update meeting with Mayor/Town Manager.

07/25/24 – Attended NACOG Executive Committee Meeting.

07/25/24 – Met with Clarkdale business owner regarding policy concerns.



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NACOG's Core Values

Visionary Leadership &
Stewardship



Exemplary Service



Collaboration



Integrity



Respect

From the Regional Council

At its June 27 meeting, the NACOG Regional Council elected its officers and Executive Committee members for FY25. The following slate of officers was unanimously elected:

*Chair: Supervisor Alton Shepherd, Apache County

*Vice Chair: Mayor Bill Diak, City of Page

*Secretary-Treasurer:

Vice Mayor Debbie Hunseder, Town of Clarkdale

*Immediate Past Chair:

Mayor John Leech, Jr., City of Show Low.

Supervisor Daryl Seymour (Navajo County), Mr. Brady Harris (Coconino County Private Sector), and Supervisor James Gregory (Yavapai County), were elected to serve as mem-



Supervisor Alton Shepherd

bers-at-large through June 2025. The Executive Committee plays a key role in the governance of NACOG and convenes monthly meetings throughout the year to collaborate with agency management on a variety of policy matters. Staff is greatly appreciative of the additional time and energy that the Executive Committee members dedicate to NACOG.

Economic/Workforce Development Updates

As the vibrant colors of spring begin to bloom, so does the enthusiasm at NACOG-EWD. With a commitment to fostering economic growth and prosperity across our communities, we're excited to share our latest endeavors and initiatives aimed at empowering individuals and businesses through Economic Development and Workforce success. Development of our CEDS is off and running. The CEDS is a primary planning document for our Economic Development Council. Drafts will be available in December 2024.

Empowering Our Workforce:

At the heart of our mission lies the empowerment of our workforce. We continue to equip individuals with the skills and confidence needed to thrive in today's dynamic job market through tailored training programs, career counseling services, and job placement assistance. From workshops on

resume building to specialized training in high-demand industries, we're dedicated to providing comprehensive support at every step.

Supporting Small Businesses:

Small businesses are the lifeblood of our economy, and we're committed to providing them with the support they need to succeed. From business development resources to mentorship programs and networking opportunities, we're dedicated to helping small businesses thrive and grow. After all, when small businesses succeed, our entire community prospers.

Community Spotlights: Success Stories

In celebrating achievements, we will continue highlighting success stories from individuals who have benefited from our programs. These stories serve as a testament to the transformative power of econom-

ic and workforce development. If you or someone you know has a success story to share, please reach out to us - we'd love to feature you in our upcoming newsletters and on our social media.

Stay Connected:

To stay up-to-date with all the exciting happenings at NACOG-EWD, follow us on Facebook and Instagram at ARIZONA@WORK-Yavapai County. Your support and engagement make a meaningful difference, and we look forward to continuing our journey together as we spring into action for a thriving and prosperous community.

Looking Ahead:

As we embrace the spirit of renewal that spring brings, we're filled with optimism and excitement for the possibilities. With your continued support and collaboration, we're confident that we can build a brighter, more prosperous future for our region.

NACOG**Northern Arizona
Council of Governments**

Apache • Coconino • Navajo • Yavapai



HOME WEATHERIZATION ASSISTANCE PROGRAM

*IMPROVE ENERGY
EFFICIENCY**SAVE MONEY ON
UTILITY BILLS**LOW TO MODERATE
INCOME
HOUSEHOLDS**NO COST TO ELIGIBLE
HOMEOWNERS &
RENTERS*

NACOG is working to provide cost-effective, energy-saving weatherization services to low- to moderate-income families throughout **Apache, Coconino, Navajo, & Yavapai Counties** in order to reduce their utility bills and carbon footprint.

**PLEASE CONTACT OUR OFFICE FOR AN APPLICATION:
WEATHERIZATION ASSISTANCE**

(928) 774-3759 or nacogwx@nacog.org

POSSIBLE REPAIRS MAY INCLUDE:

- ✓ Air sealing
- ✓ Attic/floor insulation (install/increase)
- ✓ Evaporative cooler repair/replacement
- ✓ Forced air duct systems repair/replacement
- ✓ Gas range repair/replacement
- ✓ HVAC repair/replacement
- ✓ Refrigerator repair/replacement

For more information, visit our website at: www.nacog.org
Printable version of application is available on our website.

Community Services Administration Updates

The NACOG CSA Staff has been busy this fiscal year. I would like to give a shout out to our Case Coordinators and Sub-Contractors for all the hard work they do to serve the clients within their communities. Our satellite offices are staffed by one person for a large geographic area and their phones and emails fill up daily. These ladies serve multiple households at one time with different fund sources and eligibility criteria and learn different computer programs to be able to help people apply for assistance. Our services are in high demand, and I appreciate all their patience, hard work, and dedication. THANK YOU TO ALL CSA STAFF!

NACOG CSA continues to offer assistance with utilities, rent/mortgage, appliance repair and replacement, financial literacy training, nutrition and transportation. Here are some updates regarding our services and programs.

CSA SERVICES AND PROGRAMS UPDATE

FERC Funding

NACOG CSA received FERC funds to assist the Prescott Valley Boys and Girls club. The project included the completion of the gym walls and the purchase of sound system to help expand and enrich their recreational programs. The Boys and Girls club sees over 100 kids each day with almost 200 families in need of their services. The completion of the project was under the allocated budget and NACOG CSA is proud to assist with this project.

With the remainder of the FERC funds, CSA was approved to initiate a rental

program for households without children or an elderly individual, ages 18-59. The program also included financial literacy training, either one-on-one or through a virtual program. CSA was able to assist about 10 households with this program. These funds expired as of 06/30/2024.

Social Determinants of Health ended May 2024

*NACOG was successful in creating partnerships with Yavapai County Community Health Services and North Country Healthcare to address the Social Determinants of Health to utilize funding for needed services that cannot be met by existing Public Health Departments and/or local Health Clinics such as prescription and dental assistance.

*Yavapai County Community Health Services leveraged this funding to provide a dentist that was able to provide multiple dental services to individuals ranging from children to the elderly. Over the term of the contract Yavapai County Community Health Services completed approximately 3505 procedures for dental services in their Cottonwood and Prescott Valley clinics.

*North Country Health Care leveraged this funding to help patients with dental and prescription assistance. North Country Health Clinic served Apache, Coconino, Navajo, and Yavapai counties and provided prescription assistance 2407 times and dental assistance 182 times. Some patients received assistance multiple times.

*Both agencies referred patients to Community Services as needed for utility, rent/mortgage assistance and other CSA services.

City of Winslow Water program ended February 2024

Since the implementation of the program in June of 2022, 53 households were assisted with their water bill. Although this program has ended CSA has other funding to assist with water bills.

Wildfire Diaper Grant

This program has ended. However, diapers are still available to distribute to eligible households. CSA is working with HS to get these diapers distributed to HS families.

NEW: Senior Housing Assistance

This program started January 2024. The purpose of this program is to provide homeless prevention, and crisis financial assistance. A menu of services that help Seniors 60 plus maintain their housing or be rehoused. APS (Adult Protective Services) will be prioritized for this crisis service as well as those in greatest economic and social need.

NEW: Arizona Diaper Grant

A new diaper program through DES DCAS to assist children and elderly clients with diapers and incontinence products will begin in July 2024. CSA is working with HS and Aging to offer this service to the participants of these departments. CSA offices will also be able to assist households with this program.

NEW: Winslow Transit Bus Passes

The CSA Winslow office will have Winslow Transit bus passes for eligible clients.

NEW: Yavapai Bus Passes

The CSA Prescott Valley office will be able to offer bus passes to eligible clients through the Yavapai Transit program, details TBD.

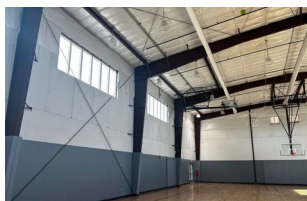
All programs are dependent on the availability of funds.

"I would like to give a shout-out to our Case Coordinators and Subcontractors for all the hard work they do!"

"NACOG was successful in creating partnerships with Yavapai County Community Health Services and NorthCountry Healthcare to address the Social Determinants of health..."



Boys and Girls Club Gym Walls Before



Boys and Girls Club Gym Walls After



New Sound System!

NACOG
Northern Arizona
Council of Governments
Apache • Coconino • Navajo • Yavapai

OWNER OCCUPIED



ROOFS & GUTTERS

**HEATING & AIR
CONDITIONING**

**MOBILE HOME
REPAIR**

ELECTRICAL SYSTEMS



PLUMBING

ENERGY EFFICIENCY

**FOUNDATION/
STEM WALL REPAIRS**

**RESIDENTIAL
ACCESSIBILITY**

IF YOUR HOME NEEDS ESSENTIAL REPAIRS, BUT YOU CAN'T AFFORD TO MAKE THEM, NACOG MAY BE ABLE TO HELP.

Northern Arizona Council of Governments is currently accepting applications for its Owner Occupied Housing Rehab Program to address health & safety related issues in the home. All homes must be brought to code with available funds -- rehabilitation implies remedy of all code compliance issues.

ELIGIBLE APPLICANTS MUST BE:

- ✓ Homeowners in Apache, Coconino, Navajo, & Yavapai County, **all of whom** occupy the residence and have owned the property for at least 12 months.
- ✓ Current on their homeowner's insurance, mortgages, and property taxes.
- ✓ Below 80% of the area median income according to household size.
- ✓ Able to bring the home up to code compliance standards with the funding available.
- ✓ Homeowners willing to accept a lien for a no-interest 10- or 15-year forgivable loan.

Homes with reverse mortgages & those located in a 100- year FEMA floodplain do not qualify.

- * Preference will be given to households applying for funding that meet one of the following criteria: 1) seniors (62 years of age or older); 2) disabled (a legally recognized physical/mental/emotional condition that limits the performance of daily living skills); or 3) minor child(ren) age 17 & under reside in the home and are related to head of household.



**FOR AN APPLICATION AND INFORMATION ABOUT THE PROGRAM,
CONTACT NACOG at (928) 444-8894; homerepairs@nacog.org.**

Head Start/Early Head Start Updates

During the 2023-2024 program year, the Administration for Children and Families (ACF) conducted a weeklong Focus Area Two federal monitoring review of the NACOG EHS-HS program. The week-long monitoring review resulted in an opportunity to strengthen health tracking systems that lead to the completion of physicals and dental exams for enrolled children served by NACOG EHS-HS. The majority of the Focus Area Two monitoring report highlighted the exemplary NACOG EHS-HS program compliance and documented many strong practices. Some of the documented strong practices included observations of staff growth through career pathways, innovative staff recruitment events for talent acquisition and long-term human resource planning strategies implemented by NACOG EHS-HS. Other strong practices that were noted as national models of implementation of the EHS-HS program included



the NACOG EHS-HS behavioral guidance and positive discipline practices. The federal report noted that NACOG EHS-HS consistently implements a supplemental evidence-based social-emotional curriculum which is extremely beneficial to the developmental and educational needs of children birth to five served by NACOG EHS-HS.

NACOG Early Head Start (EHS) and Head Start (HS) have begun year five of a Five-Year Grant cycle 2024-2025. During the fifth year of the NACOG EHS-HS Grant cycle, the program will implement a yearlong Community Assessment and Strategic Planning process. This

year's Community Assessment process will be implemented in an integrated, cross-departmental approach with the NACOG Community Services Administration (CSA) and the NACOG Area Agency on Aging (AAA). The coordinated Community Assessment efforts across NACOG's EHS-HS, CSA, and AAA programs will provide an invaluable prenatal through senior perspective of community assets, needs and opportunities that will promote NACOG's opportunity to develop, integrate and evolve services to best serve individuals and families within Apache, Coconino, Navajo and Yavapai counties from 2025-2028/2030.

Focus Area Two Strong Federal Monitoring Practices:

"NACOG EHS-HS solicits and uses input from families to improve programming."

"NACOG EHS-HS has building security plans and measures in place at all facilities to protect children and to protect the facility in the case of an emergency."

*-HHS Official Report
5/2024*

A Strong Practice has an objective basis for claiming effectiveness, potential for replication, and is shareable among other organizations. An activity or strategy that shows promise for long term sustainable impact.

NACOG Head Start
Inspiring Tomorrow's Future Today

*Summer
Is here!*

*We are Accepting applications for the
24-25 School year!*

NACOG HEAD START AND EARLY HEAD START
EMAIL US TODAY: nacoghs@nacog.org
Visit our website to find a program near you!
www.nacog.org

JOIN OUR TEAM
We're Hiring!

Please visit **nacog.org/human-resources**
to explore employment opportunities.



25TH ANNUAL AZ RURAL TRANSPORTATION SUMMIT 2024 OCTOBER 16-18

Join us in beautiful Prescott October 16-18, 2024!
The Central Yavapai Metropolitan Planning Organization
(CYMPO) is proud to host the 25th Annual AZ Rural
Transportation Summit at the Prescott Resort and Conference
Center in Prescott this fall.



"On the Road Again"

This year's theme is "On the Road Again," and we are busy working to bring you a fantastic agenda. We will celebrate this 25th year milestone by challenging each other to be **BOLD** Leaders in transportation.



NACOG

119 East Aspen Avenue
Flagstaff, AZ 86001-5222

Phone: (928) 774-1895
Fax: (928) 773-1135
E-mail: nacog@nacog.org

Chris Fetzer, Executive Director
Cindy Binkley, Newsletter Editor



Visit us on the
web at nacog.org



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Find us at:
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and follow us for
news and updates.



Follow @NACOG
on X

NACOG's Mission

Respond to relevant and emerging regional issues through creative and collaborative services, planning, education and advocacy.

NACOG's Vision

Local elected officials working together to enhance the quality of life for all northern Arizonans by working in partnership with all levels of government and the community at large to meet regional challenges and to resolve regional differences.

2024 NACOG Holidays

New Year's Day:
Monday 1/1/2024

Martin Luther King, Jr. Day:
Monday 1/22/2024

President's Day:
Monday 2/19/2024

Memorial Day:
Monday 5/27/2024

Juneteenth
Wednesday 6/19/2024

Independence Day:
Thursday 7/4/2024

Labor Day:
Monday 9/2/2024

Veterans' Day:
Monday 11/11/2024

Thanksgiving:
Thursday 11/27/2024 & Friday 11/28/2024

Christmas:
Wednesday 12/25/2024

NACOG has proudly served the communities of northern Arizona for over four decades (1975-2024). A quasi-governmental corporation, NACOG is governed by a Regional Council comprised of public and private sector officials that are appointed or elected by their respective governments.

NACOG assists local governments and other local groups to take advantage of common economic and other resource opportunities, such as acquiring federal and state aid for regional and local projects, and to meet the physical and social needs of communities.



From the office of Council Member O'Neill

July Report

- 7-1 Attended Tawaaki Inn grand opening; attended candidate forum.
- 7-4 Volunteered at the 4th of July pancake breakfast; rode in the parade.
- 7-8 One-on-one with Town Manager.
- 7-9 Executive session; Town Council meeting.
- 7-17 Attended quarterly employee event.
- 7-30 Volunteered as a poll worker.



From the office of Council Member Babbitt-Pierce

July Report

July 1 - Grand Opening of the Taawaki Inn; League of Women Voters Candidate Forum.

July 4 - Old Fashioned 4th of July.

July 8 - Meeting with Town Manager Guthrie.

July 9 - Town Council Meeting.

July 11 - NACOG TPAC Meeting.

July 13 - Conversation with Clarkdale residents.

July 16 - Planning Commission Meeting.

July 17 - Conversation with Clarkdale residents.

July 18 - Conversation with Clarkdale residents.

July 21 - Conversation with Clarkdale residents.

July 22 - Meeting with Town Manager Guthrie.

July 23 - Town Council Meeting.

July 25 - Conversation with Clarkdale residents.

July 27 - Conversation with Clarkdale residents.

July 28 - Conversation with Clarkdale residents.

July 30 - Conversation with Clarkdale residents.

TRANSPORTATION POLICY ADVISORY COMMITTEE (TPAC)

MEETING NOTICE AND AGENDA

Pursuant to A.R.S. 38-431.02

Thursday, July 11, 2024
2:00 PM – 3:30 PM MST

Please join this Zoom meeting from your computer, tablet or smartphone using this link:

<https://us02web.zoom.us/j/83781835689?pwd=Rnl6NTk0dzlvWHlkdUpoWjlEOXR5dz09>

Meeting ID: 837 8183 5689

Passcode: NACOG

*Or Call In Using This Number **669-444-9171** and use the Meeting ID Above and Password 998760*

- I. **Call to Order and Introductions**
Chair, Sup. Alton Joe Shepherd
- II. **Acknowledgement of Title VI Policy**
Chair, Sup. Alton Joe Shepherd
- III. **Approval of Minutes – May 9, 2024**
Chair, Sup. Alton Joe Shepherd
- IV. **Legislative Update - Federal and State Legislative Reports**
Kevin Adam, RTAC
- V. **Az SMART Fund Program Changes**
Tod Morris, Transportation Planner
- VI. **2024 Regional Priority Projects List**
Tod Morris, Transportation Planner
- VII. **Transportation Program Update**
Tod Morris, Transportation Planner
- VIII. **Adjourn - Next Meeting: Thursday, August 8th – 2:00 – 3:30PM**



NACOG’S NONDISCRIMINATION NOTICE TO THE PUBLIC

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA) and other nondiscrimination laws and authorities, NACOG does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact NACOG at planning@nacog.org/928-433-4633. Requests should be made as early as possible to ensure the NACOG has an opportunity to address the accommodation.

AVISO PÚBLICO DE LA LEY DE NO-DISCRIMINACIÓN DE NACOG

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, NACOG no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con NACOG en planning@nacog.org/928-433-4633. Las solicitudes deben hacerse lo más antes posible para asegurar que NACOG tenga la oportunidad de hacer los arreglos necesarios.

TITLE VI OFFICER

NACOG Executive Director
cfetzer@nacog.org
928-774-1895

TITLE VI COORDINATOR

NACOG Mobility Planner
planning@nacog.org
928-433-4633

NORTHERN AZ COUNCIL OF GOVERNMENTS

119 East Aspen Avenue
Flagstaff, AZ 86001
928-774-1895
928-773-1135 (FAX)
www.nacog.org



Transportation Policy Advisory Committee

May 9, 2024 ♦ Zoom Teleconference

MEMBER NAME	ENTITY	PRESENT	ABSENT	STAFF NAME	
Marney Babbitt-Pierce	Town of Clarkdale	X		Jennifer O'Connor	
Fern Benally	Navajo County	X		Cindy Binkley	
Sterling Beus	Town of Pinetop-Lakeside	X		Tod Morris	
Bill Diak	City of Page		X	Chris Fetzer	
James Gregory	Yavapai County	X			
Michael Lomayaktewa	Hopi Tribe				
Alton Shepherd	Apache County	X		GUEST/ALTERNATE NAME	ENTITY
Jeronimo Vasquez	Coconino County	X		Kevin Adam	RTAC
				Amber Pava	Yavapai County

I. Call to Order and Introductions

Chairman Alton Shepherd called the meeting to order at 2:00 P.M. Self-introductions were made. A quorum was present.

II. Acknowledgment of Title VI Policy

NACOG hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 and other related authorities in all of its programs and activities. NACOG's Title VI and ADA programs require that no person shall, on the grounds of race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

More information on Title VI is included in the agenda packet and on NACOG's website.

III. Approval of Minutes – April 11, 2024

Chairman Shepherd asked for any corrections to the April 11 meeting minutes. Hearing none, he asked for a motion to approve.

Fern Benally moved to approve the April 11, 2024 meeting minutes, seconded by Sterling Beus. Motion passed unanimously.

IV. Legislative Update

Kevin Adam provided a legislative update.

The current legislative session will likely continue into June. Lawmakers are now beginning to work on the state budget in earnest, their deadline to accomplish a balanced budget is 6/30. The current revenue forecast estimates a deficit for this year and a structural deficit for next year, in the amount of approximately \$1.3 billion for both years combined. An increased level of investment for transportation infrastructure is

unlikely. However, there is enough support for transportation that a return to the HURF diversions of the past is also unlikely. Additionally, there is opposition to the “clawbacks” that were proposed in the Governor’s draft budget in January.

Little progress has been made toward resolving ADOT’s current sunset review. Some of the debate has been over the length of the continuation. Additionally, there has been an effort by some Senators to place restrictions and prohibitions on ADOT operations. These restrictions would potentially impede ADOT’s ability to maximize the level federal funding it brings in, which the agency relies on.

At the federal level, transportation is stable. There is enough money in the Highway Trust Fund to cover programs until the conclusion of the BIL.

V. Legislation Passage: AZ SMART Fund Program Updates

HB 2318 has been signed into law by Governor Hobbs. This legislation put AZ SMART Fund reforms in place.

1. The State Transportation board may redistribute the unawarded monies in the SMART Fund to ensure each category receives a share of the monies based on prescribed percentages – every July 1 and January 1
2. COGs, MPOs and tribes may apply for SMART funding
3. The State Transportation Board must rescind an award if an applicant receives funding from another source for the same project and purpose in an amount equal to or greater than the SMART amount awarded

As of 3/15/24, the SMART Fund currently has the following funds availability:

- Municipalities with population less than 10,000: \$5,284,853
- Municipalities with population greater than 10,000: \$310,565
- Counties with population less than 100,000: \$6,509,679
- Counties with population greater than 100,000: \$8,242,337

VI. Proposed SS4A Application: US 191 Safety Corridor Study (Many Farms to Rock Point)

Last August, NACOG staff received a request from the Many Farms Chapter and the ADOT Northeast District for a corridor study on US 191 between Many Farms and Rock Point. The corridor to be studied is approximately 45 miles long, with flooding issues, a longstanding need for shoulder widening, and pavement preservation needs.

NACOG will apply for SMART funding and SS4A funding, with an application to be developed by Greenlight Engineering. If awarded, NACOG will manage the project solicitation and contract for consultant services.

VII. 2024 Regional Priority Projects List Call for Projects

A call for projects for the Regional Priority Projects List (RPPL) was announced on 4/26. The RPPL is a list of roadway infrastructure projects demonstrating the estimated unmet infrastructure needs in the region’s communities. If the RTAC decides to pursue legislation for funding in the 2025 legislative session, the RPPL would be included. Staff is planning for \$100 million in project requests.

Applications are due 6/21. Projects will be evaluated by a regional scoring committee made up of TSC members. All projects must meet the established criteria to enhance connectivity within or between communities and/or increase access to regional services or employers. NACOG is looking for projects that will resonate with state legislators and state/federal grant funders. Eligible projects are capital improvement projects on bridges and roadways.

State lawmakers provided earmark funding for infrastructure projects in 2021, 2022 and 2023. Due to the projected budget shortfall this fiscal year and next, the likelihood for project funding in 2024 and 2025 is low.

The RPPL will be introduced to lawmakers during the Rural Transportation Summit, scheduled to take place October 16-17 in Prescott.

VIII. Transportation Program Update

At its 4/25 meeting, the Regional Council approved the letter of agreement with CYMPO to transition funding and services for communities that will be within CYMPO's new expanded planning boundaries. NACOG will submit the letter to CYMPO, ADOT and FHWA. NACOG and CYMPO staff will participate in monthly meetings to discuss transition items. Approximately \$155,000 in STBG funding for those areas will transfer from NACOG to CYMPO.

The Regional Council also approved the regional planning assessment.

A Notice of Funding Opportunity (NOFO) for the SS4A program was released in February 2024. Planning and Demonstration grants are due 5/16 and 8/29. Implementation grants are due 5/16.

A call for projects is expected to occur in the near future for the Transportation Alternatives program. There will be \$16 million available this year. Grants are for smaller scale transportation projects and activities.

Active Transportation Infrastructure Investment Program (ATIIP) applications are due 6/17. Planning grants range from \$100,000 to \$2 million. The minimum for construction grants is \$15 million. Funds are intended to support active transportation networks or spines that connect destinations within or between communities for pedestrians and bicyclists, both on and off the road. Projects can also support connections to public transportation.

Mountain Line's Vanpool Program is ideal for groups of 5 or more people making commutes of 12 or more miles with a start or end in Coconino County. Like a carpool, vanpool riders are drivers, with routes and rules established by the group. Differently from a carpool, the vehicle is provided by Commute with Enterprise, and there is equitable cost sharing, with Mountain Line providing a \$400 monthly subsidy.

Riders who participate in a van pool may save money, enjoy doing other activities, improve productivity, and improve their attendance at work.

Project partners include the Kaibab National Forest, Coconino National Forest, Northern Arizona Healthcare, and WIHCC. There are a couple of vanpools in Yavapai County, but they are unable to access the federal subsidy because there is no local match. The vanpool program is available across northern Arizona (local match dependent). An investment of \$2,000 would fund approximately 4-5 vans for one year.

Cottonwood Area Transit is in the process of developing a transit plan to identify short term changes to existing public transportation services and a long-term vision for how public transportation should evolve in the future. This plan is a six-month effort, to be completed in June. The city is seeking input on potential alternative service options.

IX. Adjourn

Committee members that do not currently receive Kevin's RTAC email updates should contact Cindy Binkley or visit rtac.net/contact to be added to the distribution list.

The next TPAC meeting is scheduled for 2-3:30PM on Thursday, 6/13. Staff will send an Outlook invitation to determine if there will be a quorum for the meeting.

Chairman Shepherd asked for any final questions or comments. Hearing none, he adjourned the meeting.

Chairman Alton Shepherd adjourned the May 9, 2024 meeting of the NACOG Transportation Policy Advisory Committee at 2:55 P.M.



Northern Arizona Council of Governments
119 E. Aspen Avenue
Flagstaff, AZ 86001-5222
(928) 774-1895, FAX: (928) 773-1135

Memorandum:

Date: July 8, 2024

To: NACOG Transportation Policy Advisory Committee

From: Jennifer O'Connor, Planning Director; Tod Morris, Transportation Planner

Subject: Transportation Program Update

1) CYMPO BOUNDARY EXPANSION

NACOG continues to work with the Arizona Department of Transportation (ADOT) and Central Yavapai Metropolitan Planning Organization (CYMPO) to finalize the financial and administrative action steps needed to complete the CYMPO Boundary Expansion. These steps include a formal analysis of the population shift from the NACOG boundary to the CYMPO boundary following the Scenarios A and B (see map on next page) as well financial calculations to determine the amount of Surface Transportation Block Grant (STBG) funds that will move from NACOG to CYMPO.

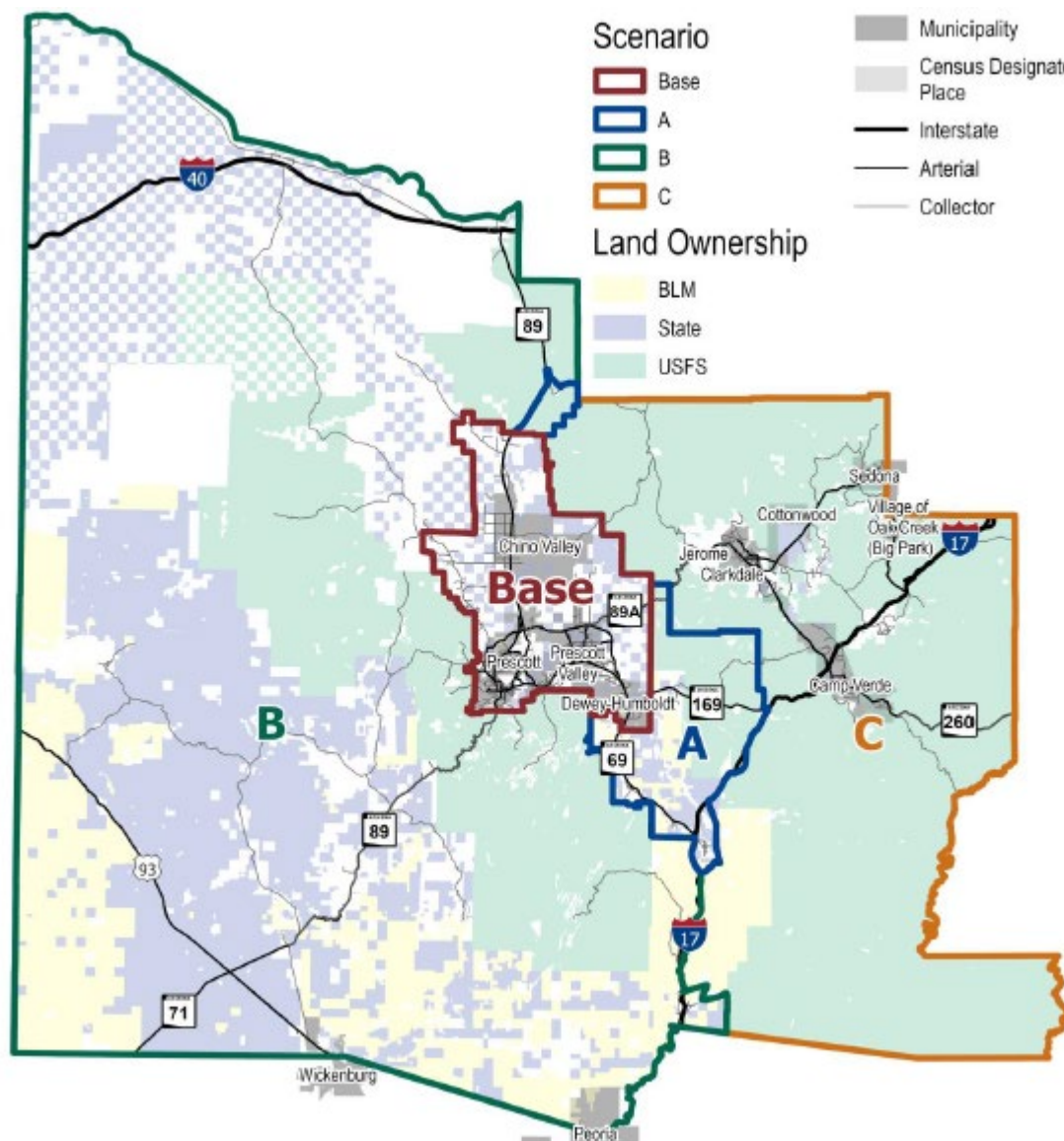
On June 10th, ADOT provided CYMPO and NACOG with their FY 25 STBG funding allocations based on the 2020 census population within each of CYMPO and NACOG's new boundaries. These population and funding amounts are shown below, with a description on the following page. The population and funding amounts have been approved by ADOT, CYMPO and NACOG.

Funding Change

FFY 25 Greater AZ Only

COG/MPO	Total Population	Other Areas/Under 5K			Total FFY 25 STP \$
		Population	Share of Category Population	FFY 25 STP \$	
CAG	0	0	0.000	0.00	0.00
CYMPO	24,404	24,404	0.041	145,520.00	145,520.00
FMPO	0	0	0.000	0.00	0.00
NACOG	-24,404	-24,404	-0.041	-145,520.00	-145,520.00

The population of the NACOG region before the boundary change was 314,812 and after the boundary change is 290,408, so the total population change is 24,404. ADOT has historically set aside \$143,805 annually in STBG funds for Western Yavapai County, which was made available through NACOG. The table below shows that the boundary change shifts \$145,520 from NACOG to CYMPO. After subtracting the Western Yavapai funds (\$143,8050 from funding change amount of \$145,520), \$1,715 in STBG funds remain. This \$1,715 is being pulled from the other parts of Yavapai County as captured in Scenario A (see map below). It is important to note that the CYMPO Boundary Change does not impact the STBG funding made available to the Verde Valley.



2) 2024 RPPL CALL FOR PROJECTS

NACOG received 25 applications during the Call for Projects for the 2024 Regional Priority Projects List, or RPPL, which closed on Friday, June 21st. The project on the RPPL will be up for consideration during the Arizona 2025 legislative session, which will include \$90,344,534 in NACOG-region requests. The following table shows the number of applications received from each sub-region and the total funding requests.

<u>Sub-Region</u>	Applications Submitted	Total Amount Requested
Apache	7	\$11,499,588
Coconino	6	\$50,133,458
Navajo	5	\$26,494,434
Yavapai	7	\$45,846,784
Total	25	\$133,974,264

Project applications are currently under evaluation by the Scoring Committee, a subcommittee of the Transportation Technical Subcommittee (TSC) made up of one jurisdiction staff person from each of the four sub-regions. The applications are scored based on the established RPPL scoring criteria, available on NACOG's website [here](#). Once the Scoring Committee has completed their work on July 16th, sub-regional meetings will then be held in each sub-region where TSC members will review the ranked the sub-regional projects from their region based and make any collaboratively determined modifications.

The Regional Priority Projects List is the best way for NACOG to demonstrate the overwhelming roadway pavement preservation, modernization and expansion needs across northern Arizona. The RPPL will include both a list of the most essential roadway projects in northern Arizona and a gross amount of transportation funding needs based on existing local Capital Improvement Programs. NACOG will continue its education efforts with state legislators by setting up virtual and in-person meetings with local elected officials and staff to go over projects in their district, answer questions, and invite them to visit the project site for a one-on-one tour of the roadway facility. These meetings ensure that legislators have a strong understanding of some of the most critical roadway infrastructure priorities in their district and surrounding communities and reinforce the importance of maintaining existing transportation funding sources, including the [Highway User Revenue Fund \(HURF\)](#) and the state gas tax.

NACOG staff will share the draft 2024 Regional Priority Projects List with TPAC at the August 8th meeting and it will go before Regional Council for approval at their August 27th meeting.

3) STATE BUDGET APPROPRIATIONS AND THE 2023 REGIONAL PRIORITY PROJECTS LIST (RPPL)

The 2024 state legislative session came to a close on Saturday, June 15th after the legislature passed the FY 24-25 state budget. Kevin Adam, the Rural Transportation Advocacy Council (RTAC) Legislative Liaison, has provided a detailed update on the roadway infrastructure items in his FY 25 State Budget Transportation Impacts document included in this packet. Due to a roughly \$1.3 billion budget deficit, there were significant impacts to transportation funding in the state budget, particularly on special roadway projects that had been earmarked for funding in the previous years' budget. Only one project in the NACOG region received a funding cut, and it was a major cut at that. \$10 million for pavement and safety improvements along SR-97 near Bagdad, which had been included in the FY 23-24 budget, were permanently removed. Additionally, none of NACOG's 18 projects from the 2023 [Regional Priority Projects List \(RPPL\)](#), which were included in [House Bill 2412](#), were selected for funding despite the outreach efforts put forward by NACOG and its member jurisdictions with the District 1, 6 and 7 legislators. While this outcome was not what RTAC and NACOG had hoped for, given the size of the state deficit, the cuts to transportation could have been far worse as seen in years past.

One northern Arizona project did receive additional funding in the FY 25 state budget: SR 260 in Navajo County received a supplemental appropriation of \$172,200.

As described in Section 2 above (2024 RPPL Call for Projects), NACOG is preparing for the next legislative session with the same commitment to outreach and education to our legislators as this past year in order to preserve existing state funding for transportation and hopefully work toward funding for priority projects in northern Arizona next year.

4) VERDE VALLEY MASTER TRANSPORTATION PLAN

NACOG is partnering with Yavapai County to pursue the development of a supplemental action plan, the Verde Valley Master Transportation Plan (VVMTP), that will enhance the 2024 Northern Arizona Regional Transportation Safety Plan (RTSP) and update the 2016 Master Transportation Plan. The VVMTP will be developed in compliance with the US Department of Transportation's Federal Highways Administration's Safe Streets and Roads 4 All (SS4A) program, a discretionary grant program from the Bipartisan Infrastructure Law (BIL) and the Surface Transportation Block Grant Program.

The VVMTP is expected to:

- Build upon current and relevant plans in the region
- Identify priority corridors and implementation projects (short, mid, and long-term)
- Adopt a multimodal perspective, including the role of public transit
- Revisit the consensus of a Verde Valley regional vision
- Provide greater public and stakeholder participation
- Create a Travel Demand Model

NACOG will serve as the contract manager, with oversight, for the development of the VVMTP in conjunction with the Verde Valley Transportation Planning Organization along with additional stakeholders including but not limited to ADOT Traffic Safety Section, ADOT Multimodal Planning, and regional transit planning committees. The tasks and deliverables of the VVMTP will help prepare Yavapai County staff and Verde Valley member agencies to apply for SS4A implementation projects and other Federal and State program for projects to address roadway problems in the near future. It is anticipated that the VVMTP be kicked off late Fall of 2024 and completed Fall of 2026.

5) AZ SMART FUND AWARD UPDATES AND REFORMS

Jurisdictions in the NACOG region are participating at an excellent rate in the [AZ SMART Fund program](#) with 100 percent of grant applications receiving their entire funding request for a total of \$7,929,033 in awards. As described on page 5, the redistribution of AZ SMART funds that will likely take place at the beginning of calendar year 2025 could reduce the amount of funding available to counties and municipalities with populations under 10,000, so jurisdictions are strongly encouraged to submit AZ SMART fund applications before the end of the calendar year to ensure their participation in the program.

