



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, NOVEMBER 12, 2024 AT 6:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/88206419646>

Meeting ID: 882 0641 9646

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the meeting start time.

Town of Clarkdale Vision

The Town of Clarkdale capitalizes on our unique history, proximity to the Verde River, and small-town charm. We cultivate an environment where residents and businesses can thrive.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, November 12, 2024, at 6:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Town

Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Sustaining Flows Committee
- Yavapai Communities for Young Children
- Cottonwood Airport Noise Working Group
- Vulnerable Road Users SHSP Emphasis Area Team

5. UPDATES

A. Broadband Update

The Council will receive an update regarding Broadband from Corey Christians with Yavapai County.

6. RECOGNITION OF APPRECIATION

A. Citizens Academy Graduates

Police Sergeant Sean Guth will introduce the graduates from the inaugural Clarkdale Police Citizens Academy.

7. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Oct. 22,

2024.

B. Human Resources Manual Policy Amendment - Infants at Work and Nursing Mothers

Consider and act upon amending the Human Resources Policy Manual to include the new policy for Infants at Work and Nursing Mothers.

C. Human Resources Manual Policy Amendment - Workplace Pet Policy

Consider and act upon amending the Human Resources Policy Manual to include the new Workplace Pet Policy.

D. Human Resources Manual Policy Amendment - Paid Time Off (PTO) Policy

Consider and act upon amending the Human Resources Policy Manual to update the Paid Time Off (PTO) Policy.

E. Human Resources Manual Policy Amendment - Format Updates for Policy 5.03 Family Medical Leave Act (FMLA)

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.03 Family Medical Leave Act (FMLA).

F. Human Resources Manual Policy Amendment - Format Updates for Policy 5.04 Absent Without Leave

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.04 Absent Without Leave.

G. Human Resources Manual Policy Amendment - Format Updates for Policy 5.05 Civic Duty

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.05 Civic Duty.

H. Human Resources Manual Policy Amendment - Format Updates for Policy 5.06 Military Duty

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.06 Military Duty.

I. Human Resources Manual Policy Amendment - Format Updates for Policy 5.07 Maternity Leave.

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.07 Maternity Leave.

J. Human Resources Manual Policy Amendment - Format Updates for Policy 5.02 Paid Sick Time (PST)

Consider and act upon amending the Human Resources Policy Manual to update the format for policy 5.02 Paid Sick Time (PST).

8. NEW BUSINESS

A. Oath of Office for Elected Mayor and Council Members

Judge Kelley to administer the Oath of Office to Mayor Elect Robyn Prud'homme-Bauer and Council Members Elect Marney Babbitt-Pierce and Debbie Hunseder.

B. PUBLIC HEARING - The Highlands at Clarkdale

The Council will hold a public hearing to take public comment on Application No. 230147, the Highlands at Clarkdale, for approval of a Preliminary Plat, comprised of 48 single family residential lots on approximately 18.56 acres of an approximately 23.84 acre vacant parcel of land generally located at the Northwest corner of SR 89A,

Cement Plant Road and Clarkdale Parkway. (APN 400-05-010G). Applicant: Jon Lash-Plateau Partners II, LLC.

C. The Highlands at Clarkdale

Discuss, consider and act upon application No. 230147, the Highlands at Clarkdale, for the approval of a Preliminary Plat subdividing approximately 18.56 acres of a 23.84 acre parcel into 48 residential lots on a vacant parcel of land generally located at the Northwest corner of SR 89A, Cement Plant Road and Clarkdale Parkway. (APN 400-05-010G). Applicant: Jon Lash-Plateau Partners II, LLC.

D. Ratification of the Grant Application to the Arizona Energy Efficiency and Conservative Block Grant (EECBG) Program

Discuss, consider and act upon the ratification of a grant application to the Arizona Energy Efficiency and Conservative Block Grant (EECBG) Program for \$196,000 for two fully outfitted Police Department Electric Vehicles (EVs).

E. Yavapai-Apache Land Acknowledgement Statement

Discuss, consider and act upon adopting a land acknowledgment statement to be included on future Council agendas and for use in official Town communication as needed.

F. Selna Mongini Park

Discuss, consider and act upon awarding a contract with Fann Contracting through Gordian for the construction of improvements to the Selna Mongini Park and approve a State Parks Land and Water Conservation supplemental grant request.

9. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

10. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.