



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, JANUARY 28, 2025 AT 3:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Lou Andersen, Public Works Director; Britania Esparza, Associate Planner; Joni Westcott, Parks and Recreation Director; Angela Benavides, Human Resources Director; Joe Duffy, Finance Director; Josh Tomerlin