	Jurisdiction	Project Name	Award Type	Award Amount
1	Navajo County	SR 260: US 60 to SR 73 Multimodal Planning Study	Match	\$ 29,000
2	Camp Verde	Finnie Flat Road & Montezuma Castle Hwy Corridor Improvement	DOES	\$ 896,500
3	Yavapai County	Verde Valley Transportation Safety Plan	Match	\$ 62,500
4	Show Low	Scott Ranch Road	DOES	\$ 2,408,000
5	Jerome	Verde Ave. Planning & Design	DOES	\$ 219,733
	Jerome	Verde Ave. Planning & Design	GDS	\$ 2,400
6	Pinetop-Lakeside	E. Woodland Lake Road	DOES	\$ 209,600
7	Tusayan	Highway 64 Drainage Project	DOES	\$ 2,389,200
	Tusayan	Highway 64 Drainage Project	GDS	\$ 2,200
8	Navajo County	Heber Sidewalk and Bicycle Path Improvement	DOES	\$ 170,000
9	Pinetop-Lakeside	Pinetop Commons Road and Bridge	DOES	\$ 174,600
10	Town of Clarkdale	Cement Plant Road and Upper Main Street	DOES	\$ 280,000
11	Navajo County	White Mountains Lakes bridge reconstruction (two bridges)	DOES	\$ 890,000
12	Coconino County	Local Road Safety Plan	Match	\$ 195,300
			Total:	\$ 7,929,033

With the passage of the state budget on June 15, 2024, the reforms to the AZ SMART as outlined in House Bill 2318 will go into effect on September 13, 2024 (90 days after sine die, per the legislation). HB 2318 includes two important changes to the AZ SMART fund, among other

administrative amendments, by creating a system for redistributing the funds in five funding categories and making COGs, MPOs, tribes and transit providers eligible to apply.

HB 2318 establishes a biannual redistribution of unawarded monies in the AZ SMART Fund to ensure each of the following categories receives a share of the monies based on prescribed percentages: 1) ADOT; 2) Municipalities with populations under 10,000; 3) Municipalities with populations over 10,000; 4) Counties with populations under 100,000; and 5) Counties with populations over 100,000. The AZ SMART Fund balances as of June 20, 2024 are shown below. The “Municipalities Over 10,000 Population” category has seen the greatest demand for funding and is expected to be completely depleted by the end of the calendar year. Therefore, the first biannual distribution in 2025 will pull funds from the remaining four categories to fill that category, significantly shrinking the available funds to the smaller municipalities and counties.

	<u>AZ SMART Fund Balances</u>				
	ADOT	Muni < 10K	Muni 10K +	County < 100K	County 100K +
Total Revenue					
Legislative Appropriations	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000
Interest Earnings To Date	\$ 704,835	\$ 704,914	\$ 704,922	\$ 704,936	\$ 704,936
Total Revenue	\$ 13,204,835	\$ 13,204,914	\$ 13,204,922	\$ 13,204,936	\$ 13,204,936
Total Approved					
Grant Development		\$ 4,600		\$ 50,000	
Match Awards	\$ 3,937,057		\$ 3,527,407	\$ 3,300,000	\$ 4,242,642
Design & Engineering	\$ 3,750,000	\$ 8,579,382	\$ 6,525,707	\$ 4,241,199	\$ 6,060,000
Miscellaneous/Overhead	\$ 100,000				
Total	\$ 7,787,057	\$ 8,583,982	\$ 10,053,114	\$ 7,591,199	\$ 10,302,642
Available for Awards	\$ 5,417,778	\$ 4,620,932	\$ 3,151,808	\$ 5,613,737	\$ 2,902,294

Additional key reforms to the AZ SMART Fund include:

- 1) Allows any entity that’s eligible for a federal grant to apply to the AZ SMART Fund, including tribes, COGs and MPOs.
- 2) Stipulates that an applicant that is awarded funding for design and other engineering services must apply for a federal grant within two years of being awarded or the award lapses and the applicant must repay any expended monies to the SMART Fund.
- 3) Requires the Board, within 30 days of the Board's approval of the redistribution, to post the amount available for each category on ADOT's website.

The AZ SMART Fund was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. The Fund is administered by ADOT, and all awards must be approved by the State Transportation Board (STB).

Applicants may request AZ SMART Funds for any of the following eligible uses associated with developing a project for, applying for, or providing a local, non-federal match on a federal grant as follows:

- Reimbursement of up to 50% of the eligible costs associated with Grant Development and Submission of an application for a federal discretionary grant. Limited to counties with a population of less than 100,000 and cities and towns with a population of less than 10,000.
- Reimbursement of non-federal match for a federal grant.
- Reimbursement of design and other engineering services expenditures that meet federal standards for projects eligible for a federal grant. For the purposes of the AZ SMART Fund, design and other engineering services includes preliminary engineering through final design related to a road, bridge, rail or transit infrastructure construction project that the Applicant intends to submit for a federal grant *in a future year*.

More information, as well as the program application and guidelines, can be found on ADOT's [AZ SMART Fund website](#).

6) US 191 SAFETY CORRIDOR STUDY

Since summer 2023, NACOG has been in discussions with the Many Farm Chapter of the Navajo Nation, ADOT, FHWA, Navajo DOT, and Apache County on the best funding opportunities and partnership possibilities for a potential safety study and grant application for US 191 from Many Farms to Rock Point Chapter. The most readily available source of planning funding is through the Safe Streets and Roads for All (SS4A) program, which could help address the safety concerns. At the Southwest Tribal Technical Assistance Program Summit in Flagstaff in March 2024, the partners met and jointly decided to pursue an SS4A Planning grant on behalf of the Many Farms chapter, along with Round Rock and Rock Point chapters. While Apache County expressed a willingness to serve as the applicant for the SS4A grant because they were also eligible to apply to the AZ SMART fund for the match funding, they were not an ideal fit in the role since they do not own the road (ADOT) or right of way (Navajo Nation), even though they maintain nearby roads that intersect with US 191.

With the passage of HB 2318 that allows Councils of Governments to apply for the AZ SMART, a critical source of match funding for federal Bipartisan Infrastructure Grants, NACOG is now eligible to apply for the AZ SMART fund. As a result, NACOG has offered to lead the US 191 Safety Corridor Study planning and grant application effort as a sub-regional project on behalf of ADOT and the three tribes. NACOG will seek formal approval from the Regional Council at their June meeting to support the SS4A Planning Grant application by the August 29th USDOT deadline.

NACOG is in the process of seeking formal support from the Navajo Nation and ADOT in order to continue moving forward with this project. NACOG has already received strong and active support from the Many Farms, Round Rock and Rock Point Chapters. Greenlight Traffic Engineering is preparing the grant application on behalf of NACOG and the Regional Planning Team will continue to update the NACOG committees as the project develops.

7) BIPARTISAN INFRASTRUCTURE LAW (BIL) UPDATES

NACOG encourages all jurisdictions that are interested in applying for federal funds to use the many resources available on the USDOT's "[Rural Opportunities to Use Transportation for Economic Success \(ROUTES\)](#)" program website. The ROUTES program is designed specifically for rural communities to offer them user-friendly tools and information on federal funding opportunities and to provide technical assistance. The website includes an [Application Toolkit](#), which can be downloaded as a [PDF](#), in addition to [toolkit videos](#) and [guidance](#) on writing an application. NACOG is able to support your community in a variety of capacities, including with an application review, upon request.

NACOG Bipartisan Infrastructure Law Funding Navigator

The NACOG planning team has created a webpage to house summarized data for all funding opportunities related to the Bipartisan Infrastructure Law to adapt to the quickly-changing nature of these federal funding opportunities; this resource will be updated frequently to share the most current information about open and upcoming funding programs. All funding programs have application windows or due dates along with potential financial obligations. Please click on the BIL Funding Navigator link below for full details on each program.

The BIL Funding Navigator can be found here: <https://nacog.org/bil-navigator/>

A) Safe Streets and Roads for All (SS4A) Grant Program – Due August 29th

The SS4A program, established by the BIL, provides \$4 billion in appropriated funds over the next 4 years, intended to fund regional, local, and Tribal initiatives to prevent roadway deaths and serious injuries. Up to \$1 billion is available in FY24. The following activities are eligible for the SS4A program:

Planning and Demonstration Grants – Applications are due on a rolling basis: August 29th 2024.
Possible projects:

- Development or update of a comprehensive safety action plan (Action Plan)
- Supplemental Action Plans to update or expand on elements in an existing Action Plan
- Road Safety Audits to identify safety issues at an existing or future road intersection
- Demonstration activities, which are temporary safety improvements that inform Action Plans by testing proposed project and strategy approaches

More information about specific activities and tasks eligible for SS4A funding are detailed on the DOT grant webpage found [here](#).

B) Small Community Air Service – Due July 25, 2024 @ 4PM

The [Small Community Air Service Development Program \(SCASDP\)](#), a grant program designed to help small communities address air service and airfare issues, is managed by the Associate Director, Small Community Air Service Development, under the Office of Aviation Analysis. The Essential Air Service (EAS) and SCASDP programs are separate and unique. SCASDP's eligibility criteria are broader and provide a grant applicant the opportunity to self-identify its air service deficiencies and propose an appropriate solution. EAS is a direct subsidy to air carriers and serves a limited universe of eligible applicants. Please refer to the [EAS website](#) for additional information. SCASDP can involve, among others, revenue guarantees, financial assistance for marketing programs, start-up costs and studies.

Cost sharing or matching is not required for applications. However, applications that provide multiple levels of contributions (State, local, cash, in-kind contributions) will be viewed more favorably.

C) Charging and Fueling Infrastructure Program – Due August 28, 2024

The [Charging and Fueling Infrastructure Discretionary Grant Program \(CFI Program\)](#) was created to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure (hydrogen/propane/natural gas) in the places people live and work – urban and rural areas alike – in addition to deploy infrastructure along designated [Alternative Fuel Corridors \(AFCs\)](#). Within that link you will notice Rounds 1-7 which represent corridors whose status was made “ready” or “pending” for each year from 2016 through 2022. The Bipartisan Infrastructure Law provides \$2.5 billion over 5 years for this program to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities.

This program provides two funding categories of grants: (1) Community Charging and Alternative Fueling Grants (Community Program); and (2) Charging and Alternative Fuel Corridor Grants (Corridor Program). A CFI webinar was held on June 6, 2024 and the recording of the webinar, along with the presentation slides, can be found on the main program [webpage](#). Federal cost sharing is up to 80 percent; applicant must provide the remaining 20 percent.

D) Wildlife Crossing Pilot Program – Due September 4, 2024

The [Wildlife Crossings Pilot Program \(WCPP\)](#) is a competitive grant program with the goal of reducing Wildlife Vehicle Collisions (WVCs) while providing habitat connectivity for terrestrial and aquatic species.

The Bipartisan Infrastructure Law (BIL), enacted as the Infrastructure Investment and Jobs Act of 2021 (Pub. L. 117-58, November 15, 2021) authorized \$350 million total in Federal-aid contract authority funding for Federal Fiscal Years (FY) 2022 through 2026 to be awarded by the U.S.

Department of Transportation (DOT or the Department), through the Federal Highway Administration (FHWA), for the WCPP. The WCPP is authorized under Section 11123(b) of BIL and codified at 23 U.S.C. 171.

Both construction and non-construction projects are eligible. Non-construction projects include planning, research, and educational activities that are not directly related to construction of infrastructure improvements, such as a hot spot of analysis of WVCs.

- Public Webinar: | [Slides](#) | [Recording](#) | Passcode for Recording: VKuk4H&K
- Tribal Webinar: | [Slides](#) | [Recording](#) | Passcode for Recording: zP91ZgG*

E) Bridge Investment Program (BIP) – Planning and Small Bridge Projects – October 1, 2024

The [Bridge Investment Program \(BIP\)](#) is a competitive, discretionary program that focuses on existing bridges to reduce the overall number of bridges in poor condition, or in fair condition at risk of falling into poor condition. It also expands applicant eligibilities to create opportunity for all levels of government to be direct recipients of program funds. Alongside states and federal lands management agencies, metropolitan planning organizations and local and tribal governments can also apply directly to FHWA, making it easier to advance projects at the local level that meet community needs.

On December 20, 2023, the FHWA opened a [Notice of Funding Opportunity \(NOFO\)](#) for up to \$9.62 billion in **FYs 2023 through 2026 Bridge Project grant applications** and \$80 million in **FYs 2023 through FY 2026 Planning Project grant applications** under the BIP. Bridge Project Grants under the Bridge Investment Program are available for bridges with total eligible project costs up to \$100 million, with minimum grant awards of \$2.5 million, and maximum grant awards of 80 percent of the total eligible project costs. Planning Project grant applications are available for bridges with maximum grant awards of 80 percent of the total eligible project costs.

Planning Project Grants Due: 10/01/2024 & Small Bridge Project Grants Due: 11/01/2024

F) Reconnecting Communities Program – Due September 30, 2024

The [Reconnecting Communities \(RCP\) Program](#) aims to advance and support reconnection of communities divided by transportation infrastructure – with a priority on helping disadvantaged communities improve access to daily needs (jobs, schools, healthcare, grocery stores, and recreation). Funds for the fiscal years (FY) 2024, 2025, and 2026 RCP grant program are to be awarded on a competitive basis to support planning and capital construction activities that aim to restore community connectivity through the removal, retrofit, mitigation or replacement of highways, roadways, or other infrastructure facilities that create barriers to mobility, access or economic development.

The RCP NOFO solicits grant applications for the Reconnecting Communities Pilot discretionary grant program, established by the Bipartisan Infrastructure Law (BIL) USDOT offers two grant types:

- [Capital Construction](#) Application Portal
- [Community Planning](#) Application Portal

Coming Soon – Anticipated NOFO Releases

- [Railroad Crossing Elimination Program](#) – Anticipated July 2024
- [Promoting Resilient Operations for Transformative, Efficient and Cost-Saving Transportation \(PROTECT\)](#) – Anticipated August 2024
- [Regional Infrastructure Demonstration Program](#) – September 2024
- [Rebuilding American Infrastructure with Sustainability and Equity \(RAISE\) Grants](#) – Fall 2024

G) General Grant Resources

Project sponsors with additional questions or interested in receiving additional assistance are invited to visit the [Department’s Grants homepage](#) to look for federal funding. Currently, twelve fact sheets are available on the following non-MPDG subjects, including apportionments, the “new” Bridge Formula Program, and all of FHWA’s “legacy” formula programs carried over from the FAST Act on the [FHWA website](#). For a full list of grant opportunities available through the BIL, please reference the [Building A Better America Guidebook](#).

8) STATE AND LOCAL FUNDING OPPORTUNITIES

A) Transportation Alternatives (TA) Program – Upcoming, Fall 2024

The Arizona Department of Transportation (ADOT) invites cities, towns and other interested parties to partner with their regional planning organizations to apply for \$16 million in grants available this year through the Transportation Alternatives (TA) Program.

These federal grant dollars support projects that, among other eligible purposes:

- Enhance safety and mobility for pedestrians, bicyclists and transit riders,
- Provide scenic views, preserve history
- Create recreational trails
- Support habitat connectivity and stormwater mitigation
- Enhance safe routes to schools and
- Conduct safety assessments for vulnerable road users.

Projects can encompass planning, design and/or educational activities. Successful projects will demonstrate they are feasible, have the support of the community and will provide a benefit to the community. Projects must be for areas outside Maricopa and Pima counties.

A complete list of eligible projects is available through [the Federal Highway Administration's guidance for the Transportation Alternative Program](#).

GENERAL GRANT RESOURCES

Project sponsors with additional questions or interested in receiving additional assistance are invited to visit the [Department's Grants homepage](#) to look for federal funding. Currently, twelve fact sheets are available on the following non-MPDG subjects, including apportionments, the "new" Bridge Formula Program, and all of FHWA's "legacy" formula programs carried over from the FAST Act on the [FHWA website](#). For a full list of grant opportunities available through the BIL, please reference the [Building A Better America Guidebook](#).

9) TRANSIT AND MOBILITY UPDATES

A) 5311 Applications and Awards

Applications for the 5311 program were due in early 2024. Across the NACOG region, 7 agencies applied and received over \$4 million in FTA 5311 funds. Provided below is a breakdown of each agency and their awarded projects. In recent years the 5311 program has focused on operating and administration funding. Capital funding for vehicles is included the FTA 5339 grant program which is expected to be announced in Summer 2024.

City of Cottonwood	Project Title	Preliminary Federal Award	Local Match
	Administration	\$378,016	\$94,504
	Preventive Maintenance	\$240,000	\$60,000
	ADA Complementary Paratransit	\$36,000	\$9,000
	Operating	\$1,094,269	\$792,401
	Total	\$1,748,285	\$955,905
City of Sedona	Project Title	Preliminary Federal Award	Local Match
	Administration	\$48,000	\$12,000
	Operating	\$55,100	\$39,900
	Total	\$103,100	\$51,900

City of Show Low	Project Title	Preliminary Federal Award	Local Match
	Administration	\$60,000	\$15,000
	Preventive Maintenance	\$56,000	\$14,000
	Intercity	\$92,800	\$67,200
	Operating	\$429,200	\$310,800
	Total	\$638,000	\$407,000
City of Winslow	Project Title	Preliminary Federal Award	Local Match
	Administration	\$48,000	\$12,000
	Preventive Maintenance	\$8,000	\$2,000
	Operating	\$58,000	\$42,000
	Total	\$114,000	\$56,000
Helping Hands Agency	Project Title	Preliminary Federal Award	Local Match
NACOG	Administration	\$208,000	\$52,000
	Preventive Maintenance	\$44,000	\$11,000
	Operating	\$366,850	\$265,650
	Total	\$618,850	\$328,650
Hopi Tribe	Project Title	Preliminary Federal Award	Local Match
	Administration	\$100,000	\$25,000
	Preventive Maintenance	\$56,000	\$14,000
	Operating	\$191,284	\$138,516
	Intercity	\$52,316	\$37,884
	Total	\$399,600	\$215,400
Navajo Transit System	Project Title	Preliminary Federal Award	Local Match
	Administration	\$100,000	\$25,000
	Preventive Maintenance	\$64,000	\$16,000
	Operating	\$348,000	\$252,000
	Capital-Vehicle Lift	\$40,000	\$10,000
	Capital-Diagnostic Equipment	\$24,000	\$6,000
	Total	\$576,000	\$309,000

B) 5310 Awards

In addition to the 5311 awards listed above, Year 2 of the FTA Section 5310 awards were announced. This funding is made available to service providers that focus service on seniors and persons with disabilities. The NACOG Region received over \$500,000 in funding, which was allocated to 9 different service providers. All awarded projects are provided below. All 5310 and 5311 projects have been added into NACOG's FY25-29 TIP.

Subrecipient	Project Title	Federal Award
Assist to Independence	Operating Year 2	\$5,000.00
Assist to Independence	Cutaway With Lift – 9 Passenger Replacement 0022	\$119,761.60
Helping Ourselves Pursue Enrichment Incorporated	NACOG Preventive Maintenance 2024-2025	\$4,948.00
Hopi Tribe	Preventative Maintenance - Year 2	\$20,000.00
Hopi Tribe	Client Transporters and Operating Expenses - Year 2	\$7,000.00
Hopi Tribe	Minivan With Ramp Replacement 3542	\$85,987.20
Northern Arizona Council of Governments	Year 1 Mobility Management	\$140,000.00
Town of Springerville	Community Services & Senior Center Transport Assistance YR2	\$14,000.00
Verde Valley Caregivers Coalition Verde Valley Caregivers Coalition	5310 Operating Funds for the Transportation Program Year 2 VVCC Mobility Management and Travel Training Year 2	\$40,000.00
Verde Valley Caregivers Coalition Winslow Indian Health Care Center, Inc.	Capital Maintenance Funds for Transportation Year 2 Operation Expense - Fuel Year 2	\$12,500.00
New Horizons Disability Empowerment Center	Preventative Maintenance-12__NACOG YEAR 2	\$33,000.00
New Horizons Disability Empowerment Center	Operating Request-11__NACOG YEAR 2	\$40,000.00
Rainbow Acres	4x4 SUV Replacement 3733	\$52,205.76
Rainbow Acres	Capital - Preventive Maintenance - Fleet Vehicles - Y2	\$8,000.00

FW: 2024 RTAC Legislative Update #13

Thu 6/13/2024 2:53 AM

To: Jennifer O'Connor <joconnor@nacog.org>

From: Rural Transportation Advocacy Council <kevin-ruraltransportationadvocacycouncil@shared1.ccsend.com>

Sent: Thursday, June 13, 2024 2:50:14 AM (UTC-07:00) Arizona

To: joconnor@nacog.org

Subject: 2024 RTAC Legislative Update #13



Hello all,

Late Wednesday afternoon, budget bills were introduced shortly after the Governor and legislative leadership reached an agreement on next year's state budget. The bills will be heard in the Appropriations Committees on Thursday. If the votes are there, the budget could pass and the legislative session could end as early as this weekend.

Roughly \$1.3B in adjustments were required to craft a balanced budget addressing a deficit accumulated over the current year plus a structural deficit that was projected for next. As expected, transportation was impacted by the adjustments. While lawmakers do not appear to be resorting to the old trick of balancing the budget by raiding HURF revenues, General Fund revenues that were previously earmarked for transportation projects but not yet used were included in the budget balancing process. HB2899 Capital Outlay; Appropriations; 2024-2025 redirects roughly \$275M in previously appropriated project funding back to the State's General Fund to balance next year's budget. A list of impacted projects is attached.

Lawmakers had been very proactive and supportive of the infrastructure, prioritizing much of the previous years' available one-time funding to transportation projects. When considering the magnitude of under-investment over decades and the level of catching up needed, this was highly appropriate. RTAC is opposed to taking back what was a major step forward. Our position is outlined in the attached letter. Also unresolved is the continuation of ADOT which must be long-term and with no complications that would jeopardize ADOT's ability to fully use the federal transportation dollars available to Arizona.

Action on the budget, the continuation of ADOT and all of the other outstanding business at the Capitol will likely wrap up very quickly. There is still time to reinforce the importance of transportation investment with your legislators and the Governor.

[Transportation Project Funding Cuts in Proposed State Budget](#)

[RTAC Clawback Opposition Letter](#)

[RTAC - ADOT Continuation Support Letter](#)

Sincerely,
Kevin Adam,
Legislative Liaison
Rural Transportation Advocacy Council

2024 RTAC Legislative Update #14

Rural Transportation Advocacy Council <kevin@ruraltransportationadvocacycouncil.ccsend.com>

Tue 6/18/2024 12:20 AM

To:Jennifer O'Connor <jconnor@nacog.org>



Hello all,

The Legislature adjourned Saturday (6/15) evening after passing a budget for the upcoming FY24-25 year. The attached memo provides an update on all of the transportation-related issues that were resolved at the end including the continuation of ADOT and all of the additional project adjustments that were amended into the budget before enactment.

[FY25 State Budget Transportation Impacts](#)

Sincerely,
Kevin Adam,
Legislative Liaison
Rural Transportation Advocacy Council
<https://www.rtac.net>

[Visit our website for more.](#)



Rural Transportation Advocacy Council | 1820 West Washington Street | Phoenix, AZ 85007
US

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June 17, 2024

FY24-25 BUDGET: TRANSPORTATION IMPACTS

The Legislature adjourned the session Saturday evening (6/15) passing a \$16.1B budget for the upcoming fiscal year starting in July. Due to the current year's operating deficit and a projected structural deficit for next year, roughly \$1.8B in adjustments were required to pass a balanced budget. Those adjustments included taking back roughly \$292M in previously appropriated funding for transportation projects with a commitment to restore roughly \$166M of that funding in future years.

While a commitment to restore funding in future years is better than none, it's important to note that whether those commitments will be actually realized will be up to future lawmakers when they set those future years' budgets.

Also of importance to transportation was the passage of HB2438 which was amended to include an eight-year continuation of ADOT. Without authorizing legislation, the Department was set to expire on June 30th.

The other big impactful transportation legislation concerning Greater Arizona was the session's earlier enactment of HB2318 which reforms the Arizona SMART Fund. Adjournment finally provides us with an effective date for most new laws that were enacted at the State Capitol this year, including the SMART Fund reforms, which is September 14th. Most of the legislation's provisions including the ability of tribal nations, COG/MPOs and rural regional transit organizations to apply for SMART funds will become a reality on that date. January will also be significant as that is the first time that ADOT will be authorized to rebalance the remaining funding between the five different categories of eligible applicants.

A legislative update was provided last Thursday, when the budget bills were first introduced, that listed the specific projects impacted by HB2899/SB1737, the Capital Outlay budget bill. The following adjustments were not included as they were added later through amendments:

- For the bulk of projects that were appropriated funding in FY23-24, ADOT will now be required to provide a quarterly status update to the Legislature.
- The total \$108M in reductions for the I-10 improvements between SR-85 & Citrus Road in the Buckeye area was initially to be restored in FY27-28, now legislative intent is to restore \$30M in FY26/27 with the remaining \$78M to be restored in FY27-28.
- The \$500,000 reduction to the SR-303/US-60 interchange project was removed and an additional \$167,000 was added to the project.

- A mandate remains to distribute the funding appropriated last year to Queen Creek for the SR-24 extension by June 30, 2024 but reduces the amount from \$87.5M to \$59.8M and requires a prioritization of the SR-24/Ironwood transportation interchange with any remaining funding dedicated to the SR-24 extension.
- Reduces the \$9.24M appropriation from FY23/24 to Pinal County for the West Pinal Parkway East-West Corridor with the legislative intent to restore the funding in FY27/28.

Here's an updated exhaustive list of all the impacted projects including those that were adjusted through amendments described above. Funding reductions are listed in red while funding increases are in blue:

- For the bulk of projects that were appropriated funding in FY23-24, ADOT will now be required to provide a quarterly status update to the Legislature
- **SR-347 – Riggs Road overpass (Maricopa):** **\$25M reduced from FY20-21**
\$24M reduced from FY22-23
* **Legislative intent to restore the full \$49M in FY27-28**
- **I-10 between SR-85 & Citrus Road (Buckeye):** **\$55,910,000 reduced from FY22-23**
\$52,090,000 reduced from FY23-24
* **Legislative intent to restore \$30M in FY26/27 & \$78M in FY27-28**
- **ADOT Statewide Pavement Rehab Projects:** **\$29,343,200 reduced from FY2022-2023**
- **SR-97 improvements (near Bagdad):** **\$10M reduced from FY2023-2024**
- **ADOT Statewide Pavement Rehab Projects:** **\$41M reduced from FY2023-2024**
- **SR-90 near Ft. Huachuca:** **\$2,095,000 reduced from 2020-2021**
- **SR-69 & SR-169 Roundabout:** **\$939,100 supplemental appropriation**
- **Sonoran Corridor Tier 2 Enviro Study:** **\$2,436,000 reduced from FY2022-2023**
- **SR-90 Moson Rd to Campus Drive:** **\$3,300,000 reduced from FY2022-2023**
- **SR-303 & I-17 Interchange:** **\$4M reduced from FY2022-2023**
- **SR-90 Campus Dr. to Border Patrol Station:** **\$8,720,000 reduced from FY2022-2023**
- **US-191 between Armory Rd. & E. Safford:** **\$7,038,200 reduced from FY2022-2023**
- **SR-347 – Riggs Rd. overpass:** **\$1.5M supplemental appropriation**
- **SR-303 & US-60 interchange:** **\$167,000 supplemental appropriation**
- **SR-87 - Arica & Shedd intersections:** **\$315,000 supplemental appropriation**

- SR-83 within Santa Cruz County: \$1,100,000 supplemental appropriation
- SR-85 between Maricopa Rd & MP-123: \$12,600,500 supplemental appropriation
- SR-260 within Navajo County: \$172,200 supplemental appropriation
- US-60 between Wickenburg & Morristown: \$427,700 supplemental appropriation
- SR-347 – Casa Blanca & Cement Plant: \$1,901,000 supplemental appropriation
- **\$9,133,700 balance transfer from the State Highway Fund to the State General Fund**

* Falls within the \$10M statutory cap of annual transfers from the SHF to SGF

- **SR-24 extension: FY23/24 appropriation reduced from \$87.5M to \$59.8M**

* Mandates a distribution of the funding to Queen Creek by June 30, 2024 and for the prioritization of the SR-24/Ironwood Rd. transportation interchange with any remaining funding dedicated to the SR-24 extension.



From the office of Council Member Jones

July 2024
Council Member Report

7/1/24	Attended Tawaaki Inn Hotel Opening; attended Clarkdale Candidate Forum.
7/4/24	Attended Clarkdale 4 th of July Celebration.
7/8/24	Met with Susan Guthrie, Town Manager.
7/9/24	Executive Session; Town Council Meeting.
7/22/24	Meet with VVAIR.



Clarkdale Police Department

Randy S. Taylor, D.M., Chief of Police

MEMORANDUM

DATE: July 24, 2024
TO: Town Council
FROM: Randy Taylor, Police Chief
RE: Special Event Liquor License Recommendation

The following Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control was reviewed and approved:

1. **APPLICANT:** The Clarkdale Foundation
- EVENT:** Clarktober Fest
- LOCATION:** 900-1100 Main Street, Clarkdale
- DATE AND TIME OF EVENT:** Saturday, October 5, 2024, 12 p.m.- 6 p.m.
- DATE OF RECOMMENDATION:** July 24, 2024



Staff Report

Item Number: 6.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the regular meeting held on July 23, 2024.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on July 23, 2024.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends that the Council approve the draft minutes from the regular meeting held on July 23, 2024.



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JULY 23, 2024 AT 3:00 PM**

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Robyn Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Member Marney Babbitt-Pierce

Members Absent: Council Members Lisa O'Neill and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Chief Taylor, Police Chief; Joni Westcott, Parks and Recreation Director; Chell Smart, Town Public Information Officer; Lou Andersen, Public Works Director; Angela Benavides, Human Resources Director; D.K. Green, Grants Manager

Zoom: Two members of the public were present.

Audience: Approximately nine members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL –

Members Present: Mayor Robyn Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Member Marney Babbitt-Pierce

Members Absent: Council Members Lisa O'Neill and Laura Jones

3. PUBLIC COMMENT

Todd Green – Would like to see more transparency in local government.

Drake Meinke – Clarkdale resident. Provided renovation update for 901 Main Street.

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water, Wastewater and CAT Report

- Police Department Report
- Verde Valley Humane Society
- Finance Report

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the Special Meeting held on July 9, 2024, and the Regular Meeting held on July 9, 2024.

B. Request to Ratify the Animal Shelter Service Agreement Renewal with the Verde Valley Humane Society

Consider and act upon a request by staff to ratify the renewal of the Verde Valley Humane Society Animal Shelter Service Agreement.

C. Town of Clarkdale's Application to the Environmental Protection Agency (EPA) for the Award of Congressionally Directed Spending Funds Fiscal Year 2024

Consider and act upon a request by staff to approve the Town of Clarkdale's application to the Environmental Protection Agency (EPA) for the award of Congressionally Directed Spending Funds Fiscal Year 2024 (CDSFY24) for well expansion, storage tank and arsenic treatment plant design.

D. Request to Ratify Emergency Expenditures for Mountain Gate Well

Consider and act upon a request from staff to ratify an emergency expenditure in the amount of \$80,188.91 to KP Ventures for emergency repairs to Mountain Gate Well.

Action: Approve consent agenda item A thru D as presented:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Absent
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

6. NEW BUSINESS

A. The Nature Conservancy Presentation

Representatives with The Nature Conservancy and Montgomery & Associates gave a presentation and reviewed recommendations to the Council regarding the results of the evaluation of effluent, stormwater, and recharge opportunities within the Town.

Presentation only. No action taken.

B. Donation from Freeport-McMoRan of \$38,000 for Selna Mongini STEAM Park.

Discuss, consider and act upon accepting a donation of \$38,000 from Freeport-McMoRan to sponsor a rain capture tank and related equipment at Selna Mongini STEAM Park.

Action: Approve the donation of \$38,000 from Freeport-McMoRan to sponsor a rain capture tank and related equipment at Selna Mongini STEAM Park and authorize the Town Manager to sign all required documents to receive the funds:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Absent
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

C. Purchase of Two 2024 Chevy Tahoes for the Clarkdale Police Department

Discuss, consider and act upon a request by staff to approve the purchase of two new Chevrolet Tahoes for a total cost of \$111,800 for the Town of Clarkdale Police Department.

Action: Approve the purchase of two new Chevrolet Tahoes for a total cost of \$111,800 for the Town of Clarkdale Police Department and authorize the Town Manager to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Absent
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Absent
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

Mayor Prud'homme-Bauer adjourned the meeting without objection at 3:57 p.m.

APPROVED:

ATTESTED/SUBMITTED:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 23rd day of July 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Aug. 13, 2024

Charity Brooks, Town Clerk



Staff Report

Item Number: 6.B.

Agenda Item: **Support for the Upper Verde River Watershed-Yavapai Ranch (Phase IV) Land and Water Conservation Fund Request by Prescott National Forest**

Consider and act upon a request for a letter of support for the Upper Verde River Watershed – Yavapai Ranch Phase IV submitted by the Prescott National Forest (PNF) to acquire land within the historic Yavapai Ranch in Yavapai County, Arizona.

Staff Contact: Susan Guthrie, Town Manager

Meeting Date: August 13, 2024

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 2 - Enhance the quality of life for residents, businesses and visitors to Clarkdale.

Background: This Phase IV LWCF acquisition will secure another six sections, roughly at 640-acres per section, within the checkerboard of privately-owned and National Forest System lands. The PNF previously submitted five of these six sections for LWCF funding in FY 2024 and they were ranked #5 nationally on the FY 2024 USFS Supplemental project list. However, USFS did not receive the anticipated Supplemental Project funding for those additional LWCF acquisition projects in the 2024 budget. This Phase IV request thus restores the project's original momentum, and with the addition of one new section, enables full acquisition of the entire eastern third of Yavapai Ranch by PNF thus furthering the goal of landscape-scale resource protection and fractured landownership consolidation.

Yavapai Ranch is located 40 miles from the rapidly growing communities of Prescott, Prescott Valley, and Chino Valley. The greatest threat to the water, wildlife, and recreation values of Yavapai Ranch – exacerbated by the checkerboard pattern of land ownership - are private development and risk of catastrophic wildfire. Should Yavapai Ranch be developed rather than conserved, the resulting fragmentation would significantly diminish public recreational access and complicate efforts by PNF to mitigate the risk of catastrophic wildfire to natural and cultural resources and modern-day values at risk. The new section that has been added to the Phase IV LWCF request is

especially at risk of development because it is bisected by Williamson Valley Road. Protection of this section not only eliminates the risk of development but also looks to significantly enhance public access and recreation opportunities across the fractured landownership pattern.

There is an immediate opportunity for the US Forest Service to acquire 41,000 acres of Yavapai Ranch and achieve the mutual goal of consolidated ownership that PNF and the family that owns the ranch have been working towards for over 40 years. The now elderly landowner is hoping to complete this very important project with the Forest Service while he has the controlling interest in the property. If acquired by PNF in its entirety, the Yavapai Ranch project would resolve management and access issues by consolidating over 92,000 acres of permanently conserved land in the Upper Verde River and Bill Williams River watersheds, and ultimately also serve to protect the lower Colorado River basin. Investments in this project from the LWCF board, Natural Resources Conservation Service (NRCS), and the separate but synergistic Yavapai-Apache Nation Land Exchange project will further consolidate fragmented ownership and protect multiple natural and cultural resource values.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Council approve a request for a letter of support for the Upper Verde River Watershed – Yavapai Ranch Phase IV submitted by the Prescott National Forest (PNF) to acquire land within the historic Yavapai Ranch in Yavapai County, Arizona and authorize the Mayor to execute all documents.



Town of Clarkdale

Post Office Box 308

Clarkdale, AZ 86324

Telephone: (928) 639-2400

August 13, 2024

Michiko Martin
Regional Forester
US Forest Service Southwestern Region
333 Broadway SE
Albuquerque, NM 87102
By email - Michiko.Martin@usda.gov

Re: Support for the Upper Verde River Watershed-Yavapai Ranch (Phase IV) Land & Water Conservation Fund request by Prescott National Forest

Dear Regional Forester Martin,

The Town of Clarkdale strongly supports the Fiscal Year 2026 Land & Water Conservation Fund request for the Upper Verde River Watershed – Yavapai Ranch Phase IV submitted by the Prescott National Forest (PNF) to acquire land within the historic Yavapai Ranch in Yavapai County, Arizona. Yavapai Ranch comprises the largest private in-holding in the Southwestern Region of the US Forest Service.

We are grateful that the US Forest Service has initiated the important first phase of Yavapai Ranch acquisition and has prioritized Phase III of the project by moving it up to #4 in national ranking and including it in its FY 2025 budget. We request your continued commitment to this outstanding multi-phase conservation and recreation project in FY 2026 and beyond.

This Phase IV LWCF acquisition will secure another six sections, roughly at 640-acres per section, within the checkerboard of privately-owned and National Forest System lands. The PNF previously submitted five of these six sections for LWCF funding in FY 2024 and they were ranked #5 nationally on the FY 2024 USFS Supplemental project list. However, USFS did not receive the anticipated Supplemental Project funding for those additional LWCF acquisition projects in the 2024 budget. This Phase IV request thus restores the project's original momentum, and with the addition of one new section, enables full acquisition of the entire eastern third of Yavapai Ranch by PNF thus furthering the goal of landscape-scale resource protection and fractured landownership consolidation.

Yavapai Ranch is located 40 miles from the rapidly growing communities of Prescott, Prescott Valley, and Chino Valley. The greatest threat to the water, wildlife, and recreation values of Yavapai Ranch – exacerbated by the checkerboard pattern of land ownership – are private development and risk of catastrophic wildfire. Should Yavapai Ranch be developed rather than conserved, the resulting fragmentation would significantly diminish public recreational access and complicate efforts by PNF to mitigate the risk of catastrophic wildfire to natural and cultural resources and modern-day values at risk. The new section that has been added to the Phase IV LWCF request is especially at risk of development because it is bisected by Williamson Valley Road. Protection of this section not only eliminates the risk of development but also looks to significantly enhance public access and recreation opportunities across the fractured landownership pattern.

There is an immediate opportunity for the US Forest Service to acquire 41,000 acres of Yavapai Ranch and achieve the mutual goal of consolidated ownership that PNF and the family that owns the ranch

have been working towards for over 40 years. The now elderly landowner is hoping to complete this very important project with the Forest Service while he has the controlling interest in the property. If acquired by PNF in its entirety, the Yavapai Ranch project would resolve management and access issues by consolidating over 92,000 acres of permanently conserved land in the Upper Verde River and Bill Williams River watersheds, and ultimately also serve to protect the lower Colorado River basin. Investments in this project from the LWCF board, Natural Resources Conservation Service (NRCS), and the separate but synergistic Yavapai-Apache Nation Land Exchange project will further consolidate fragmented ownership and protect multiple natural and cultural resource values.

Upon completion, the Upper Verde River -Yavapai Ranch Land and Water Conservation Fund project will:

1. Enhance recreational access and consolidate resource protection for more than 92,000 acres.
2. Contribute to protecting Big Chino Aquifer, the upper Verde River, and state water supplies.
3. Contribute to ongoing downstream conservation efforts on the Verde River.
4. Protect the upper watershed of the Bill Williams River, an important tributary to the Colorado River that supports native fish, wildlife, and the largest native woodlands on the lower Colorado River.
5. Protect critically important habitat within the Resilient and Connected Network of Lands in North America for one of the largest remaining herds of pronghorn antelope as well as elk, mule deer, grassland dependent birds and wildlife, and numerous other native terrestrial species.
6. Resolve a highly fragmented landownership pattern and acquire the largest remaining inholding in the US Forest Service's Southwestern Region which directly aligns with the nation's Wildfire Crisis Strategy (WCS) emphasis. The PNF has been identified as one of the nation's top priority WCS landscapes, and acquisition of the Yavapai Ranch will only help to further reduce wildfire risk to resources and enhance mitigation efforts through landownership consolidation and greatly increase the effectiveness of landscape scale restoration activities.

Conserving the Verde River and Bill Williams River watersheds, mitigating wildfire risk, protecting resilient wildlife movement corridors, and enhancing public recreational access are top priorities for the Town of Clarkdale. The proposed Upper Verde River Watershed – Yavapai Ranch Phase IV project provides an important contribution towards those conservation outcomes.

Thank you for considering the request from Prescott National Forest for an additional allocation from the Land and Water Conservation Fund in FY 2026 for Phase IV of this important acquisition. Please feel free to contact me with any questions about support for the project at 928-639-2432 or Robyn.Prud'homme-Bauer@clarkdale.az.gov.

Thank you,

Robyn Prud'homme-Bauer
Mayor – Town of Clarkdale

cc: Sarah Clawson, Forest Supervisor, Prescott National Forest Sarah.Clawson@usda.gov
Chris Welker, Realty Specialist, Prescott National Forest Chris.Welker@usda.gov
Tracy Parker, Director of Lands and Minerals, USFS Southwestern Region
Tracy.Parker@usda.gov
Heather Reading, Conservation Advisor, Land Advisors Organization
HReading@landadvisors.com



Staff Report

Item Number: 7.A.

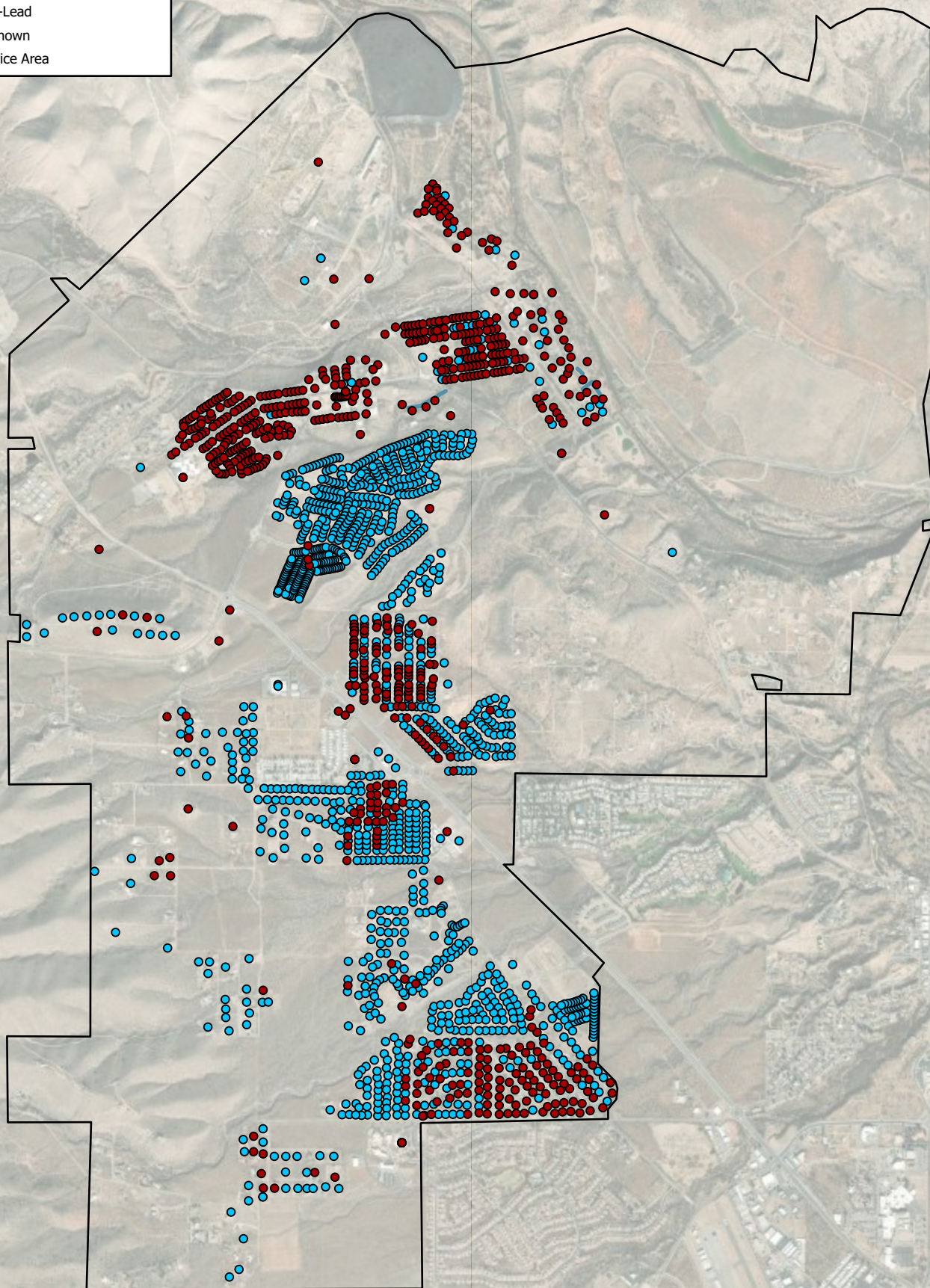
<u>Agenda Item:</u>	EPA Lead and Copper Rule Revision Lead Service Line Inventory Discussion only regarding progress with Clarkdale's Lead Service Line Inventory and available courses of action for compliance.
<u>Staff Contact:</u>	Virginia Smith, Public Works Administration Manager
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	This agenda item supports the following Clarkdale Strategic Goal Area: • Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.
<u>Background:</u>	The EPA's revision to the Lead and Copper Rule requires a complete inventory of water service lines with a compliance deadline of Oct. 16, 2024. Staff issued a Request for Proposals (RFP) in compliance with A.R.S. §41 Chapter 23. Hazen and Sawyer were selected to assist with the Town's compliance efforts. The initial inventory has been completed, and 742 connections are currently designated with "unknown" pipe materials. The Town currently has two possible paths forward: 1. Accelerated Field Investigation, which involves potholing at three locations for each service line (one on each side of the meter, and one where the service enters the home). Some extrapolation rules are allowed; however, conditions to use these rules are strict and it is possible that all connections designated as "unknown" would need to be excavated. 2. Notification of Possible Lead for the connections designated as "unknown" extends the timeline in which the Town would need to confirm service line materials. This would allow deeper studies through documentation in an effort to avoid some of the excavation.
<u>Budget Impact:</u>	CIP W10 13-5-0800-8000, budgeted amount \$250,000. Expected costs for Hazen and Sawyer services \$201,000

Recommendation: Staff recommends that the Council review the possible paths forward and provide direction to the Public Works Department on which path to take.

Preliminary Service Line Designations

Entire Service Line Status

- Non-Lead
- Unknown
- Service Area



0 0.25 0.5 Miles





Lead Service Line Inventory

July 18, 2024 | Virtual Meeting

Meeting Agenda

1. *Project Overview*
2. *Preliminary Inventory Designations*
3. *Field Verification Scheduling Options*
4. *Discussion Items and Next Steps*



Task Overview - Deliverables

Task	Deliverable
1	Kickoff Meeting Agenda, Action Items, and Key Takeaways for Progress Meetings
1	Monthly progress reports and invoices
2	Data Request
2	Inventory Framework
2	Lead Likelihood Map
2	Draft and Final LSL Inventory Narrative to ADEQ
2	Draft and Final LSL Inventory Technical Memorandum
2	Clarkdale-hosted LSL Inventory Map
2	ADEQ Inventory Template

USEPA Updates on October 2024 Deliverables: Fact Sheet April 2024

Deliverables Due **October 16th, 2024**

- Initial Service Line Inventory
- Notification of Service Line Material
- Tier 1 Notification of a Lead Action Level Exceedance
- Associated Reporting Requirements as Listed in the Fact Sheet Table.

All other deliverables will be in accordance with LCRI (direct transition from LCR to LCRI)

Deliverables Due October 2027 (expected due date)

- Baseline Service Line Inventory
- Service Line Replacement Plan
- List of Schools and Childcare Facilities
- List of Compliance Sites (Using LCRI Tiering Structure)
- Customer Notifications

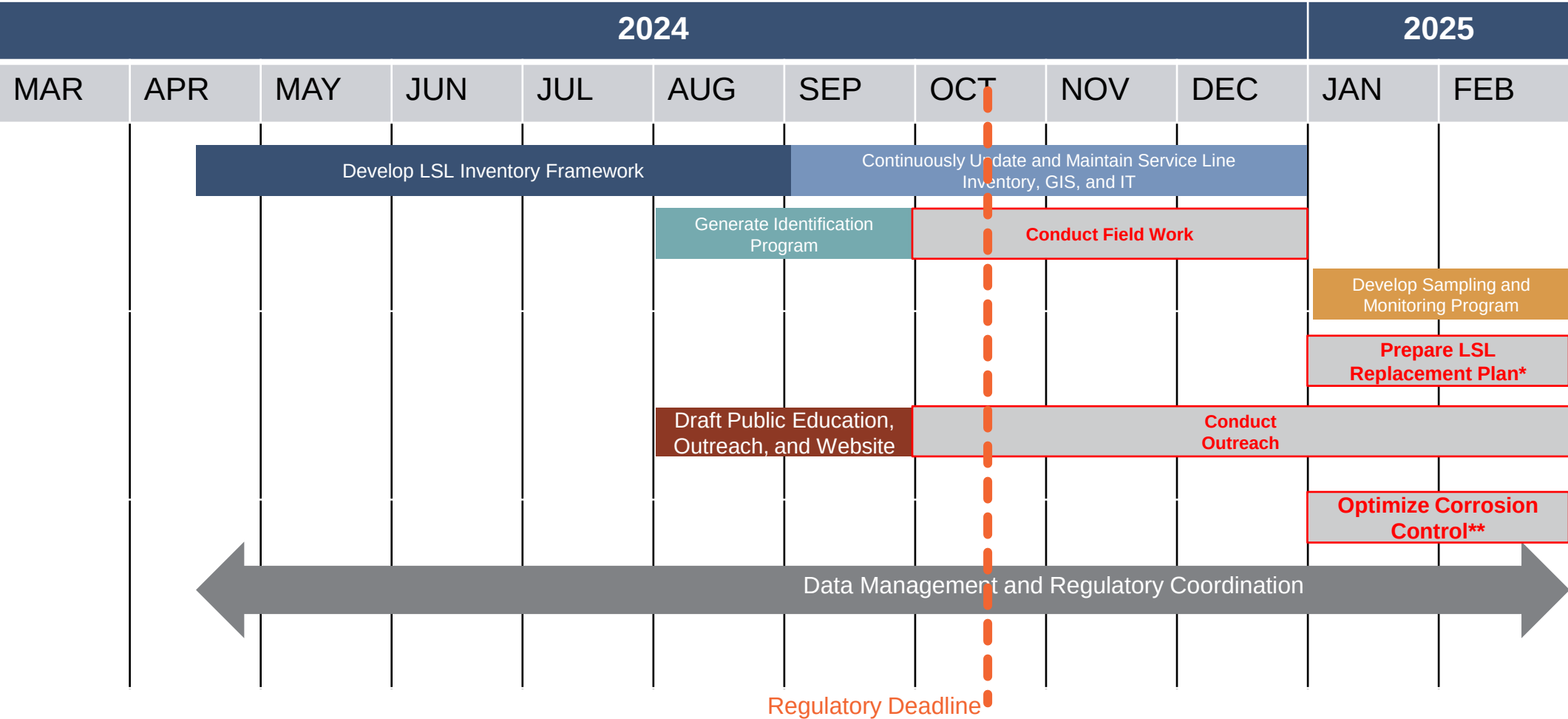
Deliverables Due After Oct. 2027 (expected due date)

- Standard Monitoring for Compliance Sampling: **Begins January 2028**
- School and Childcare Facility Sampling: Completed by **October 2032**
- Non-Lead Validation Sampling: Completed by **October 2034**
- 100% Verification of All Unknowns: Completed by **October 2037**
- 100% Replacement of All Lead and GRR: Completed by **October 2037**

Approximately 3 months left to comply!

Lead and Copper Rule Revisions – Modified Schedule

Tasks in red are not currently included



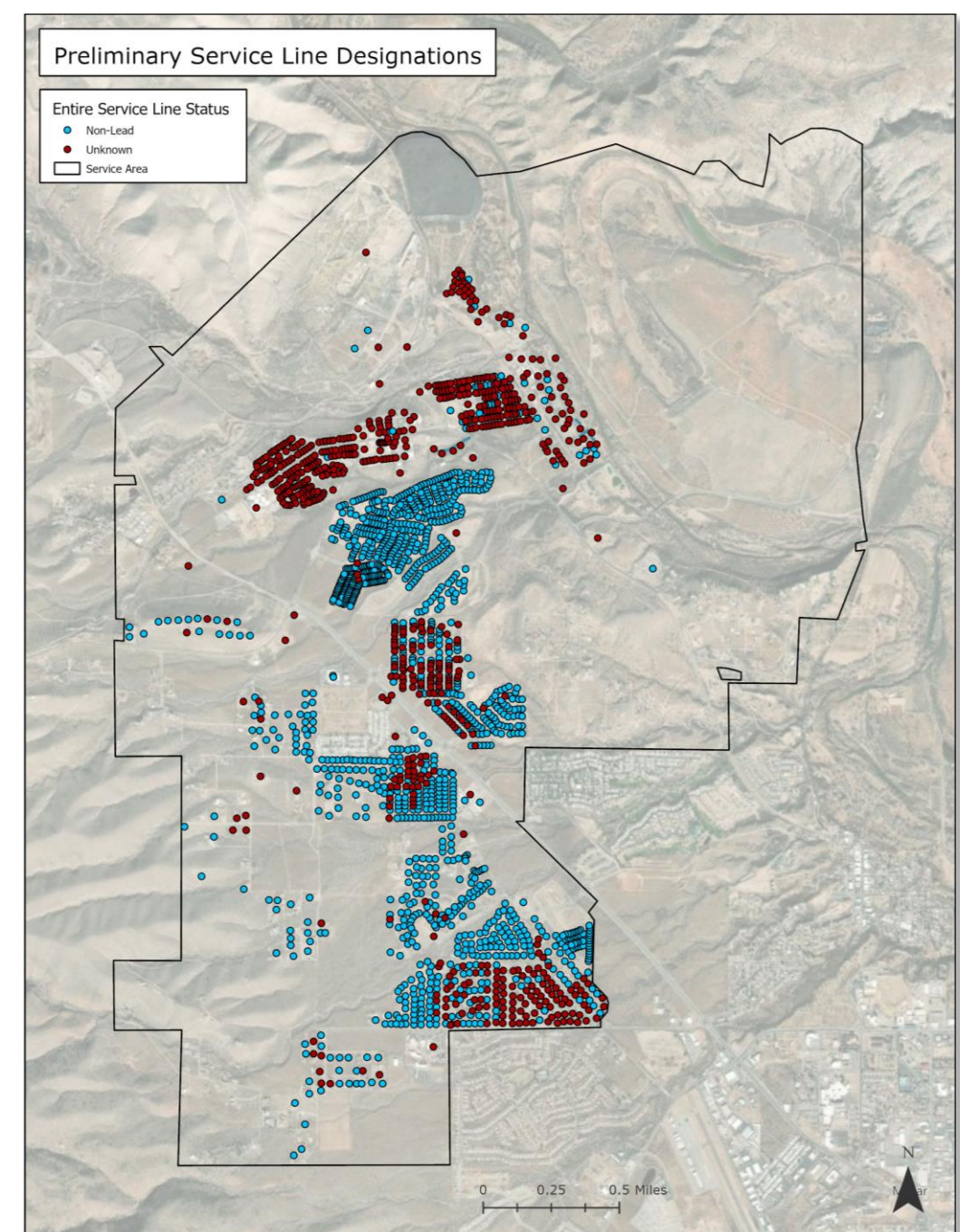
* Indicated compliance actions and deliverables are only required for water systems with LSLs, GRR, and/or lead status unknown service lines.

** Indicated compliance actions are only required for water systems under the LCRR based on the 90th percentile lead levels under the revised sample site tiering. Further evaluation will be conducted based upon the LCRI.

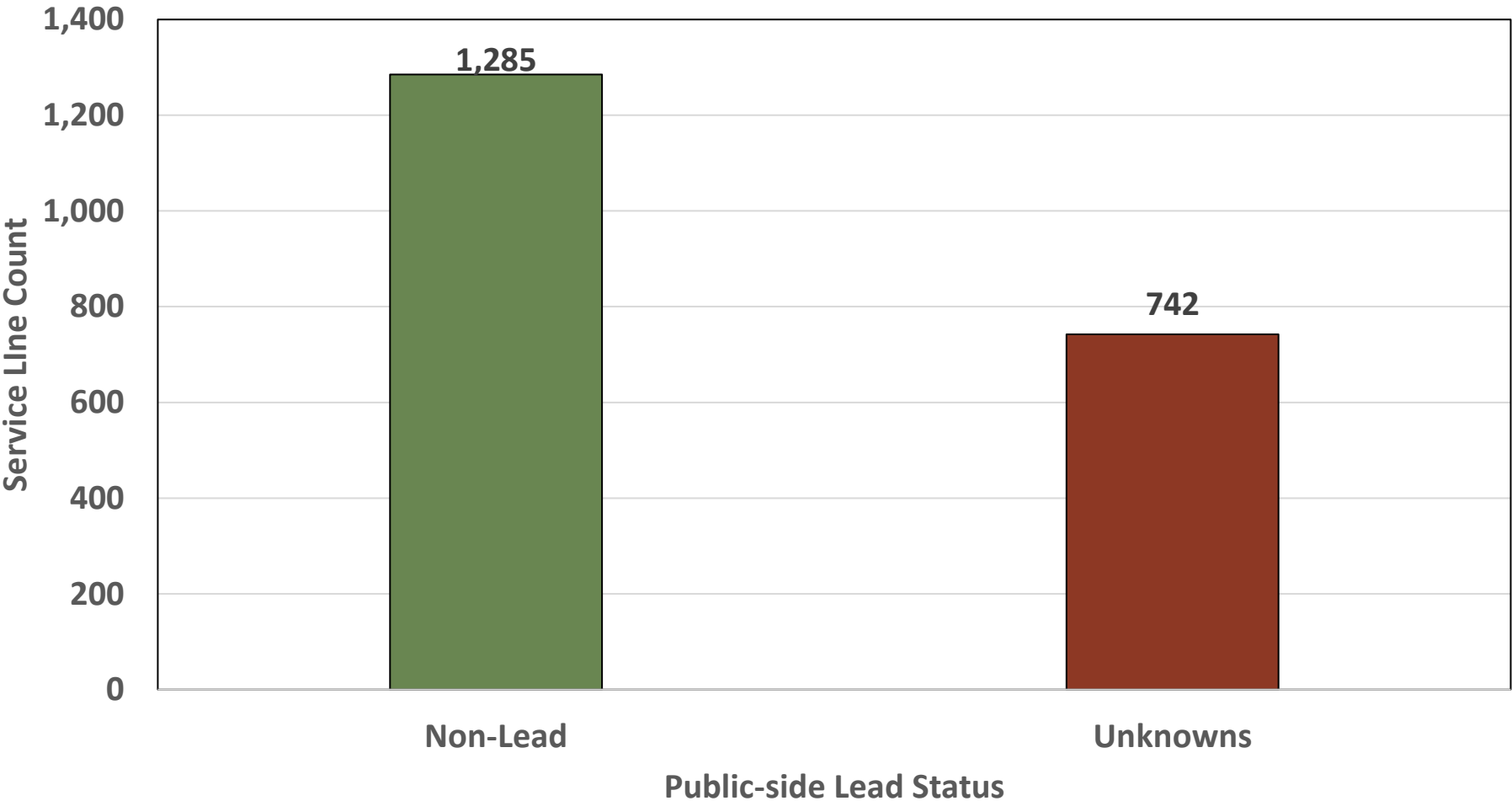
Preliminary Inventory Designations

Non-Lead / Unknown Designations

- Meters were geocoded with Geocodio.
 - Low accuracy cases were cross-checked against Google Maps & Streetview (30 cases)
 - Only 2 meters could not be located.
- Earliest Parcel Construction year of nearest parcel was used to distinguish unknown from non-lead as well as service line diameter.
- Cut-off year is 1988.
- Service line diameter > 2"

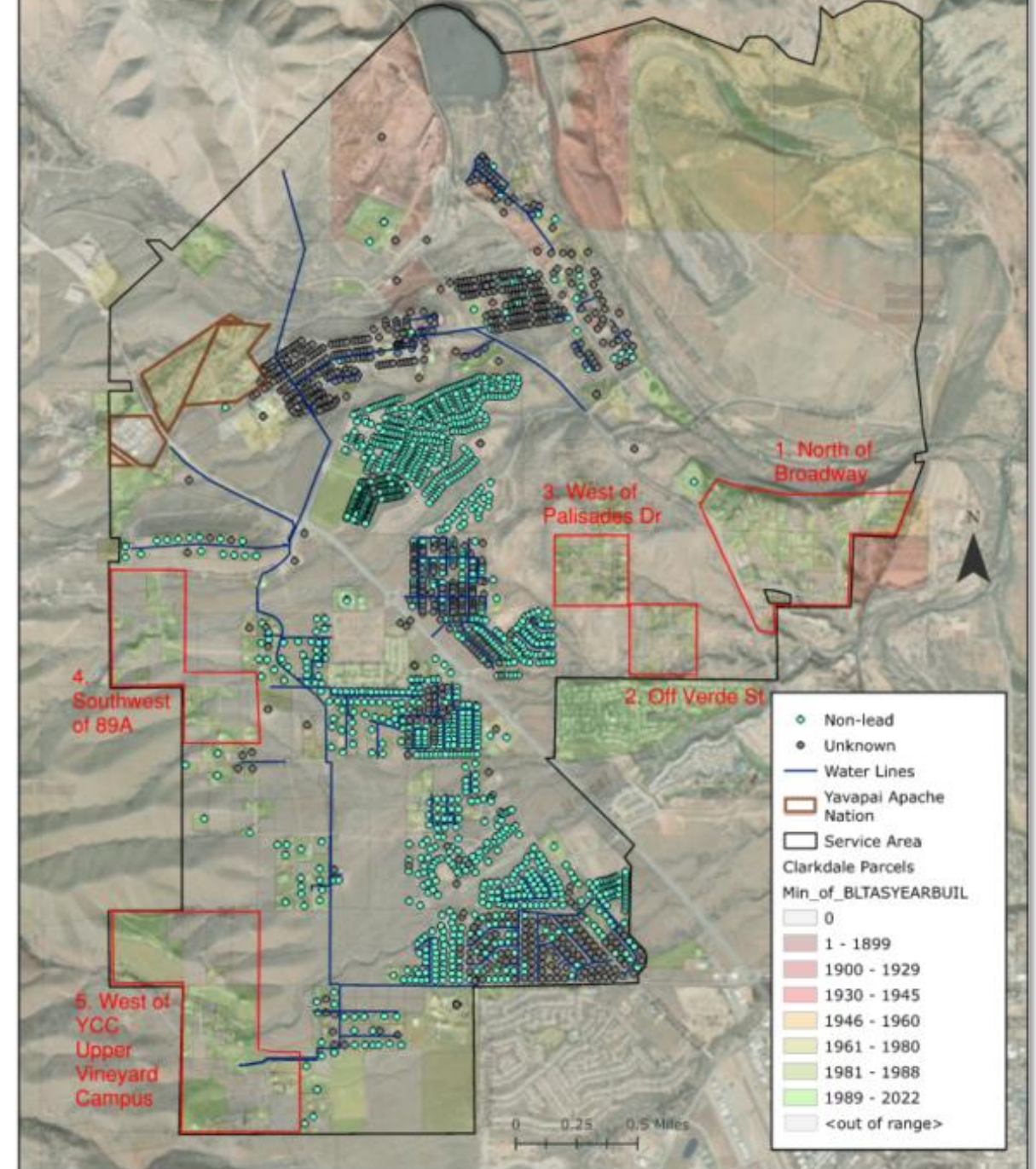


Non-Lead / Unknown Designations



Remaining Data Gaps

- Two meters were not geocoded and either need to be removed or verified to include for a complete inventory.
 1. BLACK HILLS DR WEST
 2. N OF MAIN FROM FBALL
- Based off existing mains, there were five areas identified that could have missing meters.
 1. North of Broadway
 2. Off Verde St
 3. West of Palisades Dr
 4. Southwest of 89A
 5. West of YCC Upper Vineyard Campus
- Estimated 50 – 150 additional Master Meter sites?
 - YCC Campuses
 - Rain Spirit RV Resort et. al



Field Verification Scheduling Options

Overview of Options

1
Accelerate Field
Verification

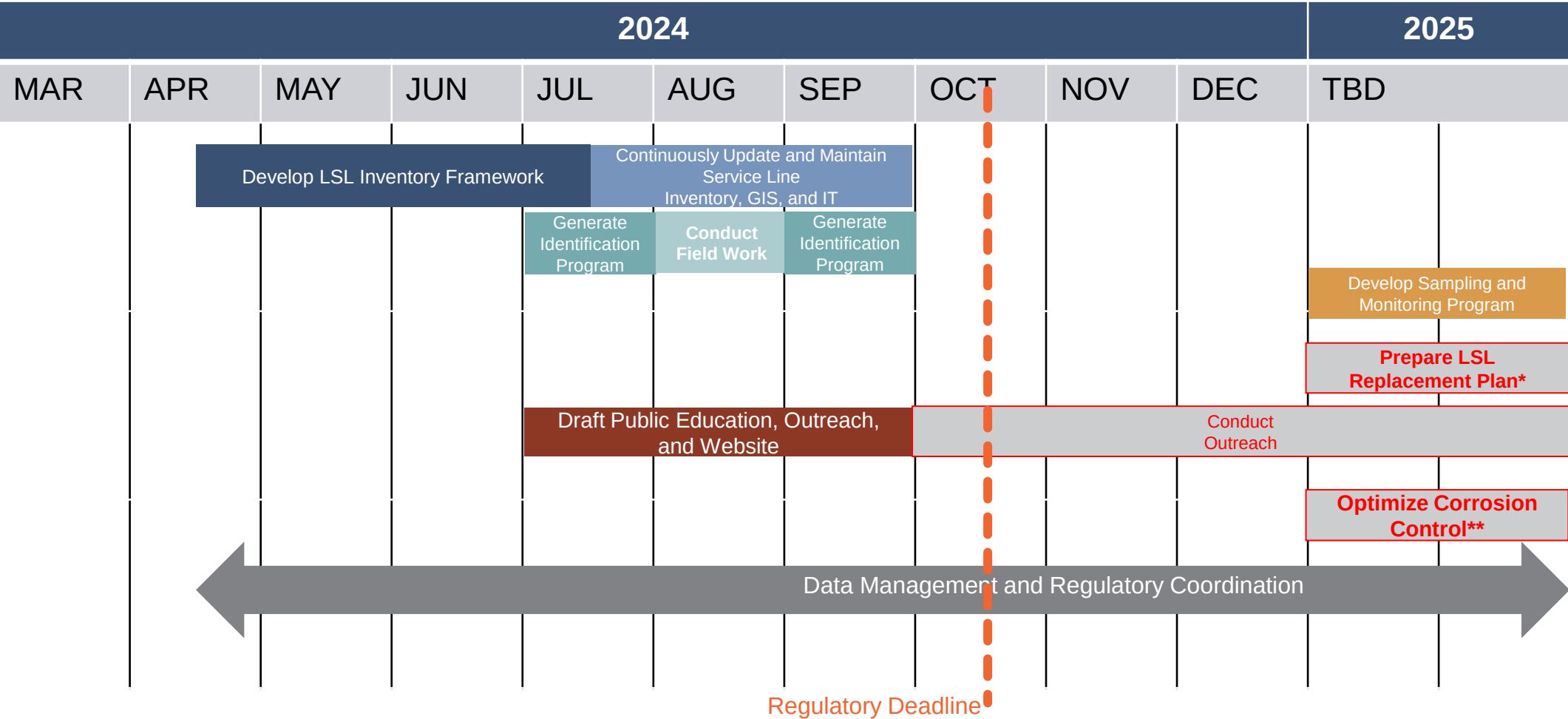


2
Prepare for
Unknown
Designations

Lead and Copper Rule Revisions – Accelerated FV Schedule

Accelerate Field Verification

Tasks in red are not currently included



* Indicated compliance actions and deliverables are only required for water systems with LSLs, GRR, and/or lead status unknown service lines.

** Indicated compliance actions are only required for water systems under the LCRR based on the 90th percentile lead levels under the revised sample site tiering. Further evaluation will be conducted based upon the LCRI.

Lead and Copper Rule Revisions – Accelerated Field Verification

Assuming a goal of max 50 sites per day at \$100/site

Accelerate Field Verification

August 2024					September 2024	October 2024
Week of August 5th	Week of August 12th	Week of August 19th	Week of August 26th		October 16 th Deadline	
	9 Total Days @ 49 sites/day					
Low Estimate \$44,400	248 Sites	196 Sites	Inventory Finalization & Contingency		Submit Inventory	
High Estimate \$71,400	238 Sites	238 Sites	238 Sites	Inventory Finalization & Contingency	Submit Inventory	
		15 Total Days @ 48 sites/day				

Challenges to Accelerated Field Verification

Accelerate Field Verification

Inventory Finalization

- Inclusion of master meters
- Inclusion/removal of data gap meters
- Identification of missing meters

Identification Procedures

- Excel or GIS based verification recording
- 2nd point of customer-side verification
- Staff/contractor procurement

Inventory Submission

- Approval by ADEQ on methods
- Integration with 120Water

Field Verification Challenges

Accelerate Field Verification

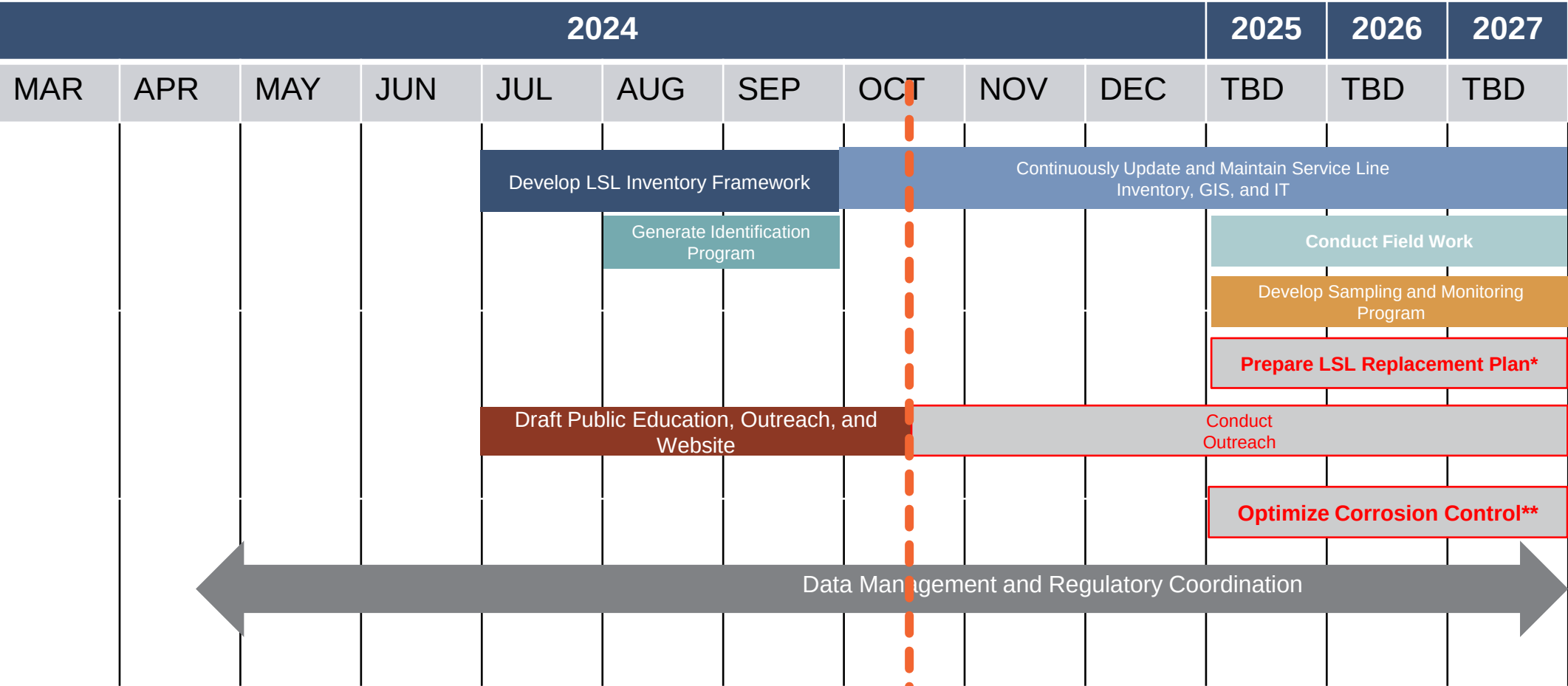
- ADEQ is currently requiring that the 2nd point of customer-side verification at the hose bib is the case where the line exits the ground before entering a structure.
- It is understood that this is not the case for most Clarkdale lines.
- Under current rules, Clarkdale would need to pothole near the structure/foundation of each unknown for the 2nd point.



Lead and Copper Rule Revisions – Unknown Designation Schedule

Tasks in red are not currently included

Prepare for
Unknown
Designations



Regulatory Deadline

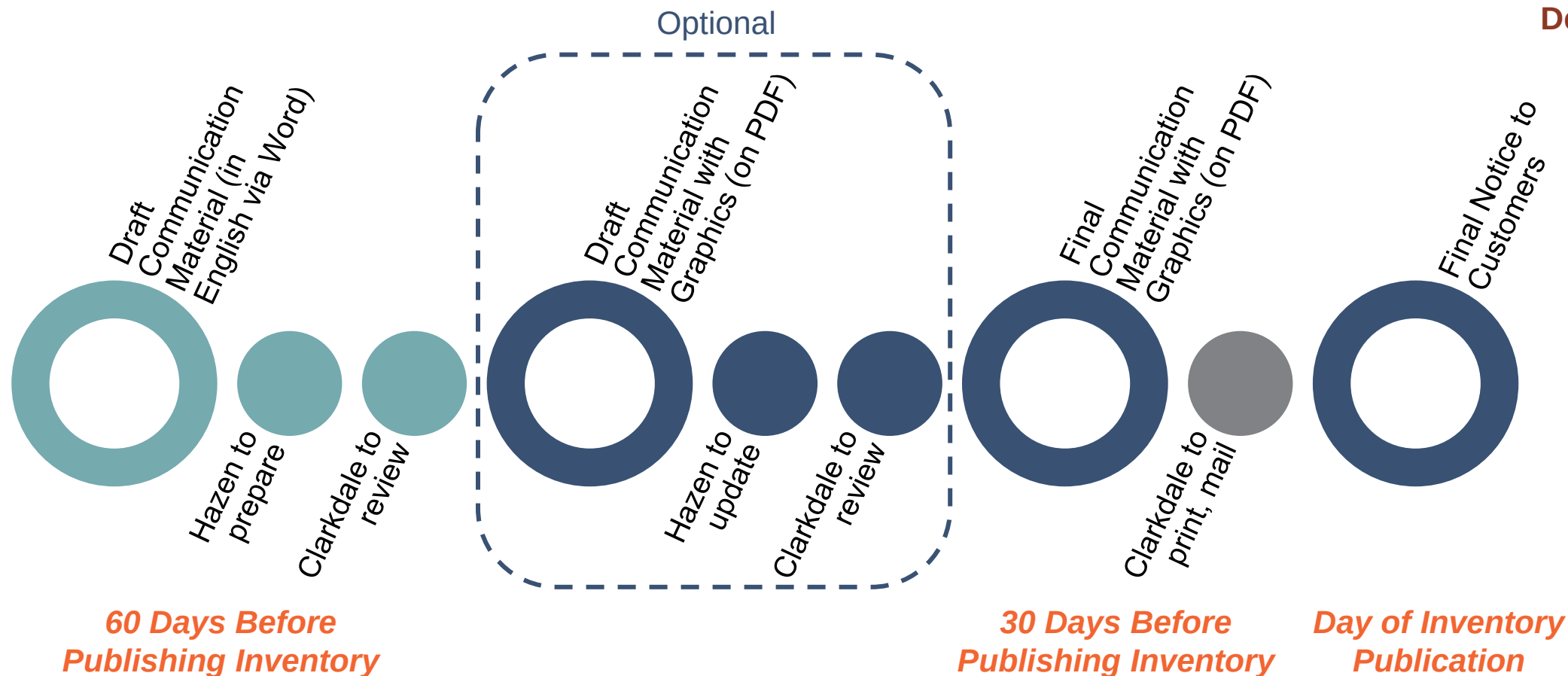
* Indicated compliance actions and deliverables are only required for water systems with LSLs, GRR, and/or lead status unknown service lines.

** Indicated compliance actions are only required for water systems under the LCRR based on the 90th percentile lead levels under the revised sample site tiering. Further evaluation will be conducted based upon the LCRI.

Workflow and Collaborative Deadlines

Highlighted days before deadline are related to the date of publishing the inventory.

Prepare for
Unknown
Designations



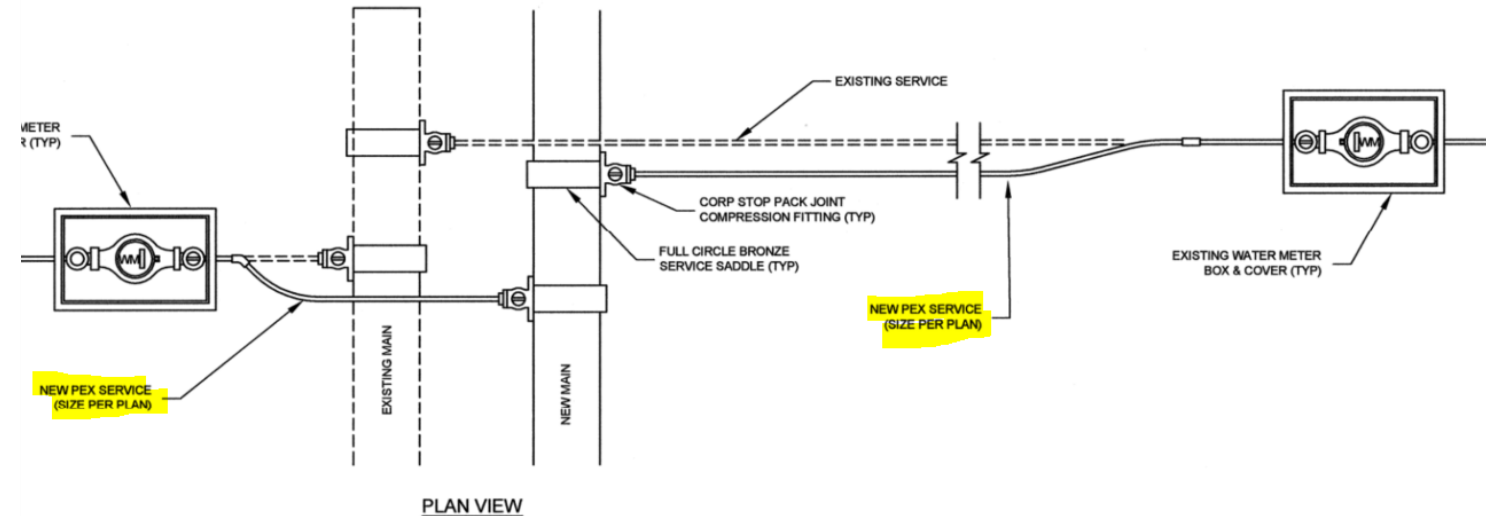
Note: Spanish language materials may also be desired or required.

Advanced As-Built Review

- If field verification is delayed, more time can be afforded to desktop inventory revisions.
- The Town can provide more as-builts to assign non-lead designations.
- Fewer sites would require field verification.

2

Prepare for
Unknown
Designations



① TYPICAL WATER METER CONNECTION

NO SCALE

In my professional opinion and to best of my ability, the improvements shown on these plans have been completed in substantial conformance with the construction plans and specifications including changes and addendums. My professional opinion is based, in part, upon the completion of certain tests and measurements and/or the review of the results of such tests and measurements completed by others. The consultant has not verified all information indicated on this document. This document is for general information purposes only.



CLARKDALE WA RIO VISTA IMPROVEMENTS	
 825 COVE PARKWAY COTTONWOOD ARIZONA 86326 (928) 634-5889	DATE 11/8/17
	SCALE AS SHOWN

S:\land projects 2004 Engineering\15-1207E Clarkdale Watermain\dwg\Rincon

Field Verification Options Summary

PROS

Accelerate Field Verification

- No unknown material communication required.
- No publicly available inventory required.

Prepare for Unknown Designations

- Extra time to prepare field verification and procurement for 2025, 2026, or 2027
- Additional desktop inventory updates via as-built coordination and ongoing field work
- Wait-and-see approach for ADEQ requirements

CONS

- Timing constraints on procurement and site verification
- Little to no as-built coordination
- Strict current ADEQ requirements

- Unknown material communication required.
- Publicly available inventory required.

Discussion Items and Next Steps

Next Steps

Clarkdale

1. Determine if accelerated field verification schedule is preferred
2. Provide update on remaining LCRR compliance tasks

Hazen

1. Send Preliminary Inventory Map
2. Send map of possible missing meters for identification
3. Send list of contractors who may have a cooperative use clause for field verification
4. Send required language for customer notifications

Required Language – Annual Notification

Due to Customers by November 15, 2024

- Customer Notification – Only to Individual Services with LSLs, GRR, or Unknowns
 - (1) Notification requirements. All water systems with lead, galvanized requiring replacement, or lead status unknown service lines in their inventory pursuant to § 141.84(a) must inform all persons served by the water system at the service connection with a lead, galvanized requiring replacement, or lead status unknown service line.
 - (2) Timing of notification. A water system must provide the initial notification within 30 days of completion of the lead service line inventory required under § 141.84 and repeat the notification on an annual basis until the entire service connection is no longer a lead, galvanized requiring replacement, or lead status unknown service line. For new customers, water systems shall also provide the notice at the time of service initiation.
 - (3) Content (iii) Persons served by a lead status unknown service line. The notice must include a statement that the person's service line material is unknown but may be lead, an explanation of the health effects of lead that meets the requirements of paragraph (a)(1)(ii) of this section, steps persons at the service connection can take to reduce exposure to lead in drinking water, and information about opportunities to verify the material of the service line.
 - (4) Delivery. The notice must be provided to persons served by the water system at the service connection with a lead, galvanized requiring replacement, or lead status unknown service line, **by mail or by another method approved by the State.**
 - Language. "Health effects of lead. Exposure to lead in drinking water can cause serious health effects in all age groups. Infants and children can have decreases in IQ and attention span. Lead exposure can lead to new learning and behavior problems or exacerbate existing learning and behavior problems. The children of women who are exposed to lead before or during pregnancy can have increased risk of these adverse health effects. Adults can have increased risks of heart disease, high blood pressure, kidney or nervous system problems."

Thank you!

Hazen



Staff Report

Item Number: 7.B.

Agenda Item: **Resolution #1715 - Adopting the Official Canvass of the July 30, 2024 Primary Election**

Discuss, consider and act upon Resolution #1715, adopting the official Yavapai County canvass for the July 30, 2024 Primary Election.

Staff Contact: Charity Brooks, Town Clerk

Meeting Date: August 13, 2024

Strategic Goal: Not applicable.

Background: Election law requires the Town Council to canvass the election results not less than six days or more than 20 days after a primary or general election. The official, final results of this election were provided to the Town of Clarkdale by Yavapai County Elections on Aug. 12, 2024.

Per A.R.S. § 9-821.01, the calculation of a 'majority of votes cast' at the primary election specifies that the number to win is calculated by adding all of the votes cast for all candidates for the office, dividing by the number of seats to be filled and then dividing the result of the calculation by two and rounding to the highest whole number.

In the July 30, 2024, election there were only two candidates running for the one available seat for Mayor and four candidates running for the two available Council seats. Each candidate must obtain a 'majority of votes cast' to win the seat.

Mayor Race - Four-year term: Total votes cast for the one Mayor seat was 1388. The number of votes needed to win the Mayor seat was 694. Candidate Robyn Prud'homme-Bauer received a majority of votes cast and will be declared the elected Mayor. A run-off is not required.

Council Member Race - Four-year term: Total votes cast for the two four-year Council seats was 2445. The number of votes needed to win each seat was 611. Candidates Debbie Hunseder, Marney Babbitt-Pierce, and Nathan Porter each received a majority of votes cast. Candidate Amanda Arnold did not receive a majority of votes cast. Candidates Debbie Hunseder and Marney Babbitt-Pierce each received the most votes cast for the two available seats and will be declared elected Council Members. A recount or run-off is not

required.

No general election will be held in November.

All officials will be declared elected effective Nov. 5, 2024, the date of the general election as stated in Town Code, Section 2-3-1. As per Section 2-1-3, each newly elected official shall assume the duties of office at the Council meeting following the date of the general election. The newly elected officials will be sworn in on Nov. 12, 2024.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Council approve Resolution #1715, adopting the official Yavapai County canvass for the July 30, 2024, Primary Election.

RESOLUTION #1715

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON JULY 30, 2024.

WHEREAS, the Town of Clarkdale, Yavapai County, Arizona did hold a primary election on the 30th day of July 2024 for the election of one Mayor and two Council Members with four-year terms; and

WHEREAS, the election returns have been presented to, and have been canvassed by, the Mayor and Common Council of the Town of Clarkdale;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona as follows;

Section 1: That the total number of ballots cast for Mayor at said Primary Election, as shown by the Yavapai County Election Summary Report, Official Final Results was 1388. The total number of ballots cast for Council Member at said Primary Election, as shown by the Yavapai County Election Summary Report, Official Final Results was 2445. The total number of registered voters for the Town of Clarkdale was 3227.

Section 2: That the votes cast for candidates for Mayor and Council Member with four-year terms were as follows:

<u>Name</u>	<u>Vote Total</u>
MAYOR:	
Robyn Prud'homme-Bauer	751
Cynthia Malla	637
COUNCIL MEMBER:	
Debbie Hunseder	648
Marney Babbitt-Pierce	723
Nathan Porter	633
Amanda Arnold	441

Section 3: That the calculation of a “majority of votes cast” at the primary election for a candidate to win at the primary specifies that the number to win be calculated by adding all of the votes cast for all candidates for the office, dividing by the number of seats to be filled and then dividing the result of the calculation by two and rounding to the highest whole number.
The ‘majority’ for Mayor is 694.
The ‘majority’ for Council Member is 611.

Section 4: That it is hereby found, determined, and declared of record, that the following candidates did receive a “majority of votes cast” as provided for by A.R.S. § 9-821.01, and are hereby issued certificates of election:

Robyn Prud'homme-Bauer
Debbie Hunseder
Marney Babbitt-Pierce

Section 5: That this resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale,
Arizona, this 13th day of August 2024.

APPROVED:

ATTEST:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk



Yavapai County Elections,
Recorder,
& Voter Registration
1015 Fair St. RM 228
Prescott AZ 86305
928-771-3248 Ext. 8
www.yavapaivotes.gov

Laurin L. Custis
Director of Elections

Michelle M. Burchill
Recorder

CERTIFICATION OF ELECTION RESULTS

For the

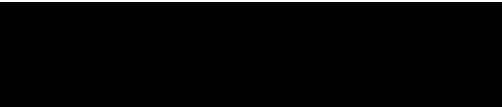
PRIMARY ELECTION

July 30, 2024

YAVAPAI COUNTY, ARIZONA

We, Laurin L. Custis, Yavapai County Director of Elections and Michelle M. Burchill, Yavapai County Recorder hereby certify that the attached foregoing vote results contains a full, true, and correct copy of the vote tabulations for the July 30, 2024, Primary Election.

Dated this 5th day of August 2024.


Laurin L. Custis, Director of Elections


Michelle M. Burchill, Recorder



Registered Voters 166,670 - Total Ballots 76,507 : 45.90%

Party Distribution

Total Ballots	76,507	
OF THE REPUBLICAN PARTY	57,144	74.69%
OF THE DEMOCRATIC PARTY	18,642	24.37%
OF THE LIBERTARIAN PARTY	169	0.22%
OF THE GREEN PARTY	9	0.01%
OF THE NO LABELS PARTY	62	0.08%
NONPARTISAN	481	0.63%

CLARKDALE MAYOR (4-YEAR TERM)
(NONPARTISAN)

Vote For 1		
Total Votes	1,388	
PRUD'HOMME-BAUER, ROBYN	751	54.11%
MALLA, CYNTHIA	637	45.89%
Undervote	114	
Overvote	2	

CLARKDALE COUNCIL MEMBER (4-YEAR TERM)
(NONPARTISAN)

Vote For 2		
Total Votes	2,445	
HUNSEDER, DEBBIE	648	26.50%
BABBITT-PIERCE, MARNEY	723	29.57%
PORTER, NATHAN	633	25.89%
ARNOLD, AMANDA	441	18.04%
Undervote	551	
Overvote	12	

CERTIFICATE OF ELECTION

I, Charity Brooks, Clerk of the Town of Clarkdale, County of Yavapai, State of Arizona
DO HEREBY CERTIFY that at the Primary Election held in and for the Town of Clarkdale,
on the 30th day of July 2024

ROBYN PRUD'HOMME-BAUER

Was duly elected to the office of Mayor of the Town of Clarkdale, County of Yavapai, State of Arizona, as appears by the
official returns approved by the Town Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Town of Clarkdale this 13th day of
August 2024.

EFFECTIVE DATE IS NOVEMBER 5, 2024

ASSUME OFFICE ON NOVEMBER 12, 2024



CHARITY BROOKS,
CLERK OF THE TOWN OF CLARKDALE

CERTIFICATE OF ELECTION

I, Charity Brooks, Clerk of the Town of Clarkdale, County of Yavapai, State of Arizona
DO HEREBY CERTIFY that at the Primary Election held in and for the Town of Clarkdale,
on the 30th day of July 2024

MARNEY BABBITT-PIERCE

Was duly elected to the office of Council Member of the Town of Clarkdale, County of Yavapai, State of Arizona, as appears
by the official returns approved by the Town Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Town of Clarkdale this 13th day of
August 2024.

EFFECTIVE DATE IS NOVEMBER 5, 2024

ASSUME OFFICE ON NOVEMBER 12, 2024



CHARITY BROOKS,
CLERK OF THE TOWN OF CLARKDALE

CERTIFICATE OF ELECTION

I, Charity Brooks, Clerk of the Town of Clarkdale, County of Yavapai, State of Arizona
DO HEREBY CERTIFY that at the Primary Election held in and for the Town of Clarkdale,
on the 30th day of July 2024

DEBBIE HUNSEDER

Was duly elected to the office of Council Member of the Town of Clarkdale, County of Yavapai, State of Arizona, as appears
by the official returns approved by the Town Council and on file in my office.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official seal of the Town of Clarkdale this 13th day of
August 2024.

EFFECTIVE DATE IS NOVEMBER 5, 2024

ASSUME OFFICE ON NOVEMBER 12, 2024



CHARITY BROOKS,
CLERK OF THE TOWN OF CLARKDALE



Staff Report

Item Number: 7.C.

Agenda Item: **Fiscal Year 2024-2025 Pavement Management**
Discuss, consider and act upon a proposal from Cactus Asphalt for the fiscal year 2024-2025 Pavement Management Program.

Staff Contact: Lou Andersen, Public Works Director

Meeting Date: August 13, 2024

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.

Background: In March 2024, a Public Street Maintenance Work Session was held to discuss the results of the pavement assessment. Public Works presented a plan to treat the most deteriorated segments in FY 24-25 at an estimated cost of \$1.6 million, then continue preservation efforts each year thereafter. Council directed Staff at that time to proceed with the Pavement Management Plan presented, and to incorporate it into the five-year Capital Improvement Projects Budget.

Pinal County has an active Job Order Contract with Cactus Asphalt for asphalt maintenance and repairs. The contract does include cooperative purchasing language (paragraph 15.16) which allows the Town of Clarkdale to utilize the services and pricing of their agreement.

Cactus Asphalt has visited several locations and could start as early as September 2024 on the prep work required for the treatments. Cactus Asphalt provided a quote of \$1,151,651.80 based on the initial list of high priority street segments. It is possible change orders would be required to address items discovered during maintenance, and additional pavement segments could be added to the project scope.

Budget Impact: CIP T02, 06-5-0800-8000, budgeted at \$1,600,000.

Recommendation: Staff recommends that the Council approve a proposal from Cactus Asphalt for the fiscal year 2024-2025 Pavement Management Program, with an amount

not to exceed \$1,600,000 and authorize the Town Manager to execute all documents necessary.

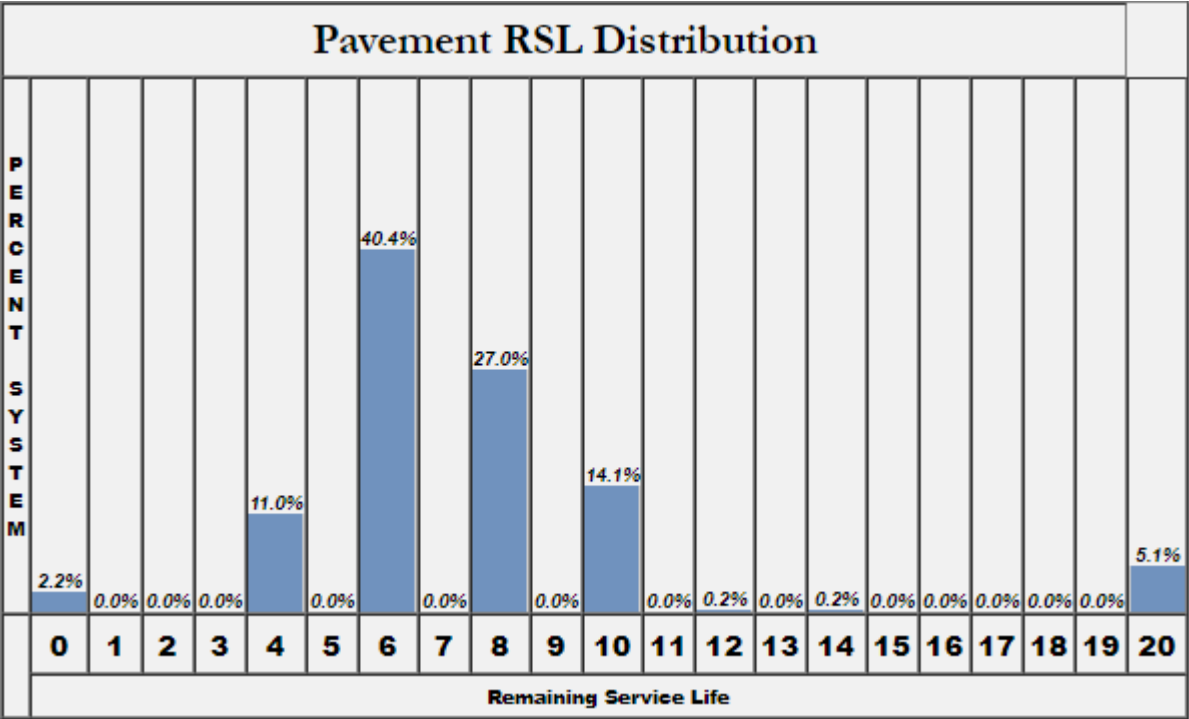


Terry Norman, PW Superintendent

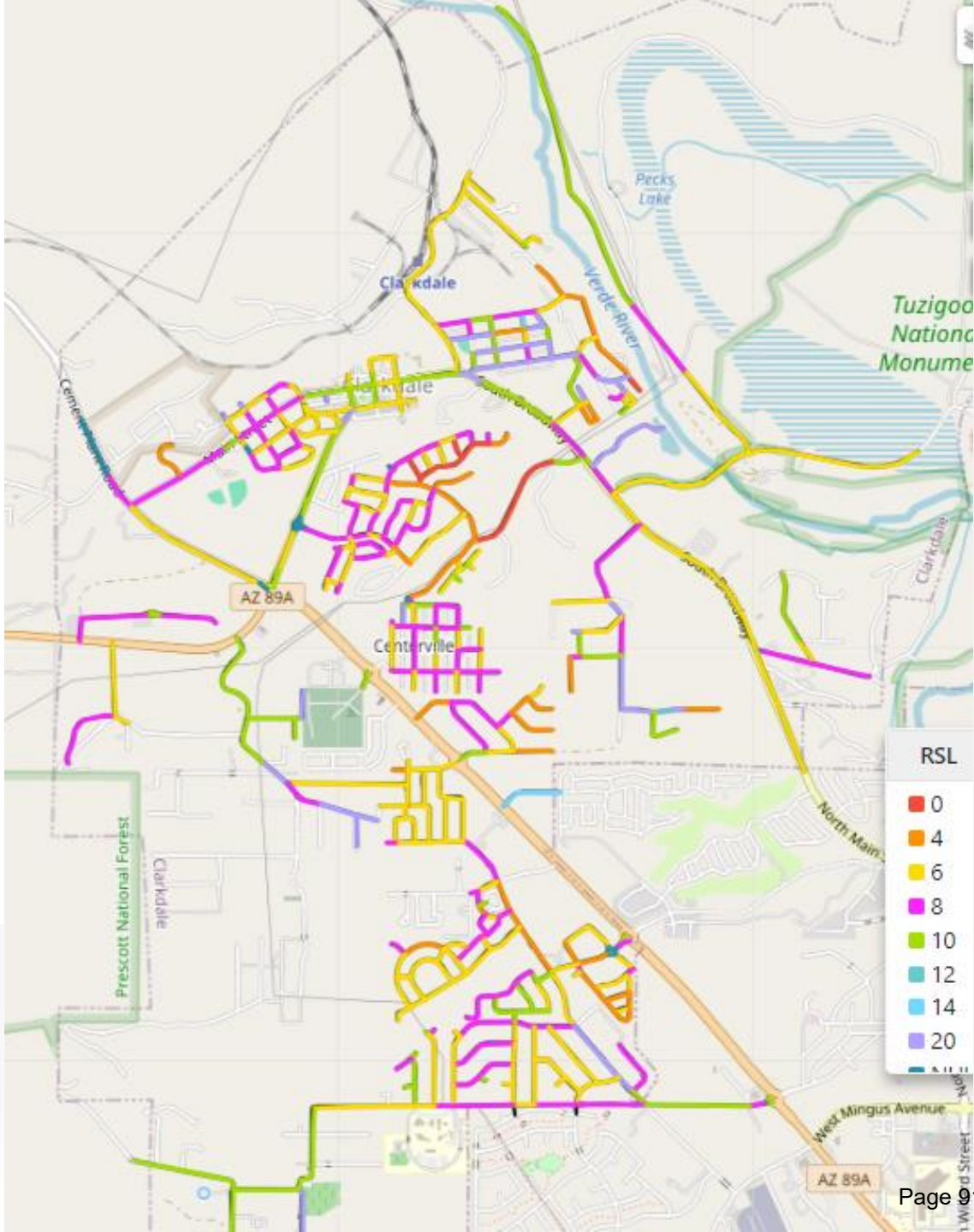
Virginia Smith, PW Admin Mgr

Pavement Management

Remaining Service Life (RSL)



April 2023



How is RSL determined?

Fatigue

Transverse

Longitudinal

Edge

Patching

Fatigue

- Also known as alligator or crocodile cracking
- A series of interconnected cracks that appear in either asphalt or concrete
- Rating based on:
 - Width of cracks
 - Multiple/interconnected cracks
 - Location of cracks
 - Curb/Gutter
 - Wheel Path



Transverse

- Cracks perpendicular to the pavement's centerline or laydown direction. Usually a type of thermal cracking
- Rating based on:
 - Width of crack
 - Distance between transverse cracks



Longitudinal

- Cracks parallel to the pavement's centerline or laydown direction
- Rating based on:
 - Width of crack
 - Number of longitudinal cracks

Edge

- Cracks travel along the inside edge of a pavement surface within one or two feet
- Rating based on:
 - Distance from curb
 - Percent of segment length the cracks are present
- Curb and gutter would help decrease this type of deterioration



Patching

- An area of pavement that has been replaced with new material to repair the existing pavement. A patch is considered a defect no matter how well it performs
- Ratings based on:
 - Size of patch
 - Number of transverse patches
 - Percent of segment length patched



Pavement Treatments



Mill and Overlay

- Major rehabilitation that requires milling the existing roadway down 2 inches and installing a new hot applied asphalt surface to extend the life and avoid a complete removal and replacement
- Assists in restoring friction, surface drainage, corrects surface irregularities, and improves ride quality
- Extends life of pavement: 10 years
- Approximately \$98.46/sq yd

Chip and Fog Seal

Chip Seal is a light rehabilitation pavement surface treatment that combines layers of asphalt with layers of fine aggregate that extends the life of the pavement and provides a good driving surface and improved friction.

Fog seal is a light application of a diluted slow-setting asphalt emulsion to the surface of an aged pavement surface. Fog seals are used to restore or rejuvenate pavement surface.

Extends life of pavement: 5 years

Approximately \$5.90/sq yd



As Needed Treatments

Mastic



Used for distresses that are larger than crack or joint sealing, but smaller than those that require patching.

\$37.50/lineal foot

Crack Seal



Used to fill individual pavement cracks to prevent entry of water or other non-compressible substances such as sand, dirt, rocks or weeds.

\$1.74/lineal foot

Patching



Restores the surface of pavement to repair or strengthen small areas of damage, such as holes or cracks.

Slurry Seal



Similar to a fog seal except the slurry seal has aggregates as part of the mixture.



FY 24-25 Treatments and Areas

Note: Treatments and areas may vary as the project progresses.

Rio Vista

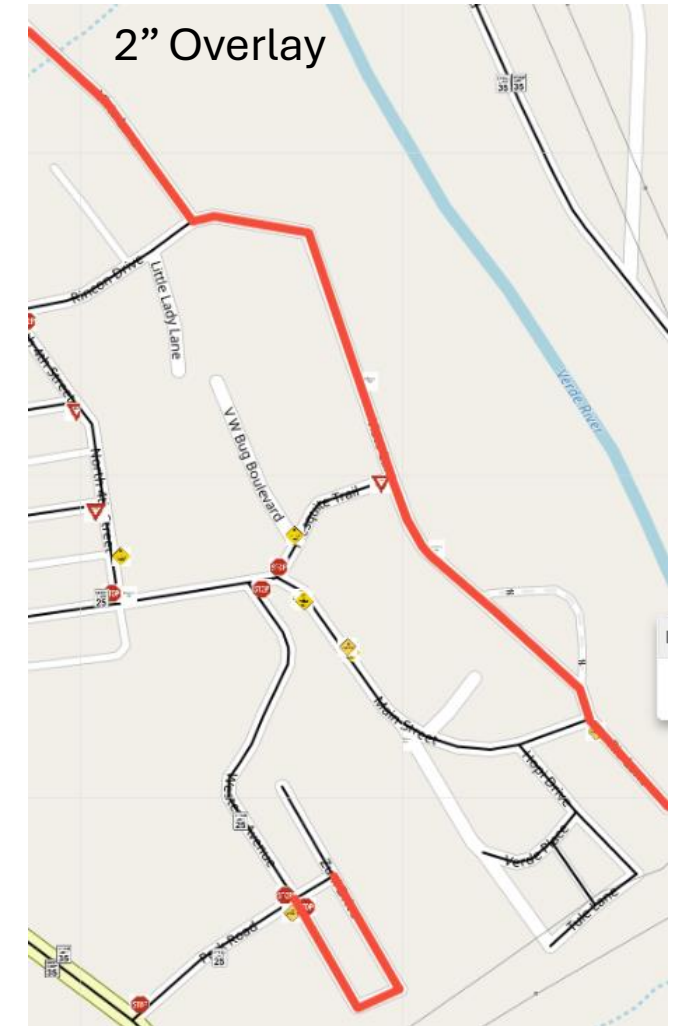
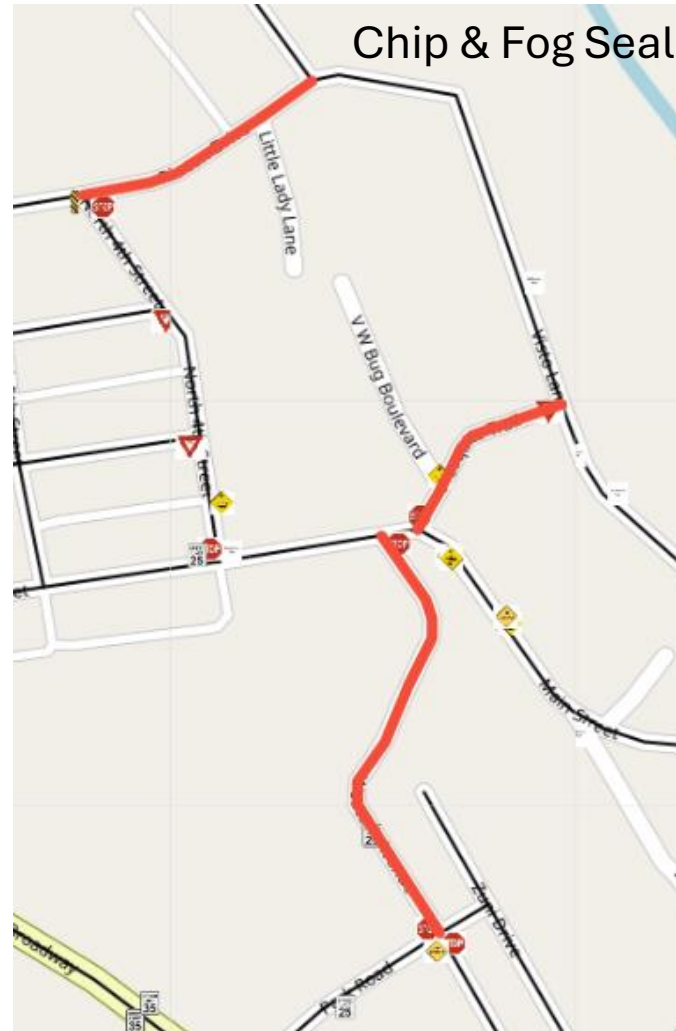
\$1,015,000

2" Overlay: 0.66 miles (3,488 feet)

- Rincon (Mesquite to Rio)
- Rio (Main to End)
- Vista (Mesquite to End)
- Western (Zuni to Park)
- Zuni (Western to Park)

Chip and Fog Seal: 0.31 miles (1644 feet)

- Mesquite (Main to End)
- Rincon (3rd N to Vista)
- Western (Main to Park)

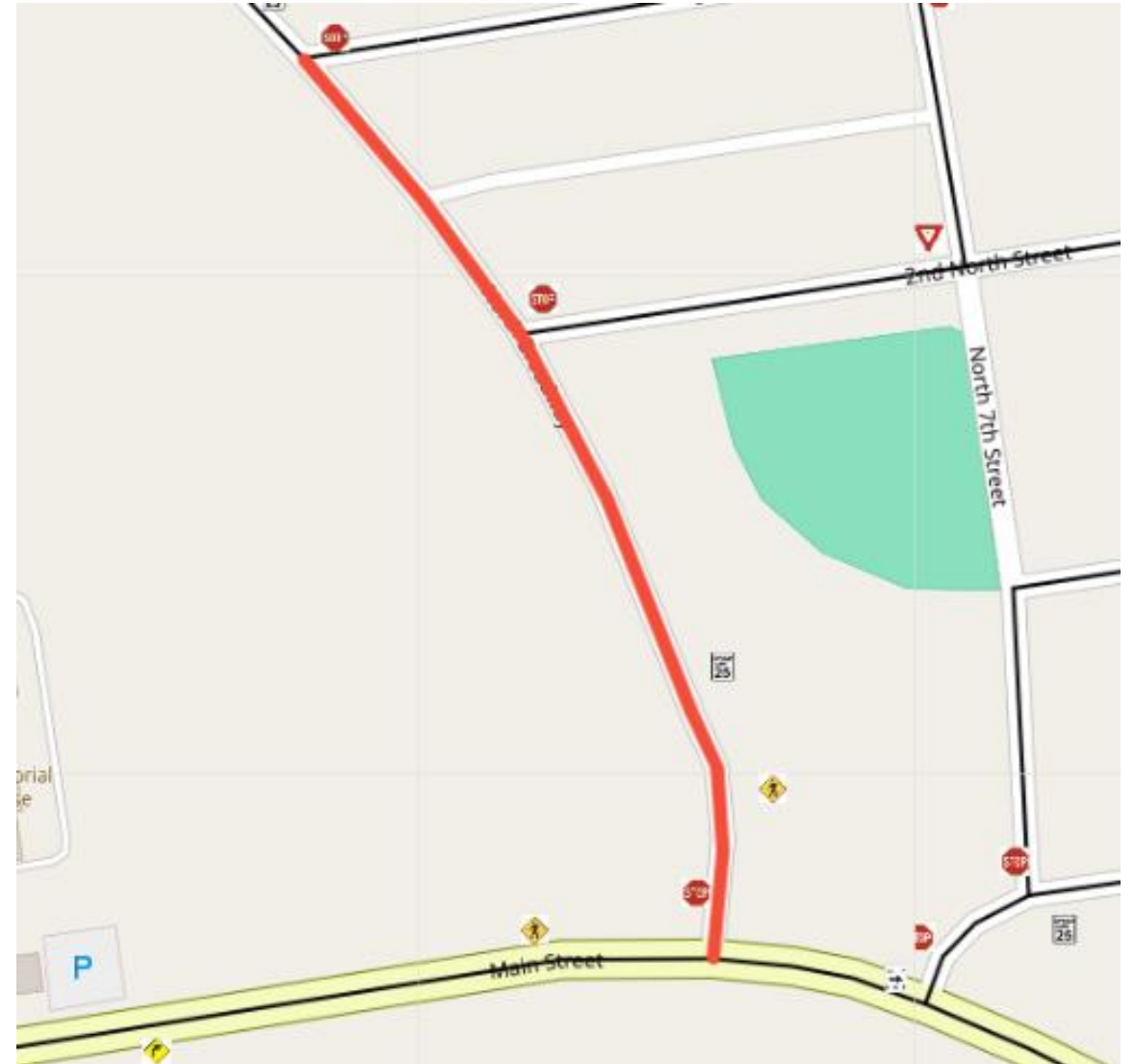


North Broadway

\$240,000

2" Overlay

- North Broadway (Main to 3rd N)
- 0.16 miles (843 feet)
- \$15,000 if Chip & Fog Seal only



Upper Town

\$130,000

Chip & Fog Seal: 1.4 miles (7,380 feet)

- First North (Ninth to Tenth and Fourteenth to Sixteenth)
- First South (Ninth to Thirteenth)
- Third South (Fourteenth to Fifteenth)
- Ninth (First North to First South)
- Tenth (First North to Alley)
- Eleventh (Main to First South)
- Twelfth (First South to Clarkdale Pkwy)
- Thirteenth (Main to Sunset)
- Fourteenth (Main to Second South)
- Fifteenth (Second South to Third South)
- Sixteenth (Main to First North)
- Sunset (Thirteenth to Clarkdale Pkwy)

