



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, AUGUST 13, 2024 AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Joni Westcott, Parks and Recreation Director; Virginia Smith, Public Works Assistant Director; Britania Esparza, Associate Planner; Chief Taylor, Police Chief

Zoom: Three members of the public were present.

Audience: Approximately 15 members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

Mayor Prud'homme-Bauer expressed appreciation for the hard work and effort from the staff for hosting the Rural Policy Forum in Clarkdale last week.

3. PUBLIC COMMENT

Brian Smith – Clarkdale resident. Would like to request a work session with Town Council to discuss Cottonwood Airport noise mitigation.

Mary Lou Rose – Clarkdale resident. Deeply concerned by touch and go operations at the Cottonwood Airport

Karla Erickson – Would like to thank Brian Smith for extensive presentation regarding Cottonwood Airport Noise Mitigation.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization
No meeting.
- NACOG - Northern Arizona Council of Governments
Meeting next week.
- NAMWUA - Northern Arizona Municipal Water Users Association
Unable to attend meeting. Will forward notes when available.
- TPAC – Transportation Policy Advisory Council
Met last week. Waiting for Federal budget to get approved.
- VFLC – Verde Front Leadership Council
Met yesterday.
- Sustaining Flows Committee
Meeting held. Discussed framework around water consumption.
- Yavapai Communities for Young Children
Meeting in two weeks.
- Cottonwood Airport Noise Working Group
Working Group has been suspended until further notice.

5. MEMORANDUM TO COUNCIL

A. Special Event Liquor License Recommendation

The Clarkdale Police Department approved a Special Event Liquor License application for the Clarkdale Foundation, which will host ClarktoberFest on Saturday, Oct. 5, 2024.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on July 23, 2024.

B. Support for the Upper Verde River Watershed-Yavapai Ranch (Phase IV) Land and Water Conservation Fund Request by Prescott National Forest

Consider and act upon a request for a letter of support for the Upper Verde River Watershed – Yavapai Ranch Phase IV submitted by the Prescott National Forest (PNF) to acquire land within the historic Yavapai Ranch in Yavapai County, Arizona.

Action: Approve consent agenda items A and B as presented:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. EPA Lead and Copper Rule Revision Lead Service Line Inventory

Discussion only regarding progress with Clarkdale’s Lead Service Line Inventory and available courses of action for compliance.

B. Resolution #1715 - Adopting the Official Canvass of the July 30, 2024 Primary Election

Discuss, consider and act upon Resolution #1715, adopting the official Yavapai County canvass for the July 30, 2024 Primary Election.

Action: Approve Resolution #1715, adopting the official Yavapai County canvass for the July 30, 2024, Primary Election and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member O’Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Fiscal Year 2024-2025 Pavement Management

Discuss, consider and act upon a proposal from Cactus Asphalt for the fiscal year 2024-2025 Pavement Management Program.

Action: Approve a proposal from Cactus Asphalt for the fiscal year 2024-2025 Pavement Management Program, with an amount not to exceed \$1,600,000 and authorize the Town Manager to approve any change orders and add any additional segments as necessary, not to

exceed \$1,600,000 and authorize the Town Manager to execute all documents necessary:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Water Meter Replacement for the Town of Clarkdale

Discuss, consider and act upon a contract with Badger Meter to provide water meter replacements for the Town of Clarkdale.

Action: Approve the contract with Badger Meter to provide water meter replacements for the Town of Clarkdale and authorize the Town Manager to execute all documents:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer recessed the meeting for a short break at 6:35 p.m.

Mayor Prud'homme-Bauer resumed the meeting at 7:40 p.m.

E. Restoration of the Clarkdale Gazebo

Discuss, consider and act upon a bid from Diamond Ridge Development, a subcontractor for Woodruff Construction, for the restoration of the Clarkdale gazebo.

Action: Approve the bid from Diamond Ridge Development, a subcontractor for Woodruff Construction, for the restoration of the Clarkdale gazebo in the amount of \$149,847.77 and allow for up to 10% for potential change orders due to unforeseen circumstances and authorize the Town Manager to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Purchase of New Equipment for the Public Works Department

Discuss, consider and act upon the purchase of a Ford F750 2000-gallon tank truck, a Chevrolet Silverado 1500, and an Isuzu 1F1 NPR flatbed truck for a total amount of \$284,694.17.

Action: Approve the purchase of a Ford F750 2000-gallon tank truck, a Chevrolet Silverado 1500, and an Isuzu 1F1 NPR flatbed truck for a total amount of \$284,694.17 and authorize the Town Manager to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

G. Ordinance #427 - Zoning Code Chapter 4 Amendments - Flagpole Regulations

Discuss, consider, and act upon Ordinance #427, adding definitions of words and terms related to Chapter 2, Definitions, and adding Article 4-250 Flagpole Regulations, to Chapter 4, General Provisions, of the Town of Clarkdale Zoning Code.

Action: Approve Ordinance #427, adding Page 140 of 169 definitions of words and terms related to Chapter 2, Definitions, and adding Article 4-250 Flagpole Regulations, to Chapter 4, General Provisions, of the Town of Clarkdale Zoning Code and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

H. Ordinance #430 - Zoning Code Chapter 3 Amendments - 89A Corridor Commercial Overlay District

Discuss, consider and act upon Ordinance #430, 89A Corridor Commercial Overlay District, amending Chapter 3, Zoning Districts, articles 3-100, Commercial (C), 3-110, Neighborhood Commercial, and 3-120 Highway Commercial, decreasing setbacks to twenty (20) feet and amending access standards, and Article 3-130, 89A Corridor Commercial Overlay District, by deleting the Section in its entirety.

Action: Approve Ordinance #430, 89A Corridor Commercial Overlay District, amending Chapter 3, Zoning Districts, articles 3-100, Commercial (C), 3-110, Neighborhood Commercial, and 3-120 Highway Commercial, decreasing setbacks to twenty (20) feet and amending access standards, and Article 3-130, 89A Corridor Commercial Overlay District, by deleting the Section in its entirety and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 8:36 p.m.

APPROVED:

DocuSigned by:

 8929FEE8DC34438...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

 DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 13th day of August 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Aug. 26, 2024

DocuSigned by:

Charity Brooks

DB39AF58C12F414...



Charity Brooks, Town Clerk