



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, JANUARY 14, 2025 AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Lou Andersen, Public Works Director; Britania Esparza, Associate Planner; Joni Westcott, Parks and Recreation Director; Josh Tomerlin, Utilities Director; Randy Taylor, Police Chief

Zoom: Four members of the public were present.

Audience: Approximately 20 members of the public were present.

AMENDED

Town of Clarkdale Vision

The Town of Clarkdale capitalizes on our unique history, proximity to the Verde River, and small-town charm. We cultivate an environment where residents and businesses can thrive.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, January 14, 2025, at 6:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Drake Meinke – provided an update on the remodeling project at 901 Main St.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization
No December meeting.
- NACOG - Northern Arizona Council of Governments
Met last month and ratified a number of grants.
- NAMWUA - Northern Arizona Municipal Water Users Association
No regular meeting. Attended Tech. meeting.
- TPAC – Transportation Policy Advisory Council
Busy with legislative session.
- VFLC – Verde Front Leadership Council
Upcoming meeting in early February.
- Sustaining Flows Committee
Attended session on groundwater management.
- Yavapai Communities for Young Children
Upcoming workshop in two weeks.
- Cottonwood Airport Noise Working Group
No meeting.
- Vulnerable Road Users SHSP Emphasis Area Team
Upcoming meeting next week.
- NACOG Community Action Board (CAB)
Attended Board orientation.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

- A. Approval of Minutes** – *Item A pulled by Council Member Jones for separate consideration.*
Consider and act upon the draft minutes from the regular meeting held on Dec. 10, 2024.
Item tabled by Council until the next meeting to allow time for the Town Clerk to add public comment regarding the airport resolution.
- B. Resolution # 1723 - Designating the Chief Fiscal Officer for 2024**
Consider and act upon Resolution #1723 - Designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General.
- C. Resolution #1724 - Designating the Chief Fiscal Officer for 2025**
Consider and act upon Resolution #1724 - Designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2025 Expenditure Limitation Report to the Arizona Auditor General.
- D. Freeport-McMoRan Public Right-of-Way Dedication for Luke Lane**
Consider and act upon a dedication of property from Freeport-McMoRan to the Town of Clarkdale for a public right-of way.
- E. Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District**
Consider and act upon an Intergovernmental Agreement (IGA) to provide for a financial contribution from the Yavapai County Flood Control District to the Town of Clarkdale in an amount not to exceed \$90,000.

Action: Approve consent agenda items B thru E as presented:

Motion: Vice Mayor Hunseder

Second: Council Member O’Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

- A. PUBLIC HEARING - Ordinance #424 - Adopting a Historic Preservation Ordinance**
The Council will hold a public hearing to take public comment on Ordinance #424 adding text amendments relating to the establishment of a Historic Preservation Ordinance to the

Town Zoning Code. Adding definitions of words and terms to Chapter 2, Definitions and adding Article 3-170, Historic Preservation Ordinance, to Chapter 3, Zoning Districts, of the Town of Clarkdale Zoning Code.

Drake Meinke – Director of Copper Art Museum. Huge opportunity for grants if the Historic Preservation Ordinance is approved and Certified Local Government (CLG) is obtained.

Bill Regner – Acknowledged the hard work and effort from Council, Boards and Commissions and staff in the creation of this ordinance. The Town can make an important statement by passing this ordinance.

Mimi Perkins – Appreciates the opt-in option. Stated that the Commission did not remove ambiguity language as they stated they would.

B. Ordinance #424 - Adopting a Historic Preservation Ordinance

Discuss, consider and act upon Ordinance #424 adding text amendments relating to the establishment of a Historic Preservation Ordinance to the Town Zoning Code. Adding definitions of words and terms to Chapter 2, Definitions and adding Article 3-170, Historic Preservation Ordinance, to Chapter 3, Zoning Districts, of the Town of Clarkdale Zoning Code.

Action: Approve Ordinance #424 Text Amendments to the Zoning Code, specifically: Article 3-170, Historic Preservation Ordinance and amending Article 2-010, Definitions relating to the establishment of a Historic Preservation District to include changes discussed for section 3-170 and adding a header for section E and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Resolution #1725 - Making Appointments to the Parks and Recreation Commission

Discuss, consider and act upon Resolution #1725, making appointments to the Parks and Recreation Commission.

Action: Approve Resolution #1725, making appointments to the Parks and

Recreation Commission and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Resolution #1726 - Making Appointments to the Public Safety Personnel Retirement System (PSPRS) Board

Discuss, consider and act upon Resolution #1726, making appointments to the Public Safety Personnel Retirement System (PSPRS) Board.

Action: Approve Resolution #1726, making appointments to the Public Safety and Personnel Retirement System and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Resolution #1727 - Making Appointments to the Municipal Property Corporation (MPC) Board

Discuss, consider and act upon Resolution #1727, making appointments to the Municipal Property Corporation (MPC) Board.

Action: Approve Resolution #1727, making appointments to the Municipal

Property Corporation and authorize the Mayor and Town Clerks to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Replacement of Windows and Paint in Town Complex Buildings

Discuss, consider and act upon a proposal from Diamond Ridge Development in the amount of \$184,966.15 for window replacement and exterior paint at 890 Main Street.

Action: Approve the proposal from Diamond Ridge Development in an amount not to exceed \$200,000 for window replacement and exterior paint at 890 Main Street and authorize the Town Manager to execute all documents and to approve change orders up to 10%:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

G. Town Water Treatment Campus Plan Design - Additional Services Agreement (ASA)

Discuss, consider and act upon a proposal from Town Engineering for the design and all engineering for the Water Treatment Campus (well, redundant arsenic treatment, storage tank, and replacement booster station) in an amount not to exceed \$953,271.00.

Action: Approve the proposal from Town Engineering for the design and all engineering for the Water Treatment Campus (well, redundant arsenic treatment storage tank, replacement booster station) and authorize the Town Manager to execute all documents and to approve change orders not to exceed a total budget amount of \$1 million:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

H. Town Residential Trash Services

Discuss, consider and act upon the Residential Trash Agreement between Waste Management and the Town of Clarkdale.

Discussion and public comment only. No action taken.

Public Comment:

Karla Erickson – Disagrees with Town survey. Would like Waste Management to offer curbside recycling for a decent price without making it mandatory.

Chris Taylor – Owner of Taylor Waste. Would love for the contract to go out to bid.

Mary Lou – Feels this is important to go out to bid.

I. Deed of Dedication with Covenants for Tract K of the Crossroads at Mingus Subdivision

Discuss, consider and act upon the Deed of Dedication with Covenants for Tract K of the Crossroads at Mingus Subdivision.

Action: Approve the Deed of Dedication with Covenants for Tract K of the Crossroads at Mingus Subdivision and authorize the Mayor, Town Attorney and Town Clerk to execute all documents and authorize the Town Manager to take such further actions in furtherance thereof:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

J. Naming of Tract K Park

Discuss, consider and act upon a recommendation from the Parks and Recreation Commission to name the Tract K Park in the Crossroads at Mingus subdivision "Skyline Park."

Action: **Approve approve the recommendation from the Parks and Recreation Commission to name the Tract K Park in the Crossroads at Mingus Subdivision "Skyline Park":**

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 8:08 p.m.

APPROVED:

DocuSigned by:

8929FEE8DC34438

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

DB39AE58C12E414

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 14th day of January 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Jan. 28, 2025

DocuSigned by:

DB39AE58C12E414

Charity Brooks, Town Clerk