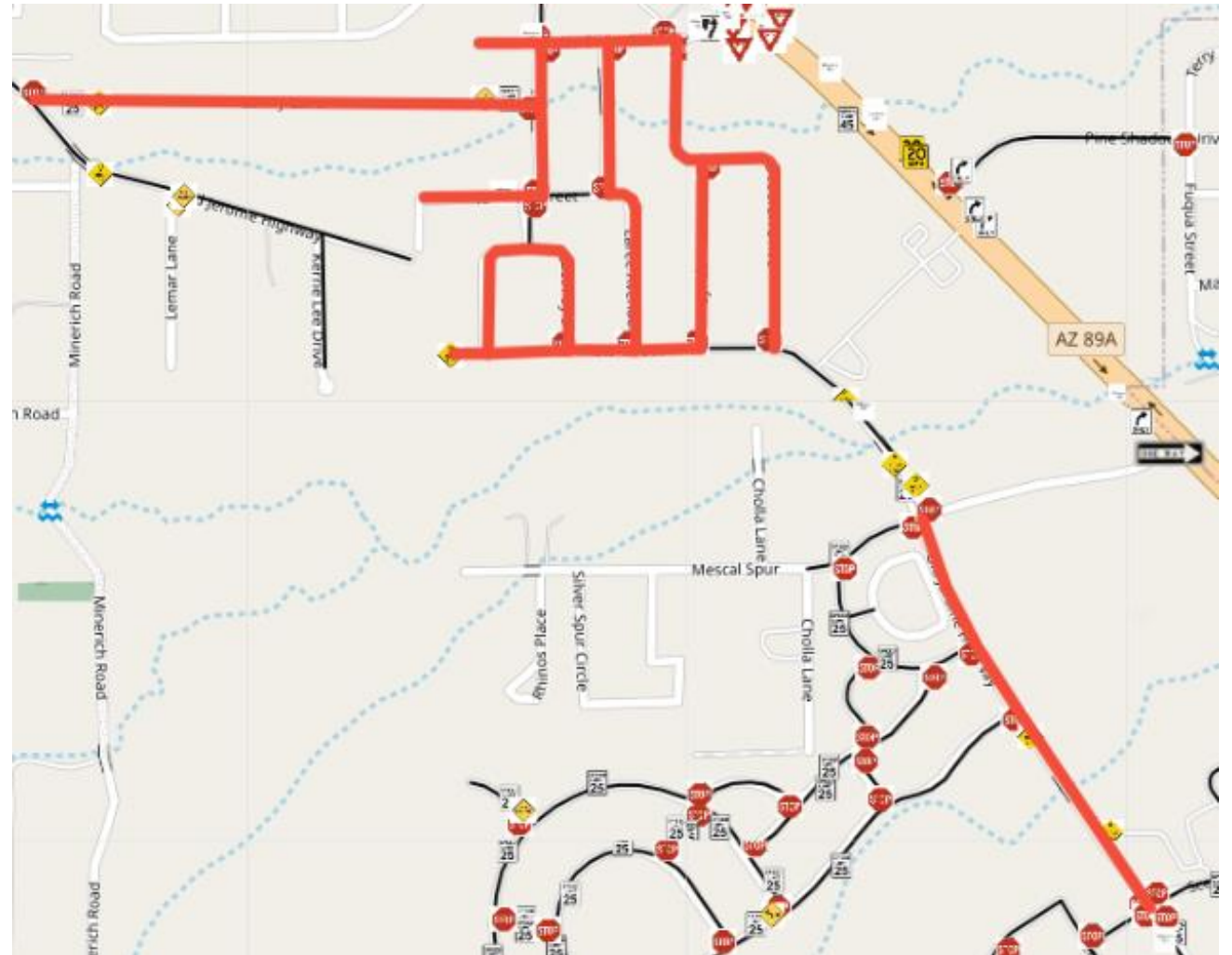


Foothills Terrace

\$185,000

Chip & Fog Seal: 2 miles (10,560 feet)

- Deborah (Lisa to Reta)
- E Foy (Foy to Reta)
- Lanny Ave (Lisa to Richard)
- Lanny Ln (Old Jerome to Lanny Ave)
- Lisa (Deborah to End)
- Lynda (Deborah to Reta)
- Mark (Lisa to Richard)
- Old Jerome (Mescal Spur to Scenic)
- Reta (Lynda to End)
- Richard (Lanny to Sam)
- W Foy (Foy to Reta)

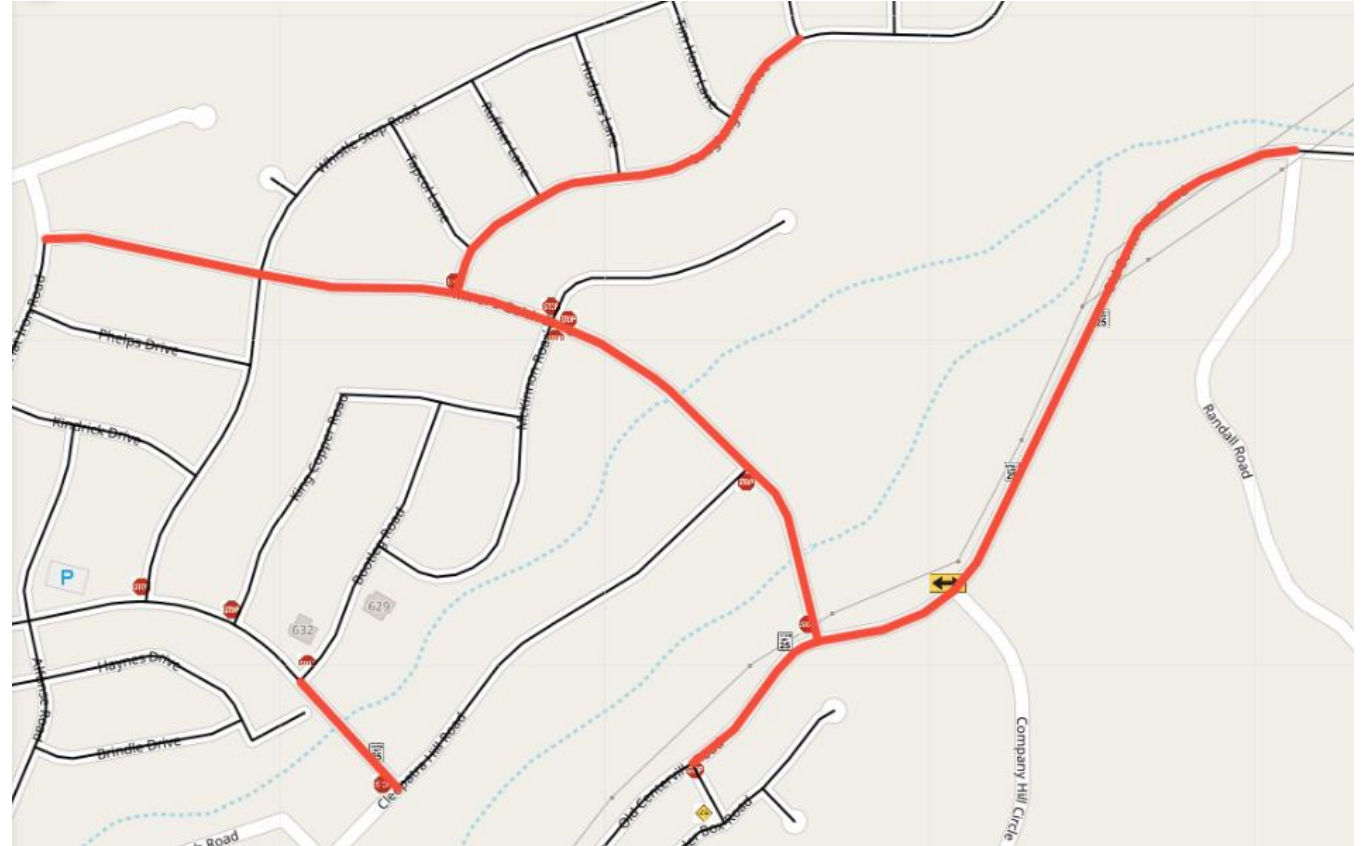


Mountain Gate

\$115,000

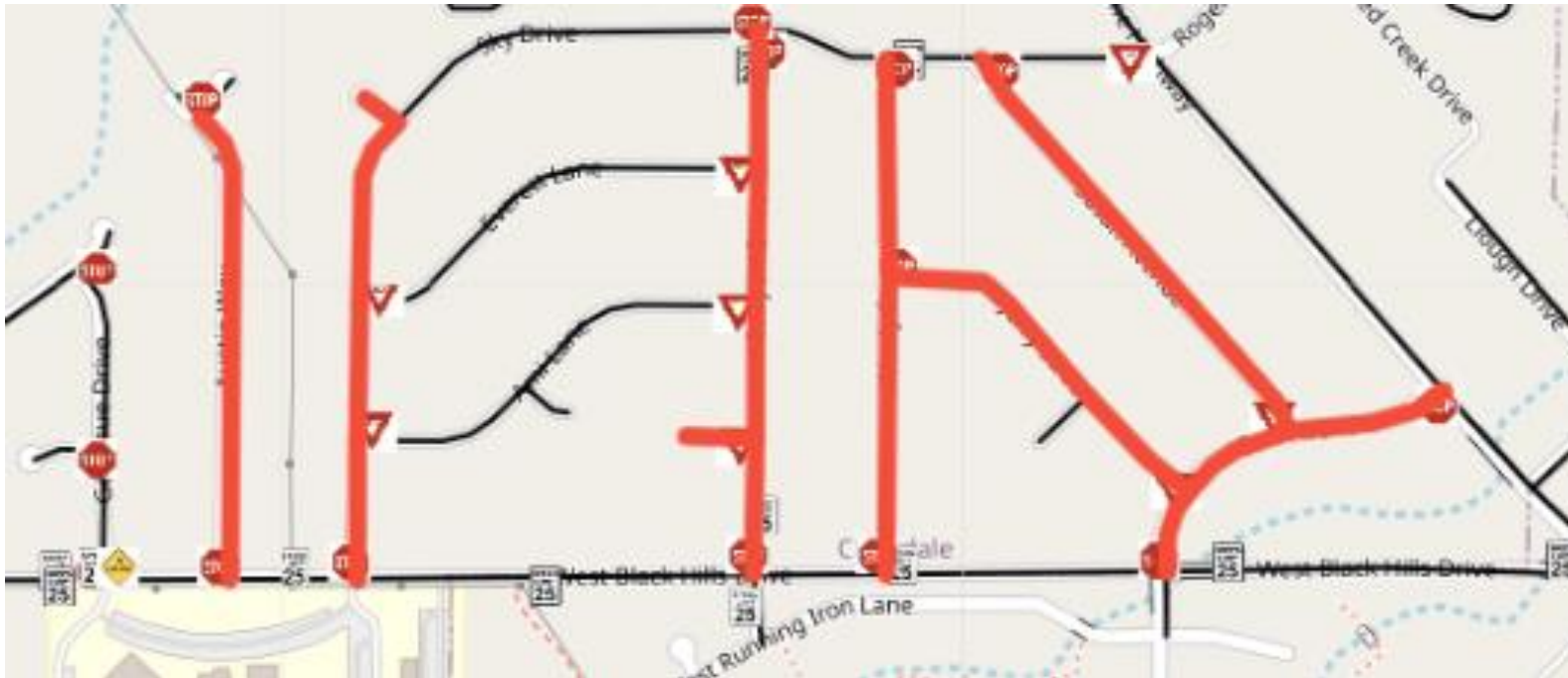
Chip and Fog Seal : 1.19 miles
(6,260 feet)

- Laughing Hill (Miner's Gulch to Whistle Stop)
- Miner's Gulch (Old Centerville to Flat Iron)
- Mountain Gate (Bootleg to Cleopatra Hill)
- Old Centerville (Company Hill to Palace)



Black Hills Estates

\$140,000



Chip & Fog Seal: 1.57 miles (8,295 feet)

- Austin (Black Hills to Quartz)
- Canyon (Black Hills to Everett)
- Gale (Black Hills to Old Jerome)
- Jerry (Gale to Windy)
- Sky Cir (Sky Dr to End)
- Sky Dr (Black Hills to Sky Cir)
- Susan (Gale to Sky)
- Todd (Canyon to End)
- Windy (Black Hills to Sky)

Segment ID	Road Name	From Address	To Address	Estimated Sq Yds	Desired Treatment
GROUP A	448 Western Avenue	Zuni Drive	Park Road	1260	Overlay
	453 Zuni Drive	Western Avenue	Park Road	453	Overlay
	479 Rio Lane	End	Main Street	834	Overlay
	511 Rincon Drive	Mesquite Trail	Rio Lane	2355	Overlay
	531 Vista Lane	Mesquite Trail	Rincon Drive	2774	Overlay
	533 Vista Lane	Rincon Drive	End	1855	Overlay
	504 Mesquite Trail	Main Street	End	279	Chip & Fog Seal
	510 Mesquite Trail	End	Visto Lane	919	Chip & Fog Seal
	529 Rincon Drive	3rd North Street	End	1,161	Chip & Fog Seal
	530 Rincon Drive	End	Vista Lane	372	Chip & Fog Seal
	498 Western Avenue	Park Road	129 Western	834	Chip & Fog Seal
GROUP B	28 Gale Avenue	South Cottonwood	Jerry Street	594	Chip & Fog Seal
	32 Sky Drive	Ami Lane	West Black Hills Drive	965	Chip & Fog Seal
	33 Canyon Drive	Todd Circle	West Black Hills Drive	961	Chip & Fog Seal
	34 Todd Circle	Canyon Drive	End	470	Chip & Fog Seal
	35 Gale Avenue	Jerry Street	Susan Avenue	848	Chip & Fog Seal
	37 Jerry Street	Gale Avenue	Summer Circle	971	Chip & Fog Seal
	38 Gale Avenue	Susan Avenue	Old Jerome Highway	1,133	Chip & Fog Seal
	42 Sky Drive	Everett Lane	Ami Lane	942	Chip & Fog Seal
	43 Canyon Drive	Ami Lane	Todd Circle	920	Chip & Fog Seal
	45 Windy Street	West Black Hills Dr	Jerry Street	2,069	Chip & Fog Seal
	46 Jerry Street	Summer Circle	Windy Street	1,759	Chip & Fog Seal
	51 Canyon Drive	Everett Lane	Ami Lane	949	Chip & Fog Seal
	53 Sky Drive	Sky Circle	Everett Lane	1,344	Chip & Fog Seal
	54 Austin Way	Quartz Cir	West Black Hills Drive	3,305	Chip & Fog Seal
	55 Sky Circle	Sky Drive	End	287	Chip & Fog Seal
	58 Susan Avenue	Gale Avenue	Sky Drive	3,394	Chip & Fog Seal
	60 Windy Street	Jerry Street	Sky Drive	1,536	Chip & Fog Seal
	65 Canyon Drive	Sky Drive	Everett Lane	970	Chip & Fog Seal
GROUP C	146 Old Jerome Highway	Scenic Drive	None	2,561	Chip & Fog Seal
	153 Old Jerome Highway	None	None	868	Chip & Fog Seal
	159 Old Jerome Highway	None	Mescal Spur	1,463	Chip & Fog Seal
GROUP D	161 Reta Street	West Foy Drive	End	382	Chip & Fog Seal
	162 Reta Street	East Foy Drive	West Foy Drive	868	Chip & Fog Seal
	163 Reta Street	Laree Avenue	East Foy Drive	717	Chip & Fog Seal
	164 Reta Street	Lynda Avenue	Laree Avenue	744	Chip & Fog Seal
	167 West Foy Drive	East Foy Drive	Reta Street	1,500	Chip & Fog Seal
	168 East Foy Drive	Foy Drive	Reta Street	1,445	Chip & Fog Seal
	171 Laree Avenue	Richard Street	Reta Street	1,550	Chip & Fog Seal
	172 Richard Street	End	Foy Drive	1,149	Chip & Fog Seal
	174 Richard Street	Foy Drive	Lanny Avenue	182	Chip & Fog Seal
	176 Richard Street	Mark Avenue	Laree Avenue	345	Chip & Fog Seal
	178 Lynda Avenue	Deborah Drive	Reta Street	2,048	Chip & Fog Seal
	179 Deborah Drive	Lynda Avenue	Reta Street	2,784	Chip & Fog Seal
	182 Lanny Avenue	Richard Street	Lanny Lane	991	Chip & Fog Seal
	185 Lanny Lane	Lanny Avenue	End	5,500	Chip & Fog Seal
	188 Lisa Street	Lanny Avenue	End	680	Chip & Fog Seal
	189 Lanny Avenue	Lanny Lane	Lisa Street	661	Chip & Fog Seal
	190 Lisa Street	Mark Avenue	Lanny Avenue	727	Chip & Fog Seal
	191 Mark Avenue	Richard Street	Lisa Street	1,652	Chip & Fog Seal
	192 Lisa Street	Deborah Drive	Mark Avenue	735	Chip & Fog Seal
	193 Deborah Drive	Lisa Street	Lynda Avenue	1,510	Chip & Fog Seal
	315 Mountain Gate Drive	Bootleg Road	Cleopatra Hill Road	1,060	Chip & Fog Seal
	319 Old Centerville Road	Miner's Gulch Drive	None	1,506	Chip & Fog Seal

GROUP E	326 Old Centerville Rd	Company Hill Rd	Miner's Gulch Dr	1,255	Chip & Fog Seal
	354 Miner's Gulch Drive	Cleopatra Hill Road	Old Centerville Road	1,400	Chip & Fog Seal
	366 Miner's Gulch Drive	McKinnon Road	Cleopatra Hill Road	1,809	Chip & Fog Seal
	369 Miner's Gulch Drive	None	McKinnon Road	736	Chip & Fog Seal
	371 Miner's Gulch Drive	Whistle Stop Road	None	1,445	Chip & Fog Seal
	373 Laughing Hill Dr	Tapco Ln	Miner's Gulch Drive	340	Chip & Fog Seal
	376 Miner's Gulch Drive	None	Whistle Stop Road	1,610	Chip & Fog Seal
	379 Laughing Hill Dr	Ruffner Ln	Tapco Ln	633	Chip & Fog Seal
	384 Laughing Hill Dr	Hudgens Ln	Ruffner Ln	609	Chip & Fog Seal
	386 Old Centerville Rd	Randall Rd	Company Hill Rd	4,950	Chip & Fog Seal
	390 Laughing Hill Dr	Tin Horn Ln	Hudgens Ln	983	Chip & Fog Seal
	404 Laughing Hill Dr	Whistle Stop Rd	Tin Horn Ln	777	Chip & Fog Seal
GROUP F	387 South 15th Street	3rd South Street	2nd South Street	448	Chip & Fog Seal
	398 3rd South Street	South 15th Street	2nd South Street	1,942	Chip & Fog Seal
	402 2nd South Street	South 14th Street	3rd South Street	662	Chip & Fog Seal
	418 Sunset Boulevard	Clarkdale Parkway	South 13th Street	952	Chip & Fog Seal
	420 South 14th Street	2nd South Street	1st South Street	892	Chip & Fog Seal
	427 North 16th Street	Main Street	1st North Street	956	Chip & Fog Seal
	431 Sunset Blvd	1st South Street	Clarkdale Parkway	797	Chip & Fog Seal
	433 1st South Street	South 13th Street	South 13th Street	323	Chip & Fog Seal
	434 South 13th Street	1st South Street	Sunset Boulevard	956	Chip & Fog Seal
	435 1st South Street	South 13th Street	End	708	Chip & Fog Seal
	437 South 14th Street	1st South Street	14th Street	949	Chip & Fog Seal
	438 1st North Street	North 16th Street	North 15th Street	950	Chip & Fog Seal
	441 1st South Street	South 12th Street	South 11th Street	1,110	Chip & Fog Seal
	442 South 13th Street	End	1st South Street	499	Chip & Fog Seal
	443 South 13th Street	1st South Street	End	529	Chip & Fog Seal
	446 1st South Street	South 11th Street	South 10th Street	1,104	Chip & Fog Seal
	450 1st South Street	South 10th Street	South 9th Street	1,098	Chip & Fog Seal
	457 South 13th Street	End	Main Street	418	Chip & Fog Seal
	460 1st North Street	North 15th Street	14th Street	1,195	Chip & Fog Seal
	467 South 11th Street	1st South Street	Main Street	946	Chip & Fog Seal
	475 South 9th Street	Main Street	1st South Street	964	Chip & Fog Seal
	486 North 9th Street	End	Main Street	480	Chip & Fog Seal
	490 North 9th Street	End	End	369	Chip & Fog Seal
	491 North 10th Street	End	1st North Street	628	Chip & Fog Seal
	493 1st North Street	North 10th Street	End	558	Chip & Fog Seal
	495 1st North Street	End	North 9th Street	555	Chip & Fog Seal
	496 North 9th Street	1st North Street	End	298	Chip & Fog Seal
	498 Western Avenue	Park Road	129 Western	834	Chip & Fog Seal
GROUP G	517 North Broadway	2nd North Street	3rd North Street	839	Chip & Fog Seal
	509 North Broadway	Main Street	2nd North Street	1596	Chip & Fog Seal



To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Group A					
1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	5,300.00	LB	\$1.75	\$9,275.00
1-5	Traffic Control - Crack Sealing	5,300.00	LB	\$0.70	\$3,710.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	2.00	TON	\$415.00	\$830.00
3-9	Fog Seal Binder - Haul And Apply Services	2.00	TON	\$550.00	\$1,100.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	2.00	TON	\$225.00	\$450.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	10.00	TON	\$915.00	\$9,150.00
4-15	Chip Seal Binder - Haul And Apply Services	10.00	TON	\$150.00	\$1,500.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	50.00	TON	\$170.00	\$8,500.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	10.00	TON	\$45.00	\$450.00
6-2	Asphalt Concrete Pavement (Marshall 1/2" Mix Low Traffic), >500 TNS	1,073.00	TON	\$150.00	\$160,950.00
6-19	Recondition Shoulder	4,765.00	SY	\$3.00	\$14,295.00
6-20	Shoulder Build-Up Material (CONTINGENT)	85.00	TON	\$50.00	\$4,250.00
6-23	Asphalt Profiling / Micro Milling (2,001-4,000) (TIE-IN TRANSITIONS)	1,920.00	SYIN	\$5.00	\$9,600.00
9-1	Traffic Control (Not For Items No. 1.5)	100.00	HR	\$375.00	\$37,500.00
9-4	TC For Paving / Milling / Shouldering	200.00	HR	\$50.00	\$10,000.00
9-8	Flagging Services (Hours Vary By Job)	3.72	MILE	\$1,050.00	\$3,906.00
9-9	Paved Surface Cleaning	20.00	HR	\$250.00	\$5,000.00
	Community Relations				
Total Price for above Group A Items:					\$282,841.00

Group B					
1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	9,500.00	LB	\$1.75	\$16,625.00
1-5	Traffic Control - Crack Sealing	9,500.00	LB	\$0.70	\$6,650.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	12.00	TON	\$415.00	\$4,980.00
3-9	Fog Seal Binder - Haul And Apply Services	12.00	TON	\$550.00	\$6,600.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	12.00	TON	\$225.00	\$2,700.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	61.00	TON	\$915.00	\$55,815.00
4-15	Chip Seal Binder - Haul And Apply Services	61.00	TON	\$150.00	\$9,150.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	330.00	TON	\$170.00	\$56,100.00

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Contractors Licenses: AZ – 194430 • NV – 0040581 • NM – 022995 • UT – 944049-5501

† 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353



To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	61.00	TON	\$45.00	\$2,745.00
9-4	Flagging Services (Hours Vary By Job)	80.00	HR	\$50.00	\$4,000.00
9-8	Paved Surface Cleaning	6.64	MILE	\$1,050.00	\$6,972.00
9-9	Community Relations	20.00	HR	\$250.00	\$5,000.00
Total Price for above Group B Items:					\$179,712.00

Group C

1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	2,000.00	LB	\$1.75	\$3,500.00
1-5	Traffic Control - Crack Sealing	2,000.00	LB	\$0.70	\$1,400.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	3.00	TON	\$415.00	\$1,245.00
3-9	Fog Seal Binder - Haul And Apply Services	3.00	TON	\$550.00	\$1,650.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	3.00	TON	\$225.00	\$675.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	13.00	TON	\$915.00	\$11,895.00
4-15	Chip Seal Binder - Haul And Apply Services	13.00	TON	\$150.00	\$1,950.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	70.00	TON	\$170.00	\$11,900.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	13.00	TON	\$45.00	\$585.00
7-5	15 Mil (4") Yellow Traffic Paint Stripe	3,268.00	LF	\$0.20	\$653.60
9-1	Traffic Control (Not For Items No. 1.5)	10.00	HR	\$375.00	\$3,750.00
	TC For Striping				
9-4	Flagging Services (Hours Vary By Job)	40.00	HR	\$50.00	\$2,000.00
9-6	Document Existing Pavement Markings	16.00	HR	\$250.00	\$4,000.00
9-8	Paved Surface Cleaning	1.40	MILE	\$1,050.00	\$1,470.00
9-9	Community Relations	10.00	HR	\$250.00	\$2,500.00
Total Price for above Group C Items:					\$51,548.60

Group D

1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	11,000.00	LB	\$1.75	\$19,250.00
1-5	Traffic Control - Crack Sealing	11,000.00	LB	\$0.70	\$7,700.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	13.00	TON	\$415.00	\$5,395.00
3-9	Fog Seal Binder - Haul And Apply Services	13.00	TON	\$550.00	\$7,150.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	13.00	TON	\$225.00	\$2,925.00

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To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	68.00	TON	\$915.00	\$62,220.00
4-15	Chip Seal Binder - Haul And Apply Services	68.00	TON	\$150.00	\$10,200.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	366.00	TON	\$170.00	\$62,220.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	68.00	TON	\$45.00	\$3,060.00
9-4	Flagging Services (Hours Vary By Job)	80.00	HR	\$50.00	\$4,000.00
9-8	Paved Surface Cleaning	7.40	MILE	\$1,050.00	\$7,770.00
9-9	Community Relations	20.00	HR	\$250.00	\$5,000.00
Total Price for above Group D Items:					\$199,265.00

Group E

1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	7,800.00	LB	\$1.75	\$13,650.00
1-5	Traffic Control - Crack Sealing	7,800.00	LB	\$0.70	\$5,460.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	10.00	TON	\$415.00	\$4,150.00
3-9	Fog Seal Binder - Haul And Apply Services	10.00	TON	\$550.00	\$5,500.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	10.00	TON	\$225.00	\$2,250.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	50.00	TON	\$915.00	\$45,750.00
4-15	Chip Seal Binder - Haul And Apply Services	50.00	TON	\$150.00	\$7,500.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	268.00	TON	\$170.00	\$45,560.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	50.00	TON	\$45.00	\$2,250.00
7-5	15 Mil (4") Yellow Traffic Paint Stripe	3,740.00	LF	\$0.20	\$748.00
9-1	Traffic Control (Not For Items No. 1.5) TC For Striping	10.00	HR	\$375.00	\$3,750.00
9-4	Flagging Services (Hours Vary By Job)	80.00	HR	\$50.00	\$4,000.00
9-6	Document Existing Pavement Markings	16.00	HR	\$250.00	\$4,000.00
9-8	Paved Surface Cleaning	5.42	MILE	\$1,050.00	\$5,691.00
9-9	Community Relations	20.00	HR	\$250.00	\$5,000.00
Total Price for above Group E Items:					\$157,634.00

Group F

1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	9,000.00	LB	\$1.75	\$15,750.00
1-5	Traffic Control - Crack Sealing	9,000.00	LB	\$0.70	\$6,300.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00

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Contractors Licenses: AZ – 194430 • NV – 0040581 • NM – 022995 • UT – 944049-5501

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To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	11.00	TON	\$415.00	\$4,565.00
3-9	Fog Seal Binder - Haul And Apply Services	11.00	TON	\$550.00	\$6,050.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	11.00	TON	\$225.00	\$2,475.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	58.00	TON	\$915.00	\$53,070.00
4-15	Chip Seal Binder - Haul And Apply Services	58.00	TON	\$150.00	\$8,700.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	310.00	TON	\$170.00	\$52,700.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	58.00	TON	\$45.00	\$2,610.00
7-4	15 Mil (4") White Traffic Paint Stripe	588.00	LF	\$0.20	\$117.60
7-5	15 Mil (4") Yellow Traffic Paint Stripe	2,664.00	LF	\$0.20	\$532.80
9-1	Traffic Control (Not For Items No. 1.5) TC For Striping	10.00	HR	\$375.00	\$3,750.00
9-4	Flagging Services (Hours Vary By Job)	80.00	HR	\$50.00	\$4,000.00
9-6	Document Existing Pavement Markings	16.00	HR	\$250.00	\$4,000.00
9-8	Paved Surface Cleaning	6.28	MILE	\$1,050.00	\$6,594.00
9-9	Community Relations	20.00	HR	\$250.00	\$5,000.00
Total Price for above Group F Items:					\$178,589.40

Group G

1-2	Crack Sealing 1/4" To 1" Width, > 5,000 LBS	1,000.00	LB	\$1.75	\$1,750.00
1-5	Traffic Control - Crack Sealing	1,000.00	LB	\$0.70	\$700.00
2-1	Crack Seal 1" To 2" Utilizing Crack Mastic	500.00	LB	\$3.40	\$1,700.00
2-2	Traffic Control - Crack Mastic	500.00	LB	\$1.35	\$675.00
3-1	Asphalt Emulsion Fog Seal SS 1:1 Or CSS 1:1, <50 TNS	2.00	TON	\$415.00	\$830.00
3-9	Fog Seal Binder - Haul And Apply Services	2.00	TON	\$550.00	\$1,100.00
3-10	Traffic Control - Fog Seal (Based On Binder TON)	2.00	TON	\$225.00	\$450.00
4-9	Chip Seal Binder: Polymer Modified Asphalt Rubber (PG 64 -16, 16% Tire Rubber, 3% SBS Polymer), <100 TNS	7.00	TON	\$915.00	\$6,405.00
4-15	Chip Seal Binder - Haul And Apply Services	7.00	TON	\$150.00	\$1,050.00
4-19	Chip Seal Aggregate - HVT Pre-Coated	34.00	TON	\$170.00	\$5,780.00
4-24	Traffic Control - Chip And Scrub Seal (Based On Binder TON), >100 TNS	7.00	TON	\$45.00	\$315.00
7-4	15 Mil (4") White Traffic Paint Stripe	762.00	LF	\$0.20	\$152.40
7-5	15 Mil (4") Yellow Traffic Paint Stripe	1,936.00	LF	\$0.20	\$387.20
7-6	Paint Symbol - Arrow	2.00	EACH	\$70.00	\$140.00
9-1	Traffic Control (Not For Items No. 1.5) TC For Striping	10.00	HR	\$375.00	\$3,750.00
9-4	Flagging Services (Hours Vary By Job)	40.00	HR	\$50.00	\$2,000.00

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Contractors Licenses: AZ – 194430 • NV – 0040581 • NM – 022995 • UT – 944049-5501

† 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353



To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
9-6	Document Existing Pavement Markings	16.00	HR	\$250.00	\$4,000.00
9-8	Paved Surface Cleaning	0.70	MILE	\$1,050.00	\$735.00
9-9	Community Relations	10.00	HR	\$250.00	\$2,500.00
Total Price for above Group G Items:					\$34,419.60
Bid Price Subtotal:					\$1,084,009.60
Yavapai County, State And Clarkdale 6.24%:					\$67,642.20
Total Bid Price:					\$1,151,651.80

Notes:

- **Pricing based off Pinal County JOC 234128ROQ**
- Standard Terms and Conditions to follow.
- All work quoted above is scheduled on an "as available" basis unless otherwise stated. Cactus encourages customers to verify start dates as soon as possible and realize that schedule issues and or changes on your project may mean you will be moved back to our next available date behind other customers who have met their intended schedule. **Your project will not be formally scheduled without a binding letter of intent or a formal contract.** We apologize for any inconvenience, but we value our relationships with all customers.
- All scheduling contingent upon mutual agreement of Owner and Cactus Asphalt.
- Prices above based on completing each task in one mobilization. If an additional mobilization is required, charges may apply.
- Quoted prices are valid for 14 days unless otherwise noted, PO or letter of intent to award required to lock pricing past 14 days. Final material pricing expires 3 months from quote date with PO or LOI.
- Cactus is not responsible for notification, nor removal of vehicles and property from work areas.
- Cactus will require this proposal with exclusions be included in any contractual agreement.
- Unit prices above include all applicable State, County & City taxes for contracting.
- In the event that quantities differ from above, billing will reflect agreed upon measured quantities.
- **EXCLUSIONS (Unless Otherwise Specified):** Bonds, Permits, Plans, Engineering, Survey, Staking, Traffic Control, Construction Water, As-Builts, Testing, Inspection, Clear & Grubb, Grading, Landscape Repairs, Weed Killer, Crack Routing, Crack-Sealing, Curb Line/Joint Sealing, Asphalt Patching, ABC, Landscape Materials, Vegetation Replacement, Preservative Seals, Prime Coats, Concrete Structures, Irrigation/Pipe Work, All Underground Items, Utility Removal or Relocation, Drywells, Rip/Rap, Structural Backfill, Striping, Curb Painting, New Signage, Parking Bumpers Removal or Replacement, Import, Export, Excavation, Subgrade Stabilization, Removal of Debris Generated by Other Trades, Erosion Control, SWPPP, Thickened Pavement Edge, Project Information Sign And Any Special Insurance Requirements.
- Asphalt materials pricing is based on the current months ADOT index for Bituminous materials. There are strong indicators that there will be significant increases in asphalt prices going forward. Adjustments to the quoted prices for paving items will be made and finalized 14 days prior to the time of scheduled paving operations with appropriate notification, documentation and communication.
- AZROC 194430-A General Engineering
- As of February 2023 Cactus Asphalt, Southwest Slurry Seal and American Pavement Preservation of Nevada have merged under one banner to form one of the largest and premier pavement preservation groups in the Southwest. If you have received a bid or proposal from Cactus Asphalt, Southwest Slurry Seal and/or American Pavement Preservation of Nevada for the same project, please contact us immediately and deem the second and third proposal "non-responsive".

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Paving • Seal Coating • Crack Sealing • Patching • Chip Sealing • Fabric Overlay • More

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t 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353



To:	TOWN OF CLARKDALE	Contact:	Lou Andersen
Address:	Clarkdale, AZ	Phone:	
		Fax:	
Project Name:	TOC 24-25 Pavement Preservation	Bid Number:	
Project Location:	Various Locations, Clarkdale, AZ	Bid Date:	7/19/2024

- The elimination of any existing drainage problem or reflective cracking is neither intended nor guaranteed when providing slurry and micro sealing services.
- Power steering marks are normal and should not be cause for undue concern on slurry and micro surfacing pavement treatments.

Terms and Conditions: Due to the complex nature of private utility locating, please review the agreement: Cactus Asphalt will consider our performance in any claim that may arise. We are not responsible for any nonconductive line. (Non-Metallic, PVC, Water Line, Etc.) We are not responsible for any conductive lines with no accessible connection point. We are not responsible for conductive lines that do not appear on blueprints, maps, or as-builts provided by customer. We are not responsible for locating lines where no blueprints, maps, or as-builts provided are by customer prior to locating. Cactus Asphalt is not responsible for any damages related from Blue Stake Ticket Services. Owners/Clients are reminded that per AZ One Call Law, AZ Blue Stake Center must be notified, and all affected utility owners must respond prior to commencement of excavation.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Cactus Asphalt Authorized Signature: _____ Estimator: Jeff Smith
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Contractors Licenses: AZ – 194430 • NV – 0040581 • NM – 022995 • UT – 944049-5501

† 623-907-2800 † 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353

TERMS AND CONDITIONS

GENERAL

Owner shall timely notify Cactus Asphalt (Cactus) in writing when the premises will be ready for work to commence, and shall give unobstructed access to all areas where work is to be done. Any necessary towing and costs of delays shall be the responsibility of the owner.

Cactus is not responsible for any utility lines (water, electric, sprinkler, communications, cable, etc.) which may lie within eighteen inches (18") of the surface. Owner is responsible for supplying all known layouts of any such utility lines which are known to exist. Cactus is not responsible for damage to undisclosed, unknown or improperly placed lines.

If Cactus encounters any different site condition or concealed condition, including but not limited to underground utilities, debris, ground water, underground storage tanks, hazardous material, "hard dig" soils, or any material or substance regulated by federal, state, local law, ordinance, or regulation, any other environmental, health or safety issue, or concern, or other conditions, that were unknown to Cactus before submission of this Proposal, the contract price shall be equitably adjusted to compensate Cactus for any additional work performed or damages incurred as a result of any such conditions. At Cactus' sole discretion, Cactus may stop all work on the project, until the parties have reached an agreement, in writing, concerning any such equitable adjustment, and Cactus shall have no obligation to perform any work which, as determined by Cactus, directly or indirectly involves any environmental, health or safety risk or hazard.

The Owner is responsible for ensuring that all surfaces are kept in a condition acceptable to the application of the agreed upon product. This includes ensuring that all automatic sprinklers that may place water on the surface are turned off. Any delay caused by failure to perform the above may result in additional expense to the owner.

Cactus is not responsible for ponding water where grade is less than 2%.

Owner is to provide a water source that is acceptable to Cactus and is sufficient for performing the work.

Cactus is fully licensed and insured. All Cactus employees are covered by Worker's Compensation Insurance.

Unless otherwise agreed in writing, the prices contained within this agreement do not include the costs of permits or bonds.

WARRANTY

All work performed by Cactus is covered by a one year warranty on workmanship. Normal wear and tear, abuse, weather, and other acts of God are excluded.

PAYMENT AND TAXES

By law, taxes may only be waived upon receipt of a valid exemption certificate. Taxes are determined in accordance with the jurisdiction where the work is performed. The owner is responsible for payment of all taxes.

Unless otherwise stated within this agreement, all payment is due upon transmittal of invoice. In addition to other terms contained elsewhere in this proposal, Owner agrees to pay a service charge at the rate of 2% per month on all accounts that become 10 days past due. All costs of collection, as well as attorney's fees, will be added to the balance and interest due.

Cactus reserves the right (without further notice) to suspend or terminate this agreement if work is stopped for 30 or more days because of a failure to make progress payments or other delay not caused by Cactus. In such event Cactus reserves the right to recover payment for all work performed, including reasonable overhead, profit and damages under the contract.

This agreement shall be governed by and construed in accordance with Arizona law, and any lawsuit or arbitration arising from this agreement must be filed in Maricopa County, Arizona. If any provision of this agreement is determined invalid or unenforceable by a court of competent jurisdiction, that provision alone will be deemed stricken and the remainder of the agreement will be enforced.

Any dispute arising from this agreement, not timely resolved after good faith negotiation, will be submitted, at Cactus's sole discretion, to mediation, binding arbitration, or litigation in state court. If mediation is elected, its completion is an express condition precedent to Cactus's election of binding arbitration or state court litigation. If Cactus elects arbitration, the arbitration will be governed by and conducted in accordance with the Arizona Revised Uniform Arbitration Act at A.R.S. §12-1501, et seq.

A property owner has the right to file a written complaint with the Arizona Registrar of Contractors for an alleged violation of A.R.S. § 32-1154(A). Any such complaint must be filed within the applicable time period set forth in A.R.S. § 32-1155(A). The Registrar's phone number is (602) 542-1525, and its website address is <http://www.azroc.gov/>.



Staff Report

Item Number: 7.D.

<u>Agenda Item:</u>	Water Meter Replacement for the Town of Clarkdale Discuss, consider and act upon a contract with Badger Meter to provide water meter replacements for the Town of Clarkdale.
<u>Staff Contact:</u>	Virginia Smith, Public Works Administration Manager
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	This agenda item supports the following Clarkdale Strategic Goal Area: • Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.
<u>Background:</u>	The Town has been using Badger Meters since 2009 and has performed multiple upgrades to the meter system over the years through Badger due to the cost-effectiveness of maintaining the same hardware, software and interface with the Town's Enterprise Resource Planning Software (TylerTech Incode 9) for utility billing. Upon award of the WIFA Water Conservation Grant for upgrading meters to cellular technology, the Town was advised to issue a Request for Proposals (RFP) for water meter replacements. Staff issued a Request for Proposals (RFP) in compliance with A.R.S. §41 Chapter 23. Three (3) proposals were received by the deadline; all three (3) were evaluated by members of the review committee based on system compatibility (50%), past performance (25%) and price/cost (25%) outlined in the RFP. Upon completion of the bid tabulation, Badger Meter scored the highest based on the criteria.
<u>Budget Impact:</u>	CIP W23 – Cellular Meter Program, \$612,500 budgeted. Water O&M 13-5-0700-8002 Meter Repairs/Replacements, \$25,000 budgeted.
<u>Recommendation:</u>	Staff recommends that the Council approve the contract with Badger Meter to provide water meter replacements for the Town of Clarkdale and authorize the Town Manager to execute all documents.

Meter Replacements with AMI System

Bid Tabulation

Badger	Weight	Eval A	Eval B	Eval C	Average	Weighted	Score
System Compatability	50%	10.00	10.00	10.00	10.00	5.00	
Past Performance	25%	10.00	8.00	10.00	9.33	2.33	
Price/Cost	25%	7.00	8.00	8.00	7.67	1.92	
							9.25 Badger
Fortiline		Eval A	Eval B	Eval C	Average	Weighted	
System Compatability	50%	3.00	6.00	2.00	3.67	1.83	
Past Performance	25%	9.00	6.00	6.00	7.00	1.75	
Price/Cost	25%	6.00	3.00	3.00	4.00	1.00	
							4.58 Fortiline
Mountain State		Eval A	Eval B	Eval C	Average	Weighted	
System Compatability	50%	3.50	5.00	6.00	4.83	2.42	
Past Performance	25%	10.00	6.00	8.00	8.00	2.00	
Price/Cost	25%	7.00	7.00	8.00	7.33	1.83	
							6.25 Mountain State

RFP 24-W23 tabulated 7/29/2024



Staff Report

Item Number: 7.E.

<u>Agenda Item:</u>	Restoration of the Clarkdale Gazebo Discuss, consider and act upon a bid from Diamond Ridge Development, a subcontractor for Woodruff Construction, for the restoration of the Clarkdale gazebo.
<u>Staff Contact:</u>	Ruth Mayday, Community Development Director
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	This agenda item supports the following Clarkdale Strategic Goal Area: • Goal Area 1 - Preserve and celebrate Clarkdale's unique, complex history.
<u>Background:</u>	Based on revised structural engineering reports and plans from Advanced Structural Engineering (ASE), staff asked the contractor, Woodruff Construction (Diamond Ridge Development, subcontractor) to revise their Aug. 2, 2023, bid to conform to the requested changes. The revised bid in the amount of \$149,847.77 from Diamond Ridge Development (subcontractor to Woodruff Construction) is approximately 20% lower than the \$187,189.84 bid proffered in 2023, or \$37,342.07. This bid has been reviewed by the Town's Certified Building Official to ensure conformance with the revised plans. Further, Susan Lawson, State Architect with the State Historic Preservation Office (SHPO), has approved the proposed plans for restoration of the gazebo. Additionally, both the Town Council and the Historic Preservation Commission supported the plan of action.
<u>Budget Impact:</u>	The budget for this project for FY 24-25 is \$225,000; the contract amount of \$149,847.77 is nearly 35% under budget.
<u>Recommendation:</u>	Staff recommends that the Council approve the bid from Diamond Ridge Development, a subcontractor for Woodruff Construction, for the restoration of the Clarkdale gazebo in the amount of \$149,847.77 and allow for up to 10% for potential change orders due to unforeseen circumstances and authorize the Town Manager to execute all documents.



www.eziqc.com

Job Order Contract Price Proposal Summary - CSI

Date: August 02, 2024

Contract Number: YC 24-360-2

Job Order Number: 25-Town of Clarkdale-0002.00

Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Proposal created by

Contractor: Diamond Ridge Development

Proposal Value: \$149,847.77

Proposal Name: Town of Clarkdale- Gazebo Rehabilitation

Detailed Scope: Mobilize and install fencing. Remove existing lapped siding to access beneath bandstand. Saw cut as needed, pour new footing and install 2 x 10 supports. Install shoring as needed. Demo 6 x 6 columns and pour new footings. Install new post per Drawings dated 6/06/24. Replace post and railings on existing stairs. Install electrical per plan dated 7/02/24. Excludes, but not limited to: engineering, permits, fees, bonds, submittals, hazardous material testing or abatement, material testing, any construction, any assumptions not specifically listed in the CTC, unforeseen conditions and any item not listed. This proposal will become part of any work order, contract or purchase order issued.

01 - General Requirements:	\$73,932.53
02 - Site Work:	\$875.11
03 - Concrete:	\$11,125.65
05 - Metals:	\$5,208.99
06 - Wood, Plastic, and Composites:	\$25,769.49
09 - Finishes:	\$5,807.70
26 - Electrical:	\$20,983.15
28 - Electronic Safety And Security:	\$626.40
31 - Earthwork:	\$1,196.30
32 - Exterior Improvements:	\$4,322.45
Proposal Total	\$149,847.77

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.
PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: 0.00%

Job Order Contract

Price Proposal Detail - CSI

Date: August 02, 2024

Contract Number: YC 24-360-2

Job Order Number: 25-Town of Clarkdale-0002.00

Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Proposal created by Contractor: Diamond Ridge Development

Proposal Value: \$149,847.77

Proposal Name: Town of Clarkdale- Gazebo Rehabilitation

Adjustment Factor(s) Used: 1.0725-7. Reimbursable Fee, 1.3795-1. Normal Working Hours for Owner Funded Projects

Rec#	CSI Number	Mod.	UOM	Description	Line Total
01 - General Requirements					
1	01 22 16 00 0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt, invoice, or proof of payment shall be submitted with the Price Proposal.	\$3,882.78
			Installation	Quantity 3,620.31 x Unit Price \$1.00 x Factor 1.0725 =	Total \$3,882.78
			User Note: Bond= \$131,647.40 x 2.75% =\$3,620.31		
2	01 22 16 00 0005		EA	TaxesThe Contractor shall pay all sales, consumer, use and other similar taxes required by Law for which an exemption does not exist. If the Contractor is required to pay sales tax on non-exempt material, equipment, services or other items purchased in connection with a Purchase Order, the Member will reimburse the Contractor for such tax, without mark-up, provided the Contractor submits the appropriate documentation therefore.	\$14,317.59
				The base cost of the Taxes is \$1.00. The quantity used will adjust the base cost to the actual Taxes (e.g. quantity of 125 = \$125.00 Taxes).	
			Installation	Quantity 13,349.73 x Unit Price \$1.00 x Factor 1.0725 =	Total \$14,317.59
			User Note: tax= \$135,530.18 x 9.85% =\$13,349.73		
3	01 22 23 00 0963		DAY	60 To 65 Ton Lift, Truck Mounted Hydraulic Crane With Full-Time Operator	\$19,333.50
			Installation	Quantity 6.00 x Unit Price \$2,335.81 x Factor 1.3795 =	Total \$19,333.50
			User Note: Crane to lift and reset gondola		
4	01 22 23 00 1015		MO	5,000 LB Telescopic Boom, Hi-Reach, Rough Terrain Construction Forklift With Full-Time Operator	\$19,827.13
			Installation	Quantity 1.00 x Unit Price \$14,372.69 x Factor 1.3795 =	Total \$19,827.13
			User Note: Forklift for removal and install of new material		
5	01 54 23 00 0045		SF	1" CD Grade Plywood, Temporary Lumber	\$739.85
			Installation	Quantity 128.00 x Unit Price \$4.19 x Factor 1.3795 =	Total \$739.85
			User Note: for under shoring posts		
6	01 56 26 00 0005		LF	Temporary 6' High Chain Link Fence And Posts, Up To 6 Months	\$1,298.66
			Installation	Quantity 180.00 x Unit Price \$5.23 x Factor 1.3795 =	Total \$1,298.66
			User Note: temp fence		
7	01 56 26 00 0005	Mod	LF	For >100 To 250, Deduct	-\$42.21
			Installation	Quantity 180.00 x Unit Price \$-0.17 x Factor 1.3795 =	Total -\$42.21

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
01 - General Requirements					
8	01 56 26 00 0005	Mod	LF	For Each LF Shade Cloth, Add	\$633.19
			Installation	Quantity 180.00 x Unit Price \$2.55 x Factor 1.3795 =	Total \$633.19
9	01 58 13 00 0026		LF	4" x 6" Pressure Treated Wood Sign Posts	\$2,207.48
			Installation	Quantity 140.00 x Unit Price \$11.43 x Factor 1.3795 =	Total \$2,207.48
		User Note: Shoring wood posts			
10	01 71 13 00 0003		EA	Standard Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' BedIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom man lifts with >40' boom lengths, etc.	\$1,402.73
			Installation	Quantity 1.00 x Unit Price \$1,016.84 x Factor 1.3795 =	Total \$1,402.73
		User Note: equipment delivery and pick up, mileage for location of jobsite			
11	01 71 13 00 0003	Mod	EA	For Distance >15 Miles From Project, Add Per Hour	\$8,560.63
			Installation	Quantity 40.00 x Unit Price \$155.14 x Factor 1.3795 =	Total \$8,560.63
12	01 74 19 00 0017		EA	40 CY Dumpster (6 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$1,771.20
			Installation	Quantity 2.00 x Unit Price \$641.97 x Factor 1.3795 =	Total \$1,771.20
		User Note: debris haul off			
Subtotal for 01 - General Requirements:					\$73,932.53
02 - Site Work					
13	02 41 13 13 0044		SF	>6" To 9" By Hand, Break-up And Remove Concrete Paving	\$380.05
			Installation	Quantity 58.00 x Unit Price \$4.75 x Factor 1.3795 =	Total \$380.05
		User Note: Remove concrete and put in dumpster			
14	02 41 19 13 0006		LF	Welded Wire Reinforced Concrete Slab Up To 4" Depth, Saw Cut	\$493.93
			Installation	Quantity 165.00 x Unit Price \$2.17 x Factor 1.3795 =	Total \$493.93
		User Note: Sawcut existing concrete			
15	02 41 19 13 0006	Mod	LF	For Each Additional Pass (Depth To 3"), Add	\$1.13
			Installation	Quantity 1.00 x Unit Price \$0.82 x Factor 1.3795 =	Total \$1.13
Subtotal for 02 - Site Work:					\$875.11
03 - Concrete					
16	03 11 13 00 0016		LF	>18" To 24" Square Column Wood Formwork	\$6,095.60
			Installation	Quantity 55.00 x Unit Price \$80.34 x Factor 1.3795 =	Total \$6,095.60
		User Note: concrete columns formwork and stair base			

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
03 - Concrete					
17	03 21 16 00 0175		EA	1" Diameter x 24" Long, Epoxy Coated Deformed Straight Dowel	\$577.85
				Quantity	Unit Price
			Installation	44.00 x	\$9.52 x
					Factor =
					Total
					\$577.84
			User Note: dowels for base footing		
18	03 31 13 00 0009		SF	12" 3,000 PSI Slab On Grade Concrete Slab Assembly	\$3,295.90
				Quantity	Unit Price
			Installation	220.00 x	\$10.86 x
					Factor =
					Total
					\$3,295.90
			User Note: concrete footing and stair base		
19	03 31 13 00 0009	Mod	SF	For 4,000 PSI Concrete, Add	\$154.78
				Quantity	Unit Price
			Installation	220.00 x	\$0.51 x
					Factor =
					Total
					\$154.78
20	03 31 13 00 0009	Mod	SF	For Up To 500, Add	\$1,001.52
				Quantity	Unit Price
			Installation	220.00 x	\$3.30 x
					Factor =
					Total
					\$1,001.52
Subtotal for 03 - Concrete:					\$11,125.65
05 - Metals					
21	05 73 23 00 0008		LF	2-1/2" Laminated Metal Or Wood Handrail Round/Oval Shape With Metal Supports	\$4,621.05
				Quantity	Unit Price
			Installation	20.00 x	\$164.45 x
			Demolition	20.00 x	\$3.04 x
					Factor =
					Total
					\$4,537.18
			User Note: new metal handrail		
22	05 73 23 00 0008	Mod	LF	For Rake Or Angle Railings, Add	\$333.56
				Quantity	Unit Price
			Installation	20.00 x	\$12.09 x
					Factor =
					Total
					\$333.56
23	05 73 23 00 0008	Mod	LF	For 4-1/2" On Center Standards, Add	\$254.38
				Quantity	Unit Price
			Installation	20.00 x	\$9.22 x
					Factor =
					Total
					\$254.38
Subtotal for 05 - Metals:					\$5,208.99
06 - Wood, Plastic, and Composites					
24	06 05 23 00 0030		EA	20-5/16" High x 3-1/2" Wide x 4-1/2" Deep, 3 Gauge, Galvanized Hold Downs (Simpson Strong Tie® HD12)	\$3,985.87
				Quantity	Unit Price
			Installation	18.00 x	\$160.52 x
					Factor =
					Total
					\$3,985.87
			User Note: new post hold downs		
25	06 05 23 00 0030	Mod	EA	For >10 To 50, Deduct	-\$30.71
				Quantity	Unit Price
			Installation	14.00 x	\$-1.59 x
					Factor =
					Total
					-\$30.71
26	06 05 23 00 0046		EA	12-3/8" Long, 11 Gauge, Galvanized Heavy Tension Tie (Simpson Strong Tie® HTT4)Includes nails. Excludes anchor bolt.	\$617.05
				Quantity	Unit Price
			Installation	14.00 x	\$31.95 x
					Factor =
					Total
					\$617.05
			User Note: stair hold downs		

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
06 - Wood, Plastic, and Composites					
27	06 05 23 00 0088		EA	6" x 1-3/8" Wide, 18 Gauge, Stainless Steel Hurricane Ties (Simpson Strong Tie® H2.5ASS)	\$765.90
			Installation	Quantity 80.00 x Unit Price \$6.94 x Factor 1.3795 =	Total \$765.90
			User Note: H2.5 Clips		
28	06 05 23 00 0186		EA	1/2" Diameter x 12" Length, Zinc Plated Steel, Hex Lag Bolt	\$2,340.74
			Installation	Quantity 84.00 x Unit Price \$20.20 x Factor 1.3795 =	Total \$2,340.74
			User Note: lag bolts		
29	06 05 23 00 0186	Mod	EA	For >50 To 100, Deduct	-\$193.52
			Installation	Quantity 84.00 x Unit Price \$-1.67 x Factor 1.3795 =	Total \$-193.52
30	06 05 23 00 0305		EA	3" Wide x 28-1/4" Long, 16 Gauge, Galvanized Strap Ties (Simpson Strong Tie® MSTC28)	\$315.63
			Installation	Quantity 16.00 x Unit Price \$14.30 x Factor 1.3795 =	Total \$315.63
			User Note: simpson straps		
31	06 11 16 00 0040		LF	2" x 10" Cedar Rafter Or Joist	\$389.68
			Installation	Quantity 88.00 x Unit Price \$2.27 x Factor 1.3795 =	Total \$275.57
			Demolition	88.00 x \$0.94 x 1.3795 =	\$114.11
			User Note: rafter supports		
32	06 11 16 00 0158		SF	3/4" Thick Pressure Treated Wood Lattice	\$4,229.55
			Installation	Quantity 420.00 x Unit Price \$5.89 x Factor 1.3795 =	Total \$3,412.61
			Demolition	420.00 x \$1.41 x 1.3795 =	\$816.94
			User Note: cedar or equal lap siding for skirting		
33	06 13 23 00 0036		LF	4" x 4", Pressure Treated, Heavy Timber Beam	\$736.79
			Installation	Quantity 98.00 x Unit Price \$4.27 x Factor 1.3795 =	Total \$577.27
			Demolition	98.00 x \$1.18 x 1.3795 =	\$159.53
			User Note: 8 post supports and stair posts		
34	06 13 23 00 0041		LF	6" x 6", Pressure Treated, Heavy Timber Beam	\$3,016.14
			Installation	Quantity 240.00 x Unit Price \$7.78 x Factor 1.3795 =	Total \$2,575.80
			Demolition	240.00 x \$1.33 x 1.3795 =	\$440.34
			User Note: 8 posts under deck		
35	06 15 13 00 0130		SF	2" x 6" Cedar Decking, 2" x 10" Pressure Treated Joists, Wood Ramp System	\$4,008.28
			Installation	Quantity 80.00 x Unit Price \$32.41 x Factor 1.3795 =	Total \$3,576.77
			Demolition	80.00 x \$3.91 x 1.3795 =	\$431.51
			User Note: bandstand framing remove and replace		
36	06 15 13 00 0248		RSR	4' Wide, 5/4" x 6" Cedar Decking With 2" x 10" Pressure Treated Joists, Wood Stair System	\$1,887.14
			Installation	Quantity 13.00 x Unit Price \$95.38 x Factor 1.3795 =	Total \$1,710.50
			Demolition	13.00 x \$9.85 x 1.3795 =	\$176.64
			User Note: remove and replace stair risers		

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
06 - Wood, Plastic, and Composites					
37	06 15 13 00 0261		RSR	3'-6" Wide, 5/4" x 6" Cedar Decking With 2" x 12" Pressure Treated Joists, Wood Stair System	\$1,823.12
				Quantity Unit Price Factor Total	
			Installation	13.00 x \$92.04 x 1.3795 =	\$1,650.60
			Demolition	13.00 x \$9.62 x 1.3795 =	\$172.52
			User Note: r and r stairs		
38	06 15 13 00 0290		LF	2" x 4" Cedar Deck Railing	\$1,877.84
				Quantity Unit Price Factor Total	
			Installation	495.00 x \$2.14 x 1.3795 =	\$1,461.30
			Demolition	495.00 x \$0.61 x 1.3795 =	\$416.54
			User Note: r and r railing		
Subtotal for 06 - Wood, Plastic, and Composites:					\$25,769.49
09 - Finishes					
39	09 91 13 00 0111		SF	2 Coats Paint, Brush Work, Paint Exterior Wood Rough (Shingles, Shakes Or Rough Sawn) Siding	\$4,295.76
				Quantity Unit Price Factor Total	
			Installation	1,800.00 x \$1.73 x 1.3795 =	\$4,295.76
			User Note: paint bandstand deck, ceiling trim, handrails and stairs		
40	09 91 13 00 0111	Mod	SF	For Work >15' To 20' Above Floor, AddApplied only to work area above 15' to 20'.	\$397.30
				Quantity Unit Price Factor Total	
			Installation	1,600.00 x \$0.18 x 1.3795 =	\$397.30
41	09 91 13 00 0440		SF	2 Coats Paint, Sprayed, Per Side, Paint Wood Lattice Or Trellis	\$701.89
				Quantity Unit Price Factor Total	
			Installation	320.00 x \$1.59 x 1.3795 =	\$701.89
			User Note: paint skirting lattice		
42	09 91 13 00 0440	Mod	SF	For >250 To 500, Add	\$88.29
				Quantity Unit Price Factor Total	
			Installation	320.00 x \$0.20 x 1.3795 =	\$88.29
43	09 91 13 00 0473		SF	2 Coats Paint, Brush Work, Paint Exterior Wood Trim	\$225.13
				Quantity Unit Price Factor Total	
			Installation	80.00 x \$2.04 x 1.3795 =	\$225.13
			User Note: paint wood trim		
44	09 91 13 00 0473	Mod	SF	For Work >15' To 20' Above Floor, AddApplied only to work area above 15' to 20'.	\$14.90
				Quantity Unit Price Factor Total	
			Installation	60.00 x \$0.18 x 1.3795 =	\$14.90
45	09 91 13 00 0473	Mod	SF	For Up To 100, Add	\$84.43
				Quantity Unit Price Factor Total	
			Installation	60.00 x \$1.02 x 1.3795 =	\$84.43
Subtotal for 09 - Finishes:					\$5,807.70
26 - Electrical					
46	26 01 20 91 0002		EA	Lock Out/Tag Out Local DisconnectExcludes tag or padlock See CSI section 26 01 20 91-0004 for padlock, 26 01 20 91-0005 for tag(s).	\$125.31
				Quantity Unit Price Factor Total	
			Installation	4.00 x \$22.71 x 1.3795 =	\$125.31
			User Note: disconnect and tag out		

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
26 - Electrical					
47	26 01 20 91 0004		EA	Lock Out Padlock DeviceIncludes the installation and removal of pad lock when required	\$34.82
			Installation	Quantity 4.00 x Unit Price \$6.31 x Factor 1.3795 =	Total \$34.82
			User Note: lock out		
48	26 01 20 91 0005		EA	Lock Out TagsIncludes filling out tag information , installation and removal of identifying tags.	\$21.30
			Installation	Quantity 4.00 x Unit Price \$3.86 x Factor 1.3795 =	Total \$21.30
			User Note: tag out tags		
49	26 01 20 91 0008		EA	Lighting, Existing Circuit Tracing Per Circuit	\$72.34
			Installation	Quantity 4.00 x Unit Price \$13.11 x Factor 1.3795 =	Total \$72.34
			User Note: circuit tracing		
50	26 05 26 00 0007		MLF	6 AWG Copper Bare Single Stranded Conductor	\$125.83
			Installation	Quantity 0.08 x Unit Price \$1,001.30 x Factor 1.3795 =	Total \$110.50
			Demolition	Quantity 0.08 x Unit Price \$138.84 x Factor 1.3795 =	Total \$15.32
			User Note: ground rod wire		
51	26 05 26 00 0109		EA	3/4" Diameter x 10' Long Copper-Clad Ground Rods	\$419.75
			Installation	Quantity 2.00 x Unit Price \$104.93 x Factor 1.3795 =	Total \$289.50
			Demolition	Quantity 2.00 x Unit Price \$47.21 x Factor 1.3795 =	Total \$130.25
			User Note: grounding rods		
52	26 05 26 00 0163		EA	1/2" To 1" Bronze Pipe Ground Clamps	\$51.81
			Installation	Quantity 2.00 x Unit Price \$18.78 x Factor 1.3795 =	Total \$51.81
			User Note: grounding clamps		
53	26 05 29 00 0245		EA	Snap On, Switch And Outlet Box Support (Caddy MSF)	\$117.04
			Installation	Quantity 28.00 x Unit Price \$3.03 x Factor 1.3795 =	Total \$117.04
			User Note: snap on switch outlet box		
54	26 05 33 13 0039		CLF	3/4" Rigid Galvanized Steel (RGS) Conduit Assembly With 2 #12 Copper THHN And 1 #12 Copper Insulated Grounding ConductorIncludes conduit, terminations, straps, wire as indicated. Not for use where detail is available.	\$7,279.09
			Installation	Quantity 4.60 x Unit Price \$976.60 x Factor 1.3795 =	Total \$6,197.21
			Demolition	Quantity 4.60 x Unit Price \$170.49 x Factor 1.3795 =	Total \$1,081.88
			User Note: conduit and circuit for electrical		
55	26 05 33 13 0039	Mod	CLF	For 2 #12 THWN Conductor Instead Of THHN, Add	\$8.40
			Installation	Quantity 3.50 x Unit Price \$1.74 x Factor 1.3795 =	Total \$8.40
56	26 05 33 16 0304		EA	Device Mounting Plate (Wiremold 6DEC)Device plate that will accept Decorator style devices such as 20 amperes receptacles, GFCIs, 106 adapters or A/V devices. For use in the center compartment only. Devices supplied by others.	\$658.96
			Installation	Quantity 28.00 x Unit Price \$13.91 x Factor 1.3795 =	Total \$537.29
			Demolition	Quantity 28.00 x Unit Price \$3.15 x Factor 1.3795 =	Total \$121.67
			User Note: mounting plates		

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total
26 - Electrical					
57	26 27 16 00 0013		EA	16" x 12" x 4", Hinged Cover, Galvanized Steel NEMA 1 Enclosure	\$223.58
				Quantity Unit Price Factor Total	
			Installation	1.00 x \$131.86 x 1.3795 =	\$181.90
			Demolition	1.00 x \$30.21 x 1.3795 =	\$41.67
			User Note: panel cover		
58	26 27 16 00 0424		EA	NEMA 3R, Painted Steel, 125 To 400 Amperes, L-Frame Breaker Enclosure	\$3,028.93
				Quantity Unit Price Factor Total	
			Installation	1.00 x \$2,057.19 x 1.3795 =	\$2,837.89
			Demolition	1.00 x \$138.48 x 1.3795 =	\$191.03
			User Note: new panel		
59	26 27 23 00 0030		EA	Add-On 3" Width Steel Cover Plate For One Duplex Receptacle	\$1,353.46
				Quantity Unit Price Factor Total	
			Installation	28.00 x \$29.29 x 1.3795 =	\$1,131.36
			Demolition	28.00 x \$5.75 x 1.3795 =	\$222.10
			User Note: receptacles		
60	26 27 26 00 0070		EA	20 Amperes, 120 Volt, Ground Fault Circuit Interrupter (GFCI), Weatherproof Duplex Receptacle	\$1,771.28
				Quantity Unit Price Factor Total	
			Installation	20.00 x \$51.61 x 1.3795 =	\$1,423.92
			Demolition	20.00 x \$12.59 x 1.3795 =	\$347.36
			User Note: wall and floor outlets GFCI with weather proof boxes on all outlets and switches		
61	26 27 26 00 0139		EA	2 Gang, 15 Amperes, 120/277 Volt, SPST, Switch Assembly	\$313.84
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$84.96 x 1.3795 =	\$234.40
			Demolition	2.00 x \$28.79 x 1.3795 =	\$79.43
			User Note: switch assemblies		
62	26 27 26 00 0174		EA	Single Pole, Slide Dimmer (Leviton IP710-LFZ)	\$1,276.31
				Quantity Unit Price Factor Total	
			Installation	6.00 x \$147.89 x 1.3795 =	\$1,224.09
			Demolition	6.00 x \$6.31 x 1.3795 =	\$52.23
			User Note: light dimmers		
63	26 27 26 00 0327		EA	Switch, Single Gang, Non-Metallic (PVC) Weatherproof Cover	\$1,122.09
				Quantity Unit Price Factor Total	
			Installation	28.00 x \$28.74 x 1.3795 =	\$1,110.11
			Demolition	28.00 x \$0.31 x 1.3795 =	\$11.97
			User Note: weather proof covers		
64	26 28 16 13 0010		EA	2 Pole, 15 To 30 Amperes, 120/240 Volt, Branch Circuit Breaker, 10,000 Amperes Interrupting Capacity	\$209.16
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$58.82 x 1.3795 =	\$162.28
			Demolition	2.00 x \$16.99 x 1.3795 =	\$46.88
			User Note: main breaker		
65	26 28 16 13 0010	Mod	EA	For Bolt-On, Add	\$19.26
				Quantity Unit Price Factor Total	
			Installation	1.00 x \$13.96 x 1.3795 =	\$19.26

Price Proposal Detail - CSI Continues..

Job Order Number: 25-Town of Clarkdale-0002.00
Job Order Title: Town of Clarkdale- Gazebo Rehabilitation

Rec#	CSI Number	Mod.	UOM	Description	Line Total	
26 - Electrical						
66	26 51 19 00 0211		EA	6" Diameter, IC Rated, Wall Mount LED Downlight Fixture Housing, Black (Cree® SC6-WM-BL-GU24)	\$2,750.59	
			Quantity	Unit Price	Factor	Total
		Installation	10.00 x	\$171.70 x	1.3795 =	\$2,368.60
		Demolition	10.00 x	\$27.69 x	1.3795 =	\$381.98
User Note: LED can light fixtures						

Subtotal for 26 - Electrical: **\$20,983.15**

28 - Electronic Safety And Security												
67	28	49	11	00	0005	EA	IR Locator		\$626.40			
						Installation	Quantity	Unit Price	Factor	Total		
							2.00	x	\$227.04	x	1.3795 =	\$626.40
User Note: locator												

Subtotal for 28 - Electronic Safety And Security: **\$626.40**

31 - Earthwork												
68	31	23	16	13	0021	CY	Excavation For Trenching By Hand In Loose Rock Or Compacted AggregateIncludes stockpiling excess materials and trimming sides and bottom of trench.		\$1,196.30			
							Quantity	Unit Price	Factor	Total		
Installation							8.00	x	\$108.40	x	1.3795 =	\$1,196.30
User Note: hand dig around existing footing to expose for new concrete												

Subtotal for 31 - Earthwork: **\$1,196.30**

32 - Exterior Improvements												
69	32	16	13	13	0016	LF	6" x 12" Cast In Place Concrete Curb - Radius			\$1,549.45		
							Quantity		Unit Price	Factor	Total	
						Installation	80.00	x	\$14.04	x	1.3795 =	\$1,549.45
User Note: New curb												
70	32	84	23	00	0269	LF	Antenna Cable With End Connectors (Calsense LMR-400-DB)			\$2,773.00		
							Quantity		Unit Price	Factor	Total	
						Installation	135.00	x	\$14.64	x	1.3795 =	\$2,726.44
						Demolition	135.00	x	\$0.25	x	1.3795 =	\$46.56
User Note: antenna cable replaced												

Subtotal for 32 - Exterior Improvements: **\$4,322.45**

Proposal Total **\$149,847.77**

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.
 PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: **0.00%**



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



January 9, 2024

Ms. Ruth Mayday, Assistant Town Manager
Community & Economic Development Director
Town of Clarkdale
39 North Ninth Street
Clarkdale, AZ 86324

RE: Town of Clarkdale, Yavapai County; Clarkdale Band Stand; Non-Mandated Review; Clarkdale Park, SHPO-2023-0768 (172498)

Dear Ms. Mayday:

Thank you for contacting our office regarding the Clarkdale Band Stand in Clarkdale Park, a contributing structure to the National Register of Historic Places (NRHP) listed Clarkdale Historic District (the District). The Town requested the State Historic Preservation Office (SHPO) evaluate potential scopes of work for the Band Stand stabilization and recommend how to move forward with the project. As this project has no known State nor Federal nexus (i.e., funding), this is a non-mandated, voluntary review completed to State Historic Preservation Act standards. Per your request I have updated my letter dated December 7, 2023 to provide additional information regarding the Town's goals for the project, and technical guidance.

We understand the Town Council's project goals include:

- Allowing open access to for public use of the Band Stand;
- Bringing the Band Stand up to full code compliance;
- Addressing all deficiencies in one project; and
- Maintaining the Band Stand's listing on the NRHP.

The Town provided SHPO an assessment report of the Band Stand by Advanced Structural Engineering (ASE), which contains a structural analysis along with four sets of recommendations for its continued use. These recommendations fall under the headings of *Minor Corrections*, *More Extensive Rehabilitation*, *Stop the Deterioration*, and *Rebuild the Structure*. ASE noted that the sets of recommendations may be completed individually or combined into a scope of work. The *Minor Corrections* and *More Extensive Rehabilitation* sets are designed to be initiated as soon as possible for continued use of the structure, while the *Stop the Deterioration* set is a longer-term solution involving water management. *Rebuild the Structure* involves reconstruction.

SHPO measured the proposed recommendations against the [Secretary of the Interior's Standards for the Treatment of Historic Properties \(Standards\)](#) and determined that all sets of recommendations are compliant, with the exception of *Rebuild the Structure*, which involves extensive removal of materials.

Our office recommends that to meet Town goals, the *More Extensive Rehabilitation* scope is selected in lieu of *Minor Corrections*, as the former is better aligned to meet the Town Council's goals listed above by providing comprehensive structural stabilization.

Under *Stop the Deterioration*, both ASE options for water management include eliminating contact between wood components and grade. Currently, the wood columns of the Band Stand are supported by a concrete foundation while its walls are supported by a concrete slab. All concrete is roughly at-grade, with poor site drainage, and has caused rotting in the base of Band Stand's wood members. The two options presented are:

1. Lift the structure and insert a concrete footing around the entire perimeter, including the stair, raising it one foot above grade.
2. Remove the lower one-foot of siding and columns, and insert new one-foot concrete piers at each support, resting on the extant concrete. New one-foot stem walls would be poured under each siding wall area, and new in-kind siding to match would be installed but not extend to grade. In this scenario the Band Stand is not lifted from its original height.

The National Park Service has published Guidelines on Flood Adaptation for Historic Buildings (attached to this letter) which provide guidance on how to meet the Standards for at-risk properties. Both options are consistent with these guidelines, and meet the Standards.

Option 1 will cause the bottom stair riser to be elevated one foot above the park patio (with a requisite extension of the stair, not mentioned in the ASE report). Raising the entire structure is a dramatic solution, typically chosen for flooding scenarios rather than correcting poor site drainage. Additionally, Option 1 would alter visible foundation walls to an extent that the historic character of the Band Stand may be adversely impacted, particularly because this is a small stand-alone structure. Therefore, SHPO recommends Option 2 is pursued. Option 2 is preferred because it retains the historic relationship between the bandstand and its site and setting, does not alter the character of the structure, and does not require an extension of the stair, all while maintaining a concrete barrier between grade and the wood structural system required to keep the Band Stand dry.

The National Park Service has published a series of 50 [Technical Preservation Briefs](#) which provide best-practice guidance for historic preservation methodology. SHPO recommends these are consulted in advance of project planning, in particular:

- [Brief 10: Exterior Paint Problems on Historic Woodwork](#)
- [Brief 19: The Repair and Replacement of Historic Wooden Shingle Roofs](#)
- [Brief 45: Preserving Historic Wooden Porches](#)

Once work is complete, SHPO recommends the Town create a seasonal maintenance plan including regular inspection of the Band Stand. Guidance for creation of that document can be found here:

- [Brief 47: Maintaining the Exterior of Small and Medium Sized Historic Buildings](#)

Again, thank you for the opportunity to provide comments on this project. Please reach out by email at slawson@azstateparks.gov or by telephone at (602) 542-6943 if you have any questions or concerns.

Sincerely,

Susan Lawson

Susan Lawson, Arizona State Historic Preservation Office



Staff Report

Item Number: 7.F.

<u>Agenda Item:</u>	Purchase of New Equipment for the Public Works Department Discuss, consider and act upon the purchase of a Ford F750 2000-gallon tank truck, a Chevrolet Silverado 1500, and an Isuzu 1F1 NPR flat bed truck for a total amount of \$284,694.17.
<u>Staff Contact:</u>	Lou Andersen, Public Works Director
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	This agenda item supports the following Clarkdale Strategic Goal Area: • Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient. • Goal Area 6 - Strategically invest in organizational development to enhance efficiency and service delivery and to attract and retain an exemplary workforce.
<u>Background:</u>	The Council's adopted budget for FY 2025 included provisions for the purchase of new equipment for Public Works and Community Development. The Town of Clarkdale Financial Operations Guide Article 6-2-D (1) allows purchases made from a State Contract without a formal bid process and requires Council approval for all purchases that exceed \$99,999. A Sanderson Ford F750 2000-gallon tank truck for reclaimed water is offered under State Contract CTR069471 at 4% off MSRP for a quoted price of \$133,263.53. The current reclaimed tank truck will be made available at the next public surplus auction. A Midway Chevrolet Silverado 1500 for Community Development is offered under State Contract CTR059320-4 at 10% off MSRP for a quoted price of \$44,142.09. The current Building Official vehicle will be made available at the next public surplus auction. A Midway Isuzu 1F1 NPR HD Gas Flat Bed Truck is offered under State Contract CTR069474 at 15% off MSRP. The quoted price of \$107,288.55 reflects a 20% discount. This vehicle is equipped with a lift gate and crane to allow for safe transport of chemicals between sites, among other uses. Current

procedures present a safety risk that could be mitigated by this purchase.

The Financial Operations Guide Article 12.F requires Council approval for use of any contingency funds. Fund 13 Contingency funds up to \$50,000 will be needed to complete the purchases and outfit the vehicles for Town use.

Budget Impact:

CIP V02 Enterprise Operations Vehicle Replacement 13-5-0800-8023, budgeted at \$200,000.

CIP V05 Community Development Vehicle Replacement 24-5-0800-8023, budgeted at \$50,000.

Water (Fund 13) Contingency funds of approximately \$50,000, budgeted at \$617,430.

Recommendation:

Staff recommends that the Council approve the purchase of a Ford F750 2000-gallon tank truck, a Chevrolet Silverado 1500, and an Isuzu 1F1 NPR flat bed truck for a total amount of \$284,694.17 and authorize the Town Manager to execute all documents.



Government Fleet Sales Managers

Dave Harris	(623) 930-5961	dharris@sandersonford.com
Marty Tritschler	(623) 930-5963	rfowler@sandersonford.com
Jerry Becker	(623) 842-8795	jbecker@sandersonford.com
Christine Fortune		
Department Fax: (623) 930-5966		

Date: 7/22/2024

Customer: Town of Clarkdale

FAX: _____

Vehicle Description: 2025 Ford F750 Reg Cab Dock Height Stock # HT1438 (1FDWF7DE2SDF06735)

****##### State of Arizona Vehicle Contract CTR069471

Base Price: \$91,045.00

Upgrade Options:

1.	6.7L V8 Diesel	
2.	De-Rated 25999 lbs. GVWR	
3.	Engine Idle Shutdown 5 minute	
4.	Air Brakes w/ Traction Control	
5.	50 gal Aluminum Fuel Tank	
6.	30/70 Air Ride Vinyl Bench	
7.	Power Windows / Power Door Locks	
8.	102" Power Mirrors	
9.	Remote Keyless Entry Fobs with Anti-Theft	
10.	State Contract Discount 4%	-\$3,642.00
11.		
12.	2000g Tank System (made in the USA) 10' length, 96" width, 53" Height	
13.	2 Front Spray Valves / 1 Side Spray / 2 Rear Valves adjustable	
14.	UnitedBuilt Cab Mounted Air Switch Console to independently operate each	
15.	spray Valve Rear Mounted Ladder 5 year limited tank warranty	\$31,415.00
16.	SUCTION FILL (Option)	\$2,300.00
17.	Hose Reel (Option)	\$1,700.00

Upgrade Options Total: **\$31,773.00**

Bid Price (w/options): **\$122,818.00**

Sales Tax (8.5%): **\$10,439.53**

Tire Tax: **\$6.00**

Ford Extended Service Plan: _____

Total Delivered Price: **\$133,263.53**



ARIZONA STATE CONTRACT VEHICLE QUOTE

STATE CONTRACT #'s CTRO59320 New Vehicle Purchases
CTR069474 Med Duty & Cab Chassis

QUOTE SENT TO: Terry Clarkdale

CONTRACT VEHICLE 2025 Silverado Crew Cab PU CC10543

QUOTE DATE: 7/19/2024

CONTRACT PRICE	PER ATTACHED SPECS	2024 MSRP
		\$ 43,940.00

Additional Options

Solar Tint Glass State Max %	Dealer	\$ 295.00
Contract Discount	10% Base MSRP	\$ (4,394.00)
2025 Model Adjustment	GM Fleet	\$ 740.00

Delivery	Yavapai County	\$ 135.00
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Sub Total	\$ 40,716.00
Sales Tax (8.3 %)	\$ 3,379.43
City of Phx 2024 Tax	\$ 41.66
Tire Tax	\$ 5.00
Plates	
Extended Warranty	

Capital Total Each Unit	\$ 44,142.09
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Quoted By: Gregg Ball Approximate Lead Time
Midway Chevrolet Nissan Isuzu Truck TBD
2323 W. Bell Rd.
Phoenix, Az. 85023
gball@vtaig.com
Cell 602-733-2251

Stock quotes subject to prior sale

Please call with any questions or concerns.
Thanks for the opportunity!

2025 quotes are subject to GM publishing official pricing

Please ask for your Order Confirmation if a PO is generated from this quote!
Your order is not confirmed without the Factory conformation. Thank You



ARIZONA STATE CONTRACT VEHICLE QUOTE

STATE CONTRACT #'s CTRO59320 New Vehicle Purchases
 CTR069474 Med Duty & Cab Chassis

QUOTE SENT TO: Lou Clarkdale

CONTRACT VEHICLE 2024 Isuzu 1F1 NPR HD Gas

QUOTE DATE: 7/11/2024

		MSRP
CONTRACT PRICE	PER ATTACHED SPECS	\$ 67,002.64

Additional Options

Solar Tint Glass State Max %	Dealer	\$ 295.00
Contract Discount	20% Base MSRP	\$ (13,400.52)
12' Stake Body	All Out Custom Truck	\$ 44,990.86
Liftgate with 6in ramp	All Out Custom Truck	Included
Tiger Crane model 3216E	All Out Custom Truck	Included
Delivery		\$ 135.00

Sub Total	\$ 99,022.98
Sales Tax (8.3 %)	\$ 8,218.91
City of Phx 2024 Tax	\$ 41.66
Tire Tax	\$ 5.00
Plates	
Extended Warranty	

Capital Total Each Unit	\$ 107,288.55
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Quoted By: Gregg Ball Approximate Lead Time
Midway Chevrolet Nissan Isuzu Truck TBD
2323 W. Bell Rd.
Phoenix, Az. 85023
gball@vtaig.com
Cell 602-733-2251

Stock quotes subject to prior sale

Please call with any questions or concerns.
Thanks for the opportunity!

2025 quotes are subject to GM publishing official pricing

Please ask for your Order Confirmation if a PO is generated from this quote!
Your order is not confirmed without the Factory conformation. Thank You



Staff Report

Item Number: 7.G.

<u>Agenda Item:</u>	Ordinance #427 - Zoning Code Chapter 4 Amendments - Flagpole Regulations Discuss, consider, and act upon Ordinance #427, adding definitions of words and terms related to Chapter 2, <u>Definitions</u> , and adding Article 4-250 Flagpole Regulations, to Chapter 4, <u>General Provisions</u> , of the Town of Clarkdale Zoning Code.
<u>Staff Contact:</u>	Britania Esparza, Associate Planner
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	This agenda item supports the following Clarkdale Strategic Goal Area: • Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
<u>Background:</u>	The need for this ordinance emerged in response to a growing trend of flagpole inquiries across commercial and residential areas. Due to the absence of guidance from our current Zoning Code, the creation of such regulations is needed to provide guidance for health, safety, and the welfare of residents as related to installing flagpoles. The absence of guidance from our Zoning Code has led to inconsistencies in esthetics, safety concerns, and conflicts when trying to provide best practices for the Town's residents. Without clear guidelines, some flagpoles may exceed reasonable heights, obstruct views, or pose risks during inclement weather. Recognizing the need for comprehensive regulation, staff conducted research on existing flagpole ordinances in neighboring jurisdictions, State guidelines as well as industry best practices. The proposed ordinance incorporates best practices from similar regulations while accounting for local preferences and challenges. A motion from the Planning Commission was passed to approve this ordinance with the stipulation to clarify language around dark sky requirements. Those changes were addressed in this version.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends that the Council approve Ordinance #427, adding

definitions of words and terms related to Chapter 2, Definitions, and adding Article 4-250 Flagpole Regulations, to Chapter 4, General Provisions, of the Town of Clarkdale Zoning Code and authorize the Mayor, Town Attorney and Town Clerk to execute all documents.

ORDINANCE NO. 427

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING THE ZONING CODE OF CLARKDALE, ARIZONA BY AMENDING ARTICLE 2-010 DEFINITIONS AND ADOPTING ARTICLE 4-250 FLAGPOLE REGULATIONS AND CHAPTER 4, GENERAL PROVISIONS, SECTION 4-250, AND DECLARING THE DOCUMENT AS PUBLIC RECORD; SETTING FORTH DEFINITIONS FOR COMMERCIAL AND RESIDENTIAL FLAGPOLES; ESTABLISHING REGULATIONS FOR COMMERCIAL AND RESIDENTIAL FLAGPOLES, AND PROVIDING FOR ENFORCEMENT AND PENALTIES.

WHEREAS, the Town of Clarkdale wishes to amend the Clarkdale Zoning Code, Chapter 2, Definitions, and Chapter 4, General Provisions, Section 4-250, to clarify and establish standards for commercial and residential flagpoles within town limits;

WHEREAS the Town of Clarkdale seeks to protect public health, safety, and welfare by enacting said reasonable zoning regulations to clarify and establish standards for commercial and residential flagpoles within Town limits;

WHEREAS the Town Council has determined that the proposed amendments are in conformance with the General Plan.

NOW THEREFORE, BE IT ORDAINED by the Common Council of the Town of Clarkdale, Arizona, as follows:

The Zoning Code of Clarkdale, Arizona, is hereby amended by adding words and terms to Chapter 2, Definitions, Section 2-010 Definitions, to read as follows:

Flagpole: refers to a vertical structure specifically designed for displaying flags.

Residential Property: refers to any property designated for residential use within the jurisdiction.

Commercial Property: refers to any property designated for commercial use within the jurisdiction.

Owner: refers to the legal owner of the residential or commercial property.

Section I. General.

The Zoning Code of Clarkdale, Arizona, is hereby amended by adding Article 4-250, Commercial and Residential Flagpoles, to read as follows:

ARTICLE 4-250 FLAGPOLE REGULATIONS ORDINANCE

Section 4-250-010 Purpose and Intent

Section 4-250-020 Permissible Locations

Section 4-250-030 Construction Standards

Section 4-250-040 Permit Requirements

Section 4-250-050 Pre-existing Nonconforming Flagpoles

Clarkdale ZONING Code

Chapter, 4 General Provisions

Section 4-250, Commercial and Residential Flagpoles

Chapter 4, Section 4-250 is hereby amended in its entirety to read as follows:

Section 4-250 Commercial and Residential Flagpoles

Section 4-250-010 Purpose and Intent:

The purpose of this ordinance is to regulate the construction and installation of flagpoles on residential and commercial properties within the Town of Clarkdale, ensuring safety, aesthetic compatibility, and compliance with relevant regulations.

Section 4-250-020: Permissible Locations

- A. Flagpoles may be erected on residential properties subject to the following conditions:
 - 1. The flagpole must be located within the boundaries of the residential property.
 - 2. The flagpole must not obstruct public rights-of-way, utility easements, or impede visibility for vehicular or pedestrian traffic.
 - 3. The flagpole must comply with setback requirements specified in the zoning regulations.
- B. Flagpoles may be erected on commercial properties subject to the following conditions:
 - 1. The flagpole must be located within the boundaries of the commercial property.
 - 2. The flagpole must not obstruct public rights-of-way, utility easements, or impede visibility for vehicular or pedestrian traffic.
 - 3. The flagpole must comply with the setback requirements specified in the zoning regulations unless it is engineered to collapse on itself, in which case it may be positioned within the setback boundaries.

Section 4-250-030: Construction Standards

- A. Flagpoles must be constructed using durable and weather-resistant materials capable of withstanding environmental conditions and windspeeds of 80 miles per hour.
- B. The height of the flagpole shall not exceed 15 feet above ground level in residential zoning without obtaining a permit or 25 feet above ground level in commercial zoning.
- C. Flagpoles must be securely anchored to the ground to prevent instability or collapse. The base must meet manufacturer specifications.
- D. Any lighting fixtures installed on or around the flagpole, including those mounted on nearby structures or in the ground, must comply with the Town's dark sky requirements as outlined in Chapter 8 Outdoor Lighting Code, Section 8-070 Lighting Requirements. All lighting shall be

equipped with appropriate shielding. Additionally, any hard wiring for these fixtures must be installed underground in accordance with Chapter 8 Outdoor Lighting Code, Section 8-070 Lighting Requirements.

E. Installation of the flagpole must adhere to manufacturer specifications and industry best practices for safe assembly.

F. On residential properties, flagpoles must be situated within the confines of the property lines to ensure that the height of the pole does not exceed the distance to the nearest property line.

Section 4-250-040: Permit Requirements

A. Prior to the construction or installation of a flagpole exceeding 15 feet in height on residential property, the owner must obtain a permit from the Town of Clarkdale's Community Development Department.

B. Prior to the construction or installation of any flagpole on commercial property, the owner must obtain a permit from the Community Development Department.

C. Permit applications shall include fully dimensioned plans materials, method of construction for the flagpole, and a site plan delineating the flag pole's location and its distance from property lines.

Section 4-250-050: Pre-existing Nonconforming Flagpoles

A. Flagpoles that were legally installed prior to the adoption of this ordinance and do not conform to the current regulations shall be considered pre-existing nonconforming flagpoles.

B. Such pre-existing nonconforming flagpoles may continue to be used and maintained, provided they do not pose a safety hazard.

C. Any modification, replacement, or relocation of a pre-existing nonconforming flagpole shall comply with the current regulations set forth in this ordinance.

D. If a pre-existing nonconforming flagpole is removed, any new flagpole installed on the property must conform to the current regulations.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale, Arizona, this 13th day of August 2024.

ATTEST:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

APPROVED AS TO FORM:

Stephen Polk, Town Attorney

Passed: on 8/13/2024 Posted: 8/14/2024 Published: N/A Effective: 9/14/2024



Staff Report

Item Number: 7.H.

Agenda Item:**Ordinance #430 - Zoning Code Chapter 3 Amendments - 89A Corridor Commercial Overlay District**

Discuss, consider and act upon Ordinance #420, 89A Corridor Commercial Overlay District, amending Chapter 3, Zoning Districts, articles 3-100, Commercial (C), 3-110, Neighborhood Commercial, and 3-120 Highway Commercial, decreasing setbacks to twenty (20) feet and amending access standards, and Article 3-130, 89A Corridor Commercial Overlay District, by deleting the Section in its entirety.

Staff Contact:

Ruth Mayday, Community Development Director

Meeting Date:

August 13, 2024

Strategic Goal:

This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 4 - Strengthen and diversify our economy through cultivating a business-friendly climate for business attraction and strategically capitalizing upon tourism.

Background:

Staff has reviewed this Article of the Zoning Code to ensure that it is not creating barriers to commercial development in Clarkdale and found that there are better ways to manage development in the corridor than through this overlay district.

The 89A Corridor Commercial Overlay District was implemented upon the adoption of Ordinance #294 on Sept. 12, 2006, by the Clarkdale Town Council. The district encompasses State Route 89A from the roundabout at Clarkdale Parkway to the Town boundary just south of the El Torero restaurant, extending 500 feet from the centerline of the highway northeast and southwest.

As part of the Strategic Plan strategy to grow retail development, in 2023, Council directed the Town Manager to enter into an agreement with Retail Strategies to conduct a market assessment and assist with marketing Clarkdale to retailers. Additionally, the Town brought together a group of stakeholders to better understand the issues preventing development of this

corridor. The 89A Working Group met several times to discuss the impact of each element of the Commercial Overlay and its impact on development as well as how many of the elements of the overlay are addressed as part of other zoning regulations. Below is a detailed summary of the Overlay regulations and discussion of their purpose and impact.

Business	Year of Construction
#1 Food Store	1981
Baptist Church	1981
Tumbleweed	1989
Tumbleweed Expansion	2022
Olsen's Feed	2000
Dollar General	2015
Bodega Pierce	1987
El Torero	1998

Cumulatively, these regulations restrict the ability of sites along SR 89A to develop. Since their adoption in 2006, only two (2) new structures have been added to the corridor – Dollar General in 2015, and the expansion of Tumbleweed in 2022. To date, only seven (7) of the 34 available parcels in the corridor have been developed, or 20%. Further, the developable area loss with the 50-foot front setback is approximately 14 acres (13.85) rather than the 5.54 acres with a 20-foot setback.

The original purpose of the SR 89A Overlay district is set forth in Section 3-130 (A) of the Town Zoning Code. Ordinance #430 proposes to repeal Section 3-130 of the Town Zoning Code.

Section 3-130 89A Corridor Commercial Overlay District

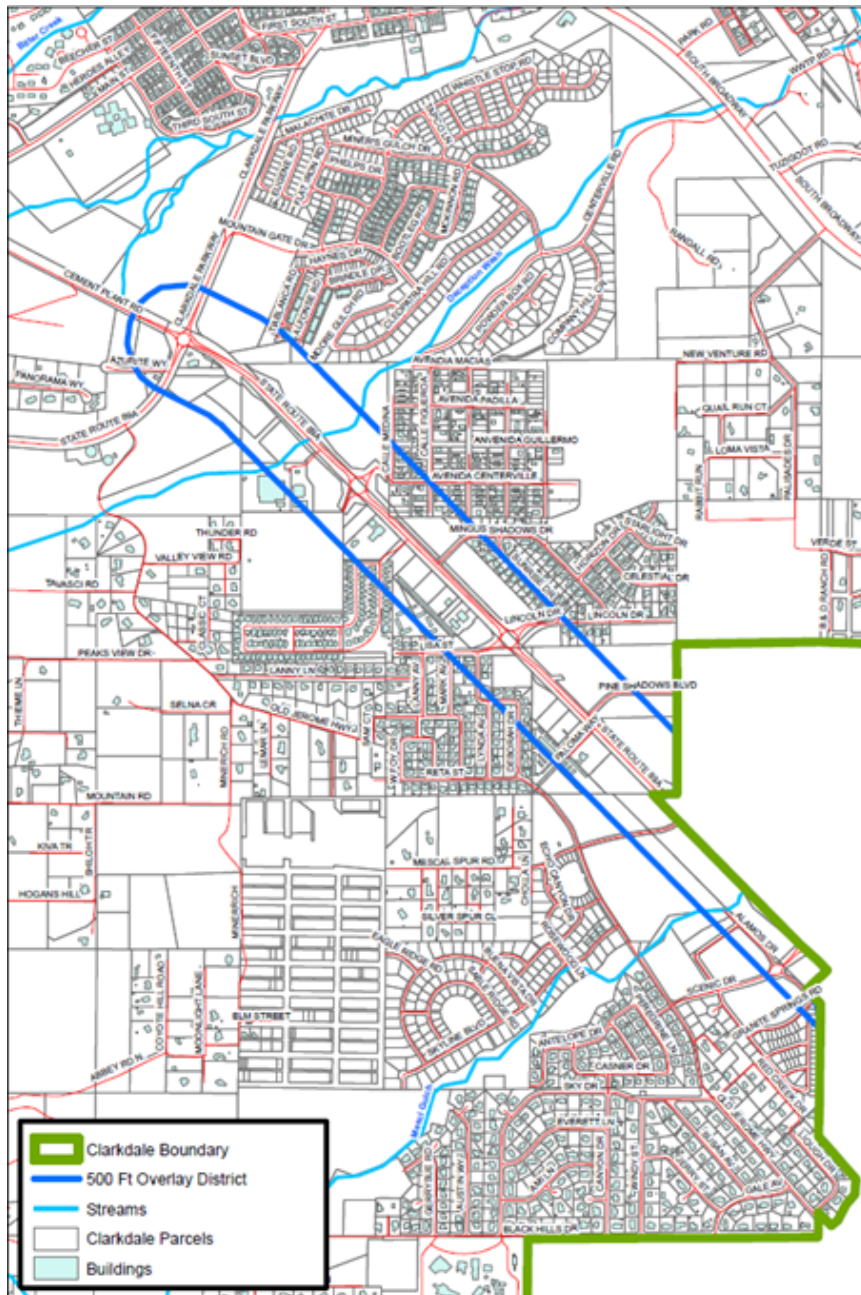
A. Intent and Purpose:

The purpose and intent of the 89A Corridor Overlay Zone is to allow for the application and implementation of special design standards with the intent of achieving a sense of place by fostering a scale and form of development that emphasizes sensitivity to the pedestrian environment while accommodating the automobile and providing for efficient traffic movement. This is to be accomplished by providing for the sensitive placement of open spaces in relationship to building masses, shared use pathways, street furniture and landscaping features in a manner otherwise not insured by the application of the conventional bulk, landscaping and parking standards of the underlying zones.

Additional current regulations are found in Section 3-130 D (8):

- *Lot coverage allowed for building, parking, driveways, and accessory*

buildings is 50%, with 50% of the parcel's gross area maintained as permanent undisturbed desert.



- *Construction envelope setbacks shall be 50-feet in the front yard.*
- *Side and rear yard setbacks for interior parcels may be zero, so that building development may occur in clusters.*
- *The Community Development Department shall base the placement of the construction/building envelope on the results of the site analysis and a determination of the location of any significant vegetation, specimen vegetation and/or topographical features such as washes.*

- *Parking areas for commercial development shall be landscaped with landscape material from the Town of Clarkdale Plant List and shall have 25% landscape area over the parking area, including drive aisles. A minimum of 50% of the required landscaped area is to be living vegetation. This plant material shall be maintained in a healthy condition.*
- *Parking shall not comprise more than 40% of the front yard behind the required landscaped setback.*
- *Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs no greater than four feet in height.*

At the time of adoption, the corridor included properties zoned Commercial, Neighborhood Commercial, and Highway Commercial. Over time, those properties have all been rezoned to Commercial.

In addition to increased setbacks, the regulations also dictate 50% lot coverage, with the undeveloped portion preserved as open desert, limits on the development of parking, and increased landscaping requirements for parking areas and landscape strips.

It should be noted that commercial development has changed dramatically since 2006. Post-COVID, a sizeable segment of the population now works from home rather than in an office building. While there will likely always be a need for in-person meetings (e.g., doctors, dentists), remote work is here to stay. This decrease in demand for office space is reflected in the significant decrease in the valuation of commercial office space across the United States.

Similarly, the advent of Amazon and other online retailers has changed the nature of retail significantly. Brick and mortar stores are no longer the norm; almost anything you can imagine can be purchased online. Fry's, Safeway, Walmart, and other retailers offer online grocery shopping with delivery to your car in the parking lot or directly to your home.

Figure 1 50' Setback at Dollar General



Section 3-130 D sets forth the design guidelines for development in the overlay district. The guidelines set forth in this section are really site plan review requirements as they dictate requirements for submittals rather than the design of the structures as outlined below.

D. Design Guidelines:

1. Commercial development shall use site analysis and landscape inventory to determine the building/construction envelope for the building, parking area, driveway, and all accessory buildings. Areas outside the building/construction envelope shall remain permanent undisturbed desert. All commercial projects undergo site analysis as part of the design of the site and are included in the site plan required in Chapter 11, Design Review and Site Plan Review.

2. A site analysis shall be required with any development plan. The site analysis is a tool to assist in determining areas to be retained in a natural undisturbed state and areas that may most easily be developed, which include areas with minimal vegetation or previously graded areas. Areas proposed for development by the applicant are to be identified in the plans through the use of concept diagrams.

As indicated above, site analyses are undertaken as part of the pre-application review and site plan review processes.

Similarly, areas to be maintained in an undisturbed state are also to be identified in all plans. This is also identified on the site plan that is reviewed and approved by staff.

- 1. Land contours at two-foot intervals or smallest interval available. This is a standard requirement for site plan submittals as two-foot (2')*

intervals are readily available on Yavapai County GIS.

2. *Wash corridors and preliminary hydrological information (cfs flows, onsite and off-site, and velocity).* This information is required for site plan review as well as preliminary and final plats.
3. *Identify specimen plants and significant stands of vegetation.* This information is included in the site plan as part of the landscape plan requirements.
4. *Identify potential view corridors.* This is not required for site plan review; however, the definition of view corridor is vague.
5. *Identify potential development areas.* This is required for site plan review as well as preliminary and final plats.
6. *Identify potential street alignments.* This is required for site plan review as well as preliminary and final plats.
7. *Identify the 100-year floodplain boundary as defined by the Federal Emergency Management Act (FEMA) and 100-year 24-hour flow boundaries for washes not addressed by FEMA.* This information is required for the pre-application review meeting that precedes submittal of commercial plans. It is also required as part of the engineered drainage and grading plans and the drainage and grading report.
8. *Identify and coordinate trail locations with the City using the City's recreational trails plan.* This is required as part of the site plan review and any development agreement.

Lot coverage allowed for building, parking, driveways, and accessory buildings is 50%, with 50% of the parcel's gross area maintained as permanent undisturbed desert. This is a design standard that significantly exceeds the lot coverage requirement of the underlying Commercial (C) zoning district; there is no lot coverage restriction in the C zoning district.

Construction envelope setbacks shall be 50-feet in the front yard. Side and rear yard setbacks for the overall master-planned limited commercial node shall be limited to the exterior boundary of the master-planned area. This shall be a minimum of 50-feet. Side and rear yard setbacks for interior parcels may be zero, so that building development may occur in clusters. The Community Development Department shall base the placement of the construction/building envelope on the results of the site analysis and a determination of the location of any significant vegetation, specimen vegetation and/or topographical features such as washes. This section presupposes development in the corridor will be under a master plan or commercial subdivision rather than single-lot development. The average parcel width in the overlay is 326 feet; requiring 50-foot side setbacks for a master-planned area could reduce the buildable area by 100-feet.

Parking areas for commercial development shall be landscaped with landscape materials from the Town of Clarkdale Plant List and shall have 25% landscape area over the parking area, including drive aisles. A minimum of 50% of the required landscaped area is to be living vegetation. This plant material shall be maintained in a healthy condition. Parking shall not comprise more than

40% of the front yard behind the required landscaped setback. The landscape requirement for the underlying C zoning district is 10% rather than 25% required in the overlay district. The 40% area limit on parking in front of the building further restricts the availability of parking for customers.

Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs no greater than four feet in height. The ability to have signage that is readily visible to drivers is critical in a high traffic corridor with a posted speed of 45 miles per hour. Limiting signage to either wall or monument signs eliminates the use of on-site directional signage that helps direct traffic through the site and helps customers to locate the business they seek. Further, "minimal" is arbitrary - the underlying zoning district ties signage to street frontage of a parcel.

Wash corridors containing regional, primary, or secondary washes shall be maintained as permanent undisturbed open space and incorporated into the site design, except at wash crossings which must be restored as closely as possible to a natural appearing state, both upstream and down, in accordance with plans approved by the Community Development Department. Any modification of FEMA floodways and flood plains requires special permitting through FEMA and the Army Corps of Engineers; therefore, filling these drainage features is highly unlikely.

Intent and Purpose

This section of the current Ordinance sets forth the purpose and intent of the regulations. In this case, the following purposes are identified:

- 1. Achieving a sense of place.*
- 2. Fostering a scale and form of development that emphasizes sensitivity to the pedestrian environment.*
- 3. Accommodating the automobile and providing efficient traffic movement.*
- 4. Providing for the sensitive placement of open spaces in relationship to building masses.*
- 5. Shared use pathways.*
- 6. Use of street furniture and landscaping features in a manner otherwise not insured by the application of the conventional bulk, landscaping and parking standards of the underlying zones.*

1) Achieving a sense of place: In 2020, the Town and a number of stakeholders worked with the Sustainable Communities program at Arizona State University to develop guidelines and recommendations for the development of the 89A corridor. The resulting report, Activating Historic Clarkdale Through Sustainable Design and Policy, provides guidance on developing the corridor in a manner that acknowledges the history of the Town without mimicking the historic architecture found in the downtown

historic district. It also encourages mixed-use, medium to high density residential, and cluster development in the corridor. These design elements and building configurations are recommended by staff when projects are proposed by landowners and developers. The regulations set forth in Section 3-130 D (8) do not support this purpose, and in fact, are counterproductive. They restrict the buildable area of the lots with 50-foot setbacks for the front and limit lot coverage to 50% and leaving 50% as undisturbed desert. These factors are regularly reviewed by staff as part of a site plan; the standards set forth in the overlay district are by and large included in the standards for the Design Review Board.

2) Fostering a scale and form of development that emphasizes sensitivity to the pedestrian environment. Encouraging a pedestrian-friendly environment generally relies on siting buildings and structures close to pedestrian walkways and clustering buildings in close proximity to each other; in the case of this overlay district, the buildings are required to be set back 50 feet from the property line, which is approximately 80 feet behind the sidewalk along SR 89A; including curb and sidewalk, the total distance from the travel lane is approximately 130 feet. This does not encourage pedestrian activity but rather increases reliance on automobiles. While infill development in the corridor will help, setting buildings back an additional 50 feet behind the ADOT right-of-way only serves to create a greater sense of separation rather than cohesiveness. Additionally, the front setback cannot be developed as parking, further restricting the configuration of a given property and essentially rendering the first 50 feet of a parcel unusable as it can only be developed as a landscape strip rather than serve a useful purpose on already shallow parcels. The average depth of the parcels is 300 feet and the width is 350 feet; the average parcel loses approximately 16,300 square feet or 3/10ths of an acre. Eliminating the first 50 feet of a parcel reduces the depth of the lot to 300 feet; requiring 50-foot side setbacks for cluster development reduces the width of a project by 100 feet and increases the separation between clusters by at least 100 feet. Additionally, pushing the development back 50-feet moves the commercial building closer to residential development in many cases.

3) Accommodating the automobile and providing for efficient traffic movement. While the current zoning overlay is most definitely accommodating automobile traffic, ensuring efficient traffic movement on site and between sites is a challenge. Location of parking should be convenient for users. However, eliminating parking in the first 50 feet of the parcel and limiting parking to 40% of the area between the street and the façade of a building forces site designs that move it to the side of or behind buildings. Cluster development does not lend itself to this type of parking configuration as customers are forced to walk around groups of buildings or siting of buildings will require separation between structures to allow customers convenient access from the parking areas to the fronts of the commercial/mixed use development.

Access points (curb cuts) are limited in number and location throughout the

corridor, further limiting development on intervening parcels. Because SR 89A is a State highway, the Arizona Department of Transportation (ADOT) controls access to it; the typical separation between access points is 700 feet. Facilitating the use of limited access will require interconnected parking lots at minimum, with wide perimeter drive lanes to move traffic throughout a cluster/mixed use development; this aspect is not addressed in the existing text.

4) *Providing for the sensitive placement of open spaces in relationship to building masses.* Staff regularly reviews submittals for adherence to open space requirements as part of site plan review.

5) *Shared use pathways:* The Town has recently completed a Trails Master Plan that provides clear direction for the location and connectivity of trails throughout Clarkdale. The inclusion of multi-use paths in the plan allows for shared use.

6) *Use of street furniture and landscaping features in a manner otherwise not insured by the application of the conventional bulk, landscaping and parking standards of the underlying zones.*

The use of street furniture, landscaping, and parking standards in this context increases the requirements for these elements greater than properties similarly zoned that are not within the boundaries of the 89A corridor. For instance, in the Commercial (C) zoning district, the standard requirement is a 15-foot wide landscape buffer; in the overlay district, it is 50 feet, or three (3) times the depth of the underlying zoning district. Similarly, 10% of parking areas in the "C" zoning district is required to be landscaped, while 25%, or 2½ times the area is required to be landscaped in the overlay district. While this section refers to the use of street furniture, there are no standards governing what is required.

Almost all the review requirements set forth in the overlay district are already addressed in the Site Plan Review process.

The SR89A Overlay Workgroup and Staff agree that the overlay district is discouraging development. Staff discussed the development of several parcels with potential developers, only to be told that the setbacks render the sites unbuildable for retail purposes.

Language addressing interconnection between parcels with no direct access to 89A and reduction of front setback to 20-feet would be added to the Commercial, Neighborhood Commercial, and Highway Commercial zoning districts.

Staff conducted a Neighborhood Meeting on May 30, 2024, to take public comment on the proposed text amendments. Members of the public were largely supportive of the amendments and understood their importance to enhancing economic development opportunities on the SR 89A corridor.

Timeline: This Ordinance was previously presented on May 30 and July 16, 2024, with an opportunity for public comment. No major objections or opposition were expressed.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Council approve Ordinance #420, 89A Corridor Commercial Overlay District, amending Chapter 3, Zoning Districts, articles 3-100, Commercial (C), 3-110, Neighborhood Commercial, and 3-120 Highway Commercial, decreasing setbacks to twenty (20) feet and amending access standards, and Article 3-130, 89A Corridor Commercial Overlay District, by deleting the Section in its entirety and authorize the Mayor, Town Attorney and Town Clerk to execute all documents.

ORDINANCE NO. 430

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING THE ZONING CODE CHAPTER 3, ZONING DISTRICTS, SECTION 3-100 COMMERCIAL, SECTION 3-110, NEIGHBORHOOD COMMERCIAL, AND SECTION 3-120, HIGHWAY COMMERCIAL, AND DELETING SECTION 3-130, 89A CORRIDOR COMMERCIAL OVERLAY DISTRICT.

WHEREAS, the Town of Clarkdale wishes to amend the Clarkdale Zoning Code, Chapter 3, Zoning Districts, Section 3-100 Commercial (C), Section 3-110, Neighborhood Commercial (NC), and Section 3-120 Highway Commercial (HC), and deleting Section 3-130 89A Corridor Overlay District in its entirety; and

WHEREAS, the Town of Clarkdale wishes to support economic development opportunities in commercial corridors throughout Clarkdale and in particular State Route 89A; and

WHEREAS, the Town Council finds that the proposed amendments will facilitate commercial development throughout Clarkdale; and

WHEREAS, the Town Council also finds that the proposed amendments are in conformance with the General Plan Chapter 5, Growth Area Element, and Chapter 9, Economic Development Element; and

WHEREAS, the Town Council also finds that the proposed amendments support the Town of Clarkdale Strategic Plan 2024-2026, Goal Area 4: Strengthen and diversify our economy through cultivating a business-friendly climate for business attraction and strategically capitalizing upon tourism;

NOW, THEREFORE, BE IT ORDANED by the Common Council of the Town of Clarkdale, Arizona, as follows:

Section 3-100 Commercial (C)

D. Development Standards for Commercial

- ~~D.~~ 1. Maximum Building Height: 50 feet.
- ~~E.~~ 2. Minimum Lot Size: 24,000 sq. ft.
- ~~F.~~ 3. Minimum Lot Frontage: 200 feet.

G. 4. Minimum Lot Width: 100 feet.

H. 5. Minimum Yards ~~Required~~ **Setbacks**:

a. Front-~~20-30~~ feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater

b. Side- None

c. Rear- 20 feet

6. **For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.**

I **E.** Performance Standards For C Developments:

J **F.** Signs: Sign requirements for this zone are outlined in Section 7. (Revised by Ordinance #409; prior code § 3-10)

Section 3-110 Neighborhood Commercial District (NC)

D. Development Standards for the Neighborhood Commercial District

1. Maximum Building Height: 35 feet

2. Minimum Lot Size: 6,000 square feet

3. Minimum Lot Frontage: 50 feet

4. Minimum Lot Depth: 120 feet

5. Minimum Yard Setbacks:

a. Front-~~20~~ 30 feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater

b. Side- None

c. Rear- 20 feet

6. For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.

Section 3-120 Highway Commercial District (HC)

E. Development Standards for Highway Commercial

1. Maximum Building Height: 50 feet
2. Minimum Lot Size: 12,000 square feet
3. Minimum Lot Frontage: 100 feet
4. Minimum Lot Depth: 120 feet
5. Minimum Yard Setbacks: 20 feet
 - a. Front- 20 30 feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater
 - b. Side- None
 - c. Rear- 20 feet
6. For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.

Section 3-130 89A Corridor Commercial Overlay District

(Repealed by Ord #430; Revised by Ord #368; Res 1507; Repealed 8/13/24; Adopted 10/13/15; Eff 11/13/15)

~~Section 3-130 89A Corridor Commercial Overlay District~~

~~(Revised by Ord #368; Res 1507; Adopted 10/13/15; Eff 11/13/15)~~

~~A. Intent and Purpose:~~

~~The purpose and intent of the 89A Corridor Overlay Zone is to allow for the application and implementation of special design standards with the intent of achieving a sense of place by fostering a scale and form of development that emphasizes sensitivity to the pedestrian environment while accommodating the automobile and providing for efficient traffic movement.~~

This is to be accomplished by providing for the sensitive placement of open spaces in relationship to building masses, shared use pathways, street furniture and landscaping features in a manner otherwise not insured by the application of the conventional bulk, landscaping and parking standards of the underlying zones.

B. Overlay Designation:

The 89A Corridor Overlay District shall be created which will encompass an area five hundred feet either side of the center line of Highway 89A from the Clarkdale Parkway intersection to the Town of Clarkdale boundary.

C. Viewshed Definition:

A viewshed is an area of land, water, and other environmental element that is visible from a fixed vantage point. The term is used widely in such areas as urban planning, archaeology, and military science. In urban planning, for example, viewsheds tend to be areas of particular scenic or historic value that are deemed worthy of preservation against development or other change. The preservation of viewsheds is a goal in the designation of open space areas, green belts, and community separators.

D. Design Guidelines:

Commercial development shall use the site analysis and landscape inventory to determine the building/construction envelope for the building, parking area, driveway, and all accessory buildings. Areas outside of the building/construction envelope shall remain permanent undisturbed desert

A site analysis shall be required with any development plan. The site analysis is a tool to assist in determining areas to be retained in a natural undisturbed state and areas that may most easily be developed, which include areas with minimal vegetation or previously graded areas. Areas proposed for development by the applicant are to be identified on the plans through use of concept diagrams.

Similarly, areas to be maintained in an undisturbed state are also to be identified on all plans.

1. Land contours at two-foot intervals or smallest interval available.
2. Wash corridors and preliminary hydrological information (cfs flows, onsite and off-site, and velocity).
3. Identify specimen plants and significant stands of vegetation.
4. Identify potential view corridors.

5. Identify potential development areas.

6. Identify potential street alignments.

7. Identify the one hundred year floodplain boundary as defined by the Federal Emergency Management Act (FEMA) and one hundred year twenty-four-hour flow boundaries for washes not addressed by FEMA.

8. Identify and coordinate trail locations with the City using the City's recreational trails plan.

Lot coverage allowed for building, parking, driveways, and accessory buildings is fifty percent, with fifty percent of the parcel's gross area maintained as permanent undisturbed desert.

Construction envelope setbacks shall be fifty feet in the front yard. Side and rear yard setbacks for the overall master planned limited commercial node shall be limited to the exterior boundary of the master planned area. This shall be a minimum of fifty feet. Side and rear yard setbacks for interior parcels may be zero so that building development may occur in clusters. The Community

Development Department shall base placement of the construction/building envelope on the results of the site analysis and a determination of the location of any significant vegetation, specimen vegetation and/or topographical features such as washes.

Parking areas for commercial development shall be landscaped with landscape material from the Town of Clarkdale Plant List and shall have twenty-five percent landscape area over the parking area, including drive aisles. A minimum of fifty percent of the required landscaped area is to be living vegetation. This plant material shall be maintained in a healthy condition. Parking shall not comprise more than forty percent of the front yard behind the required landscaped setback.

Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs no greater than four feet in height.

Wash corridors containing regional, primary, or secondary washes shall be maintained as permanent undisturbed open space and incorporated into the site design, except at wash crossings which must be restored as closely as possible to a natural appearing state, both upstream and down, in accordance with plans approved by the Community Development Department.

1. Regional wash corridors: Flows of seven hundred fifty cfs or greater during the one hundred-year storm. Characterized as large and picturesque. The area within this boundary is to be maintained as permanent undisturbed open space with the exception of wash crossings.

2. Primary washes: Flows of fifty cfs or greater during the one hundred-year storm. The area within this boundary is to be maintained as permanent undisturbed open space with the exception of wash crossings.

3. Secondary washes: Flows from ten cfs to fifty cfs during the one hundred-year storm event. Setbacks for any structures, fences or walls shall be no less than an average of twenty-five feet

~~with a minimum of ten feet from the wash top of the uppermost bank hinge. A secondary wash is to be maintained undisturbed and incorporated into the site design as an amenity.~~

~~4. Minor washes: Flows less than ten cfs during the one hundred-year storm event. Washes this size, not supporting any significantly thriving vegetation as determined by the Community Development Department may be incorporated into the parcel drainage plan. Where significant vegetation does exist, washes shall be maintained in existing condition or flows may be accommodated in another acceptable way as determined by the Community Development Department. Setbacks for any structures, fences or walls shall be a minimum of ten feet.~~

~~Street patterns and lot design shall allow direct access to washes or open space areas for maintenance of annual and non-native vegetation to prevent fire hazards and allow fire department access in case of fire.~~

~~Any development occurring in the 89A Corridor District shall be required to participate in the Town of Clarkdale Trails Plan by providing appropriately designed pathways that meet the Town of Clarkdale hardscape design standards.~~

~~1. Clearly defined pedestrian connections shall be provided~~

~~-Between a public right-of-way and building entrance~~

~~-Between parking lot or structure and building entrances~~

~~-Between adjacent properties~~

~~2. Pedestrian connections shall not be less than 5 feet wide~~

~~3. Pedestrian connections should be clearly defined by textured paving across vehicular lanes and pedestrian scale lighting, bollard lighting, accent lighting or a combination~~

~~E. Permitted Land Uses:~~

~~The range of land uses permitted with the 89A Corridor Commercial Overlay District shall be those afforded by the underlying zoning districts as established by the Town of Clarkdale Zoning Ordinance and the Official Zoning Map.~~

~~F. Variation of Conventional Standards:~~

~~Cluster development is encouraged to provide for flexibility of design and development of land in such a manner as to promote the most appropriate use of land, to facilitate the adequate and economical provision of streets and utilities, and to preserve the natural and scenic qualities of open lands.~~

~~Design in the 89A Corridor is intended to reflect Contemporary Clarkdale: An area in which architectural features shall include traditional textures and colors in harmony with more contemporary materials, textures and colors. (Prior code § 3-13)~~

Section 4-180 Wireless Communication Tower

(Created 7/9/13 by Ordinance #352; Effective 8/9/13)

A. Purpose: To minimize the impacts of wireless communications facilities on surrounding areas by establishing standards for location, structural integrity, compatibility, and appearance while encouraging the availability of broadband wireless connectivity for residents and visitors.

B.

Permitted zones: Wireless communication facilities are permitted in the Commercial and Industrial Zoning Districts with a Conditional Use Permit, **but are not allowed to be placed within 500 feet on either side of the centerline of State Route 89A.** ~~except for properties located within the 89A Overlay District protected viewshed.~~ Co-location of providers is encouraged. A Conditional Use Permit shall also be required for any substantial change to an existing Wireless Communication Tower; a substantial change means any change or cumulative changes over time: (1) changing the physical dimensions (height or width) of the Wireless Communication Tower or its supporting structures by more than 10%; or, (2) changing the design of the Wireless Communication Tower that would make it significantly more obtrusive.

Section 7-080 Permitted signs

S. **89A** Overlay District

~~1. Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs shall be no greater than four feet in height. (Prior code § 7-8)~~

Section 9-100 Minimum Landscaping as a Percentage of Lot Area for New Construction

B. *Commercial Projects.*

1. Thirty percent (30%) of total lot size shall be landscaped.
2. A minimum fifteen (15) foot wide strip of land area adjacent to the street right-of-way shall be landscaped.
3. ~~Properties within the 89A Corridor Commercial Overlay District are subject to the landscape requirements listed in Section [3-130](#).~~

ORDINANCE NO. 430

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING THE ZONING CODE CHAPTER 3, ZONING DISTRICTS, SECTION 3-100 COMMERCIAL, SECTION 3-110, NEIGHBORHOOD COMMERCIAL, AND SECTION 3-120, HIGHWAY COMMERCIAL, AND DELETING SECTION 3-130, 89A CORRIDOR COMMERCIAL OVERLAY DISTRICT.

WHEREAS, the Town of Clarkdale wishes to amend the Clarkdale Zoning Code, Chapter 3, Zoning Districts, Section 3-100 Commercial (C), Section 3-110, Neighborhood Commercial (NC), and Section 3-120 Highway Commercial (HC), and deleting Section 3-130 89A Corridor Overlay District in its entirety; and

WHEREAS, the Town of Clarkdale wishes to support economic development opportunities in commercial corridors throughout Clarkdale and in particular State Route 89A; and

WHEREAS, the Town Council finds that the proposed amendments will facilitate commercial development throughout Clarkdale; and

WHEREAS, the Town Council also finds that the proposed amendments are in conformance with the General Plan Chapter 5, Growth Area Element, and Chapter 9, Economic Development Element; and

WHEREAS, the Town Council also finds that the proposed amendments support the Town of Clarkdale Strategic Plan 2024-2026, Goal Area 4: Strengthen and diversify our economy through cultivating a business-friendly climate for business attraction and strategically capitalizing upon tourism;

NOW, THEREFORE, BE IT ORDANED by the Common Council of the Town of Clarkdale, Arizona, as follows:

Section 3-100 Commercial (C)

D. Development Standards for Commercial

1. Maximum Building Height: 50 feet.
2. Minimum Lot Size: 24,000 sq. ft.

3. Minimum Lot Frontage: 200 feet.

4. Minimum Lot Width: 100 feet.

5. Minimum Yard Setbacks:

a. Front- 20 feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater

b. Side- None

c. Rear- 20 feet

6. For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.

E. Performance Standards For C Developments:

F. Signs: Sign requirements for this zone are outlined in Section 7. (Revised by Ordinance #409; prior code § 3-10)

Section 3-110 Neighborhood Commercial District (NC)

D. Development Standards for the Neighborhood Commercial District

1. Maximum Building Height: 35 feet

2. Minimum Lot Size: 6,000 square feet

3. Minimum Lot Frontage: 50 feet

4. Minimum Lot Depth: 120 feet

5. Minimum Yard Setbacks:

a. Front- 20 feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater

b. Side- None

c. Rear- 20 feet

6. For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.

Section 3-120 Highway Commercial District (HC)

E. Development Standards for Highway Commercial

1. Maximum Building Height: 50 feet
2. Minimum Lot Size: 12,000 square feet
3. Minimum Lot Frontage: 100 feet
4. Minimum Lot Depth: 120 feet
5. Minimum Yard Setbacks: 20 feet
 - a. Front- 20 feet or minimum standards required by state or federal highway departments if abutting said highways, whichever is greater
 - b. Side- None
 - c. Rear- 20 feet
6. For parcels that front on SR 89A, direct or indirect access to State Route 89A must be provided through either an access permit from ADOT or interconnection of onsite circulation with adjacent parcels.

Section 3-130 89A Corridor Commercial Overlay District

(Repealed by Ord #430; Revised by Ord #368; Res 1507; Repealed 8/13/24; Adopted 10/13/15; Eff 11/13/15)

Section 4-180 Wireless Communication Tower

(Created 7/9/13 by Ordinance #352; Effective 8/9/13)

A. Purpose: To minimize the impacts of wireless communications facilities on surrounding areas by establishing standards for location, structural integrity, compatibility, and appearance while encouraging the availability of broadband wireless connectivity for residents and visitors.

B.

Permitted zones: Wireless communication facilities are permitted in the Commercial and Industrial Zoning Districts with a Conditional Use Permit but are not allowed to be placed within 500 feet on either side of the centerline of State Route 89A. Co-location of providers is encouraged. A Conditional Use Permit shall also be required for any substantial change to an existing Wireless Communication Tower; a substantial change means any change or cumulative changes over time: (1) changing the physical dimensions (height or width) of the Wireless Communication Tower or its supporting structures by more than 10%; or, (2) changing the design of the Wireless Communication Tower that would make it significantly more obtrusive.

Section 7-080 Permitted signs

A. Animated:

B. Awning (Canopy):

C. Freestanding Monument Signs:

D. Off-Premise Commercial Signs:

E. On-Site Commercial Information:

F. Neon:

G. Political – (In Accordance with Arizona Revised Statute [16-1019](#)):

H. Portable Signs:

I. Projecting:

J. Public Information not including political signs:

K. Real Estate:

L. Sign Walkers:

M. Special Events:

N. Subdivision Advertising, Directional and Identification:

O. Temporary Signs and Banners for Commercial Uses

P. Wall

Q. Window

R. Yard Sale

**Section 9-100 Minimum Landscaping as a Percentage of Lot Area for
New Construction**

B. Commercial Projects.

1. Thirty percent (30%) of total lot size shall be landscaped.
2. A minimum fifteen (15) foot wide strip of land area adjacent to the street right-of-way shall be landscaped.

PASSED AND ADOPTED by the Mayor and Council of the Town of Clarkdale,
Arizona, this 13th day of August 2024.

ATTEST:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

APPROVED AS TO FORM:

Stephen Polk, Town Attorney

Passed: on 8/13/2024 Posted: 8/14/2024 Published: N/A Effective: 9/14/2024



Staff Report

Item Number: 7.I.

<u>Agenda Item:</u>	2024 League Resolutions Committee Report Mayor Prud'homme-Bauer will update the Council on the 2024 League Resolutions Committee Report. This item is for discussion only.
<u>Staff Contact:</u>	Robyn Prud'homme-Bauer
<u>Meeting Date:</u>	August 13, 2024
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Mayor Prud'homme-Bauer will update the Council on the 2024 League Resolutions Committee Report.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Discussion only. No recommendation.

2024 Resolutions Packet

League of Arizona
Cities AND Towns

July 30, 2024

Dear Mayor,

As chair of the 2024 League Resolutions Committee, it is my pleasure to provide this packet for your participation in the Resolutions Committee at this year's League Annual Conference. The chairs of five League Policy Committees will present the Resolutions discussed in their respective committees to the Resolutions Committee.

Included in this packet you will find:

- Resolutions Committee Calendar
- Resolutions Committee Procedures
- Policy Committee Reports and Resolutions

As the first order of business at the conference, the Resolutions Committee will meet on **Tuesday, August 27, 2024, at 1:30 p.m.** Lunch will be available starting at 12:30 p.m. The actions of the full Resolutions Committee will be formally adopted at the League's Annual Business Meeting on **Thursday, August 29, 2024, at 4:00 p.m.**

If you have not accepted your appointment or designated a council representative to serve your city/town on the 2024 Resolutions Committee, please make that appointment [here](#).

We look forward to having all member cities and towns participate in the Resolutions Committee. If you have any questions or comments about the Resolutions Committee, your appointment, or the resolutions submittal process, please contact the League office.

Sincerely,



Mayor Kevin Hartke, Chandler
League Vice President

Enclosures

cc (via email): Managers, Clerks without Managers, Intergovs



2024 Resolutions Committee Calendar

- May-June:** Policy Committees meet
- June 27:** League sends email requesting mayors or council designees register to represent their city/town on Resolutions Committee
- July 30:** League sends out resolutions packet to membership
- August 27:** Resolutions Committee Meeting
- August 29:** Resolutions ratified at the Annual Business Meeting

League of Arizona Cities and Towns Resolutions Committee Procedures

1. Resolutions Committee Appointment

At least two (2) months prior to the Annual Conference, the President shall appoint members of the Resolutions Committee. The League Vice-President shall serve as chair of the Resolutions Committee. Only one elected official from each city or town shall be appointed to the Committee and shall cast the vote of such city or town. Municipal staff are ineligible to serve on the committee.

2. Duties

The Resolutions Committee shall adopt statements of policy amending the annual Municipal Policy Statement, special resolutions and such other resolutions of courtesy, commendation or appreciation as the Committee deems appropriate.

3. Submission of Resolutions

- A. Except as otherwise provided, all proposed resolutions submitted by a city or town, including resolutions of courtesy, commendation, or appreciation, must be considered by the Policy Committees by submitting the resolution to the Chairman of the Committee or to the League office. The resolutions process allows cities and towns to submit policy ideas to the League at any time during the year without the requirement of a co-sponsoring city or town. If approved by a policy committee, League staff will draft the resolution for presentation to the full Resolutions Committee. Sponsoring cities and towns, or other interested stakeholders may be consulted to provide more information on the idea and may be invited to speak to the issue at one of the policy committee meetings.
- B. Except in the case of emergency as determined by the Chair of the Resolutions Committee, no resolutions submitted by a city or town after the deadline specified in subsection A of this section or that have not been vetted by the Policy Committees may be considered.
- C. League staff may submit resolutions for consideration by the full Resolutions Committee if issues have not been addressed through the policy committee process.

4. Resolutions Committee Process

- A. The Vice-President shall assign submissions to the relevant Policy Committee. The Policy Committees will review submissions and develop pertinent resolutions for consideration by the Resolutions Committee. Except for the provisions of subsection 3, only resolutions advanced by the Policy Committees shall be discussed at the Annual Conference Resolutions Committee.
- B. Resolutions shall be amended according to the process established by the Chairman of the Committee.
- C. The completed resolutions will go to the full Resolutions Committee at the Annual Conference for consideration. The chairs of each policy committee will be responsible for presenting the resolutions and their committee activities to the full Resolutions Committee. Each member shall be notified at least four weeks before the meeting.

5. Final Report

After the Resolutions Committee meeting, the Chairman of the Committee or a designee shall report to the entire league membership at the Annual Business Meeting those resolutions adopted by the Committee. Resolutions adopted by the Committee shall be formally adopted by the membership at the Annual Business Meeting and become the basis for the annual Municipal Policy Statement.



Policy Committee Reports

The following policy committee reports, and resolutions are arranged in alphabetical order. The recommended resolutions are categorized by their respective committee initials and numbered according to the order in which they were approved.

Budget, Finance and Economic Development – BFED

General Administration, Human Resources and Elections – GAHRE

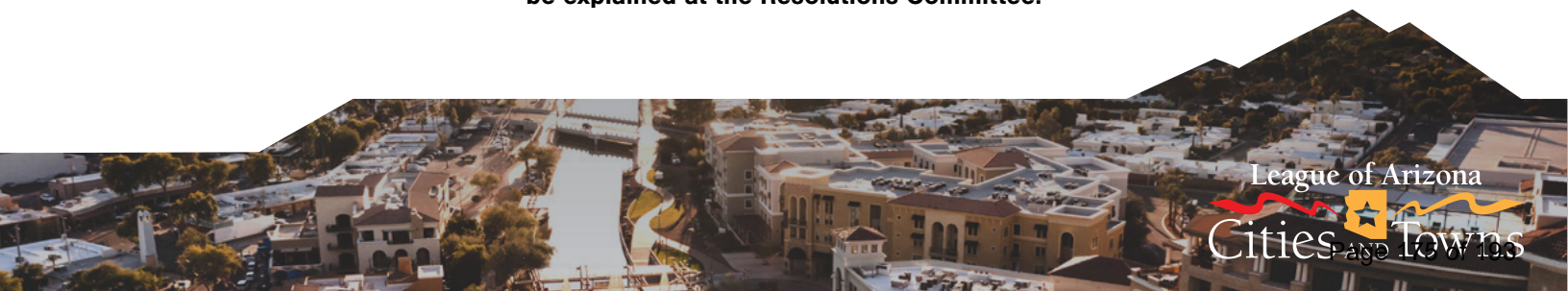
Neighborhoods, Sustainability and Quality of Life – NSQL

Public Safety, Military Affairs, and the Courts – PSMAC

Transportation, Infrastructure and Public Works – TIPW

NUMBER	RESOLUTION	SPONSOR	NOTES
BFED 1	Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams.	Goodyear	
BFED 2	Work with state partners to authorize municipalities to use Tax Increment Financing.	Tempe	
GAHRE 1	Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums.	Surprise	Amending A.R.S. § 19-101.01
GAHRE 2	Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office.	Goodyear	Amending A.R.S. § 16-913
NSQL 1	Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing.	Tempe	Amending A.R.S. § 9-461.16
PSMAC 2	Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute.	Surprise	Amending A.R.S. § 12-820.05
PSMAC 4	Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment.	Queen Creek	Amending A.R.S. § 13-4434 and 39-123.01

These are the only items that will be voted on. The other submissions that did not move forward as resolutions will be explained at the Resolutions Committee.



Chair's Report of the Budget, Finance and Economic Development Policy Committee

Mayor Kevin Hartke, Chair

Resolutions Committee Meeting, League Annual Conference

On **June 12, 2024**, the Budget, Finance and Economic Development committee (BFED) convened to discuss two policy issues submitted by Goodyear and Tempe. Below is a summary of the issues considered and committee discussion and recommendations.

1. Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams - Goodyear (BFED 1)

Goodyear Councilmember Brannon Hampton presented **BFED 1** explaining the need to protect existing revenue sources and seek offsets from previously lost revenue sources. Chandler Mayor Hartke sought clarification as to whether this would be a policy statement or whether this would turn into a legislative proposal. League staff explained that this would provide direction going into the next legislative session and reiterated the League's two core principles: preserving local decision-making and protecting shared revenues. Glendale Councilmember Joyce Clark suggested that the proposal go further by identifying specific revenue sources that could recover the loss of shared revenue.

After discussion, Councilmember Hampton made a motion to approve **BFED 1** as a resolution to be considered by the Resolutions Committee. Councilmember Clark seconded the motion, and it passed unanimously via voice vote.

2. Work with state partners to authorize municipalities to use Tax Increment Financing - Tempe (BFED 2)

Tempe Mayor Corey Woods presented **BFED 2** explaining that Arizona is the only state in the country that cannot utilize this valuable tool. Surprise Councilmember Chris Judd expressed support and proposed that any legislation moving forward ought to allow both underdeveloped and underutilized properties to take advantage of this policy tool. Councilmember Clark expressed strong support despite the lack of support from the legislature. Prescott Mayor Phil Goode commented that this next legislative session may be different as it has become so clear that incentives for housing development are critical.

After discussion, Mayor Woods made a motion to approve **BFED 2** as a resolution to be considered by the Resolutions Committee. Kingman Councilmember Cengiz Arik seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **BFED** Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Protecting Local Revenue	Approved
2. Tax Increment Financing	Approved

Kevin Hartke
Mayor of Chandler
Chair, Budget, Finance and Economic Development Committee



BFED 1

League of Arizona Cities & Towns Resolution

Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams.

A. Purpose and Effect of Resolution

Aligned with the League's existing tenets, empower the organization to proactively seek legislative solutions to ensure an offset of funds from the loss of residential rental taxes, and any other action that results in the loss of municipal revenue sources that may occur in future years. Ensure that local control is maintained to protect local revenue sources.

B. Relevance to Municipal Policy

Beginning January 1, 2025, municipalities will be prohibited from levying a residential rental tax – a statewide impact upwards of \$230M. There are many other existing statutory authorities in place that are critical to ensure local governments have control over their own budgetary needs, including A.R.S. § 42-6015 allowing municipalities to levy a food tax and A.R.S. § 43-206 providing municipalities 18% of the state income tax. These critical funds allow local elected officials to be able to make decisions for their communities that provide residents with necessary services, including public safety, community planning, and quality of life amenities.

C. Fiscal Impact to Cities and Towns

Potential positive fiscal impact in maintaining current revenue sources.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Goodyear

Name: Ginna Carico, Government Relations Manager

Phone: (623) 882-7082

Email: Ginna.Carico@goodyearaz.gov

League Staff: Tom Savage



BFED 2

League of Arizona Cities & Towns Resolution

Work with state partners to authorize municipalities to use Tax Increment Financing.

A. Purpose and Effect of Resolution

Seek legislation to authorize the use of Tax Increment Financing (TIF) to redevelop blighted, underserved, and underutilized properties.

B. Relevance to Municipal Policy

Blighted, underserved, and underutilized areas of cities and towns can negatively impact the surrounding community. To attract new investment, developers often need some guarantee on their investment. Tax increment financing is a tool where taxes on future land values are used to pay for new development within a designated district. Arizona is the only state that does not allow cities and towns to utilize TIF.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Tempe

Name: Jonathan Shuffield, Government Relations Director

Phone: (480) 350-8922

Email: Jonathan_Shuffield@tempe.gov

League Staff: René Guillen



Chair's Report of the General Administration, Human Resources and Elections Committee

Mayor Alexis Hermosillo, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 7, 2024**, and **June 11, 2024**, the General Administration, Human Resources and Elections Committee (GAHRE) convened to discuss two policy issues submitted by Surprise and Goodyear. Below is a summary of the issues considered and committee discussion and recommendations.

1. Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums - Surprise (GAHRE 1)

Mindy Bird, Surprise Deputy City Attorney, presented the proposal to amend the referendum and strict compliance statutes. The proposal arises out of the *Voice of Surprise v. Hall* court case. In sum, the citizen group sought to place a referendum on the ballot to review a council passed ordinance. The ordinance was not attached to the petition as required by law, so the City Clerk rejected the petition as it did not strictly comply with the process. However, the Arizona Supreme Court ruled the City Clerk lacked that authority. The ruling essentially allows for failure to strictly comply with referendum procedures as required by state law as there is no government official empowered to enforce it.

Fountain Hills Councilmember Peggy McMahon said her town was in a similar situation and supported the idea for further clarity in the law. Committee members commented on the need to clarify what the intent of strict compliance is, questioned how the practice could be misused, and whether clerks ought to offer technical assistance to those filing referendums. League staff commented that clarity in the law would help ameliorate the concern should there be future lawsuits and requiring clerks to assist these groups could result in increased exposure to liability. Goodyear City Clerk Darcie McCracken agreed that clerks should not provide legal advice. Surprise Councilmember Aly Cline said the proposal simply seeks to clarify the legislature's intent. Queen Creek Councilmember Jeff Brown concurred with that sentiment and stated the legislature has already made the law, so the proposal is just about how best to enforce it.

After discussion, Tempe Councilmember Berdetta Hodge motioned to approve **GAHRE 1** as a resolution to be considered by the Resolutions Committee. Councilmember Cline seconded the motion, and it passed unanimously via voice vote.

2. Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office - Goodyear (GAHRE 2)

Goodyear Mayor Joe Pizzillo presented **GAHRE 2** requesting support for a legislative change to allow local candidates to run for higher office. Current law does not allow candidates to transfer campaign funds for a local office to a statewide or legislative office, but there is not a similar prohibition on statewide and legislative candidates who then choose to pursue local office. League staff stated that the prohibition was passed in 2016 via *HB2297 political advertisements; contributors; disclosure (Mesnard)*. Dale Wiebusch, Scottsdale Government Relations Director, offered further historical context on this issue. When he was with the City of Maricopa, they ran *HB2182 campaign finance; candidate committee; transfers (Coleman)* in 2018 to repeal the law, but despite its passage by the full House and two Senate committees, it was prevented from receiving a final vote.

After discussion, Councilmember Hodge motioned to approve **GAHRE 2** as a resolution to be considered by the Resolutions Committee. Councilmember McMahon seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **GAHRE** Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Strict Compliance Enforcement	Approved
2. Campaign Fund Transfer	Approved

Alexis Hermosillo
Mayor of El Mirage
Chair, General Administration, Human Resources and Elections Committee



GAHRE 1

League of Arizona Cities & Towns Resolution

Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums.

A. Purpose and Effect of Resolution

The Arizona Supreme Court ruled in *Voice of Surprise v. Hall* that although the Voice of Surprise failed to strictly comply with Arizona referendum law as required by A.R.S. § 19-101.01, the City Clerk lacked statutory authority to reject their petitions on that basis. Therefore, state law ought to be amended to expressly grant that authority to ensure compliance with the legislature's intent.

B. Relevance to Municipal Policy

The Secretary of State and municipal clerks are the sole government officials responsible for reviewing referendum petitions for strict compliance. Unless a third party is willing and financially able to challenge a referendum on the grounds of strict compliance, referenda that do not pass muster as required by the state legislature will still be placed on the ballot.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Surprise

Name: Jodi Tas, Government Relations Director

Phone: (623) 222-1330

Email: Jodi.Tas@surpriseaz.gov

League Staff: Marshall Pimentel



GAHRE 2

League of Arizona Cities & Towns Resolution

Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office.

A. Purpose and Effect of Resolution

Allow candidates for local office to transfer campaign contributions to another candidate committee should they choose to instead pursue statewide or legislative office.

B. Relevance to Municipal Policy

Statewide and legislative candidates do not have this prohibition when running for local office. This disparity creates a disadvantage for local candidates from pursuing statewide or legislative office and ultimately limits the number of candidates with local experience to advocate for municipal needs in higher office. Establishing equal treatment for all candidates will encourage more local elected officials to run for higher office.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Goodyear

Name: Ginna Carico, Government Relations Manager

Phone: (623) 882-7082

Email: Ginna.Carico@goodyearaz.gov

League Staff: Marshall Pimentel



Chair's Report of the Neighborhoods, Sustainability, and Quality of Life Policy Committee

Mayor Jerry Bien-Willner, Chair

Resolutions Committee Meeting, League Annual Conference

The Neighborhoods, Sustainability, and Quality of Life Policy Committee (NSQL) convened on **June 10, 2024**, to discuss one policy issue submitted by Tempe. Below is a summary of the issue considered and committee discussion and recommendations.

1. Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing - Tempe (NSQL 1).

Tempe Mayor Corey Woods presented **NSQL 1** explaining how dire the housing shortage situation is throughout Arizona. State preemptions have tied the hands of municipalities to pass policies that would make housing more accessible to low-to-moderate income families. By striking the state preemption, each city and town would have a greater ability to determine how best to address the situation in their individual communities.

Phoenix Vice Mayor Debra Stark commented that data will be integral to advocating for this policy. Specifically, she said cities and towns need to understand how attainable housing policies could potentially impact market rate housing. Committee members further discussed the need for additional policy tools to improve the current housing situation, and how they will be designed differently in each community.

After discussion, Vice Mayor Stark motioned to approve **NSQL 1** as a resolution to be considered by the Resolutions Committee. Chandler Councilmember Christine Ellis seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the NSQL Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
--------------	--------------------------

1. Attainable and Below Market Housing	Approved
--	----------

Jerry Bien-Willner
Mayor of Paradise Valley
Chair, Neighborhoods, Sustainability & Quality of Life Committee



NSQL 1

League of Arizona Cities & Towns Resolution

Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing.

A. Purpose and Effect of Resolution

Repeal A.R.S. § 9-461.16 to allow municipalities to enact tailored policies that can spur the development of and investment in a supply of housing that is accessible to low-to-moderate income individuals and families.

B. Relevance to Municipal Policy

Arizona cities and towns continue to grapple with the housing shortage and surge in rental prices. However, state preemptions have prevented the use of valuable policy tools to incentivize the development of attainable and below market housing.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

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Chair's Report of the Public Safety, Military Affairs, and the Courts Policy Committee

Mayor Tom Murphy, Chair

Resolutions Committee Meeting, League Annual Conference

The Public Safety, Military Affairs and Courts (PSMAC) Committee convened on **May 9, 2024**, and **June 13, 2024**, to discuss four policy issues submitted by Gilbert, Surprise, Sedona and Queen Creek. Below is a summary of the issues considered and committee discussion and recommendations.

1. Establish a program to allow neurodivergent individuals to identify their status and communicate that to law enforcement via their vehicle registration, license plate, or driver's license - Gilbert (PSMAC 1).

Gilbert Mayor Brigitte Peterson began presenting **PSMAC 1** and expressed support for the Blue Envelope Program that the Arizona Department of Transportation (ADOT) launched recently and her experience working with a child on the autism spectrum. Gilbert Police Lieutenant Chris Timmins spoke about his son who is on the spectrum and how officers should be aware of signs of neurodivergent individuals to minimize negative interactions.

Quartzsite Councilmember Starr BearCat expressed some concern that identifying individuals could negatively impact their insurance coverage. Lt. Timmins explained that the State of Texas requires documentation on a license record for individuals on the spectrum and confidentially notifies an officer that someone is neurodivergent. League staff posited that legislation may not be necessary, and ADOT could likely expand its Blue Envelope Program. Goodyear Councilmember Wally Campbell shared that Goodyear's police department has been working with Sounds of Autism for training in interacting with individuals on the spectrum and suggested the League conference have a session about this topic.

Glendale Mayor Jerry Weiers suggested tackling the proposal on multiple fronts, both via ADOT and the legislature if necessary. Buckeye Councilmember Donna Winston expressed support for the proposal and suggested that it could be expanded to encompass other conditions such as PTSD. Councilmember BearCat suggested this would be more successful as a statewide training program. Queen Creek Councilmember Travis Padilla said he supports the idea as it could prevent escalation of public safety situations.

Mayor Weiers motioned to approve **PSMAC 1** as a resolution to be considered by the Resolutions Committee. Mayor Peterson seconded the motion, and it was approved unanimously via voice vote.

At the following meeting, League staff updated the committee after meeting with ADOT staff. The Department expressed their willingness to work with the League to promote and expand their Blue Envelope Program. ADOT staff further assured the League and Gilbert staff that they can expand the program through the agency without legislation.

2. Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute - Surprise (PSMAC 2).

Mindy Bird, Surprise Deputy City Attorney, presented **PSMAC 2** and argued for the need to clarify the Other Immunities statute – A.R.S. § 12-820.05. This and other immunity statutes set a limit on lawsuits against public entities and employees. The purpose of the statute in question is to shield public entities from liability for the acts of employees, but it provides an exception should an employee cause a motor vehicle accident in which their actions rise to the level of criminal conduct.



However, a court recently interpreted the statute to say that immunity could be removed even if the operation or use of the motor vehicle were by a random third party whom the public entity has no control over. Therefore, the statute needs to specify that the only exception to the immunity is for the operation or use of a motor vehicle by public employees. Secondly, the court ruled that the statute provided only an affirmative defense rather than true immunity, so that needs to be clarified as well. League staff opined that the proposal would align with the intent of the legislature.

After discussion, Mayor Peterson motioned to approve **PSMAC 2** as a resolution to be considered by the Resolutions Committee. Mayor Weiers seconded the motion, and it was approved unanimously via voice vote.

3. Authorize unarmed police aides and private contractors to direct traffic - Sedona (PSMAC 3).

Sedona Councilmember Pete Furman presented **PSMAC 3** and explained that his community often has traffic delays due to its status as a popular tourist destination and its unique infrastructure with many roundabouts throughout the city. Unfortunately, this strains the police department as officers must be assigned to traffic control. As a result, they propose authorizing unarmed police aides to direct traffic in small communities below 25,000 in population. Multiple members of the committee questioned whether the proposal was necessary and suggested that further clarification of state statute is necessary.

After discussion, Mayor Weiers motioned to assign **PSMAC 3** as a possible future resolution for further study. Mesa Councilmember Mark Freeman seconded the motion, and it passed unanimously via voice vote.

4. Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment Queen Creek - (PSMAC 4).

Queen Creek Mayor Julia Wheatley presented **PSMAC 4** and referenced the Preston Lord homicide case in which many public records requests have been made. Randy Brice, Queen Creek Police Chief, discussed the inability to redact the names of victims and witnesses per state law. While law enforcement agencies can redact personally identifying information, an individual's name is not protected unless they are a juvenile. Victim advocates groups approached the town to address this. Therefore, the proposal seeks to allow redaction of the names of adult victims and witnesses to a crime and provide limited exceptions.

Mayor Weiers discussed the potential opposition from the media and defense attorneys. Mayor Murphy said this would help ensure witnesses can come forward without fear. Mayor Peterson said too often people are doxxing and targeting witnesses whose names are made public. Councilmember BearCat expressed surprise that witness names are not already protected and said she has spoken to individuals who will not come forward with information due to fear of retaliation. Mayor Wheatley noted that defense teams receive unredacted records, and although the media has exercised some restraint in releasing information, other groups requesting police reports may not.

Mayor Peterson motioned to approve **PSMAC 4** as a resolution to be considered by the Resolutions Committee. Councilmember BearCat seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the PSMAC Committee's actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Neurodivergent Identification	Approved, but assigned a non-legislative solution
2. Public Entity Immunity	Approved
3. Unarmed Police Aides	Assigned for further study
4. Victim/Witness Name Redaction	Approved

Tom Murphy
Mayor of Sahuarita
Chair, Public Safety, Military Affairs & the Courts



PSMAC 2

League of Arizona Cities & Towns Resolution

Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute.

A. Purpose and Effect of Resolution

Clarify the intent of the *Other Immunities* statute – A.R.S. § 12-820.05 considering recent court ruling and interpretation.

B. Relevance to Municipal Policy

The statute provides immunity to public entities for any losses arising from public employee conduct that amounts to a criminal felony except those arising from the operation or use of a motor vehicle. However, a court interpreted the statute to apply to operation or use of a motor vehicle by any third party rather than just a public employee. The court further said the statute provides a mere affirmative defense, not true immunity. Therefore, clarification is critical as public entities are entitled to have any immunity defenses resolved at the beginning of a lawsuit, prior to incurring the cost and disruption to governmental operations necessitated by a trial.

C. Fiscal Impact to Cities and Towns

Potential savings in court costs defending the public entity.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

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League Staff: Marshall Pimentel



PSMAC 4

League of Arizona Cities & Towns Resolution

Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment.

A. Purpose and Effect of Resolution

Authorize law enforcement and prosecution agencies to withhold or redact the names of victims and witnesses to a crime from public records if there is a reasonable belief that the release of such information would result in harassment, witness tampering, or threats to their safety.

B. Relevance to Municipal Policy

Current state law protects the personal identifying information of crime victims and witnesses to include date of birth, social security number, telephone number, home address, e-mail address and official state/government issued driver license or identification number but that does not include the name of the victim or witness itself. Therefore, most law enforcement and prosecution agencies interpret the statute to mean they cannot redact names when public records are released.

Victims and witnesses aid law enforcement in the sharing of critical information in the pursuit of justice and may be called to testify by the prosecution team in criminal court proceedings. They should be offered the protection of anonymity in the release of public records for their continued safety and well-being.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

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Chair's Report of the Transportation, Infrastructure and Public Works Policy Committee

Mayor Craig McFarland, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 13, 2024**, the Transportation, Infrastructure and Public Works committee (TIPW) convened for one proposal submitted by Prescott. Below is a summary of the issues considered and committee discussion and recommendations.

1. Charge a user fee at electric vehicle charging stations - Prescott (TIPW 1).

Prescott Mayor Phil Goode presented **TIPW 1** to establish a user fee for electric vehicles. He explained that traditional vehicle owners pay a tax at the pump that goes to the Highway User Revenue Fund (HURF) which pays for road maintenance and repairs, but electric vehicle owners do not contribute to this fund. Electric vehicles are becoming more popular and charging stations need to be available throughout the state to support tourism and prevent “range anxiety” experienced by electric vehicle owners concerned about where they can charge up. Local jurisdictions should be able to levy a user fee to be used for road maintenance.

League staff mentioned *HB2866 electric vehicles; registration fee (Cook)* which would have instituted a fee on electric vehicle owners' registration. It failed due to the supermajority vote required by Prop. 108, but garnered a vote of 35-24. Glendale Councilmember Lauren Tolmachoff and Avondale Councilmember Max White had practical concerns about how any future revenue would be collected and distributed. League staff briefly explained how HURF functions and noted it has been in decline for years and electric vehicles have only exacerbated the situation.

Gilbert Councilmember Yung Koprowski commented that the Vehicle License Tax has now surpassed the Gas Tax as a revenue source in HURF and wondered if these funds should be directed to counties rather than individual cities. Lake Havasu City Councilmember Nancy Campbell discussed the potential to collect a higher fee on electric power overall to ensure it captures both public and private charging stations. Committee members went on to comment on the importance of addressing the decline in HURF revenues and directed the League to conduct further research throughout the interim to draft a more thorough proposal or proposals.

After discussion, Councilmember White motioned to assign **TIPW 1** as a possible future resolution that needs more study and clarification. Page Councilmember Brian Carey seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **TIPW** Committee's actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
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1. Electric Vehicle Charging User Fee	Assigned for further study
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Craig McFarland
Mayor of Casa Grande
Chair, Transportation, Infrastructure & Public Works Committee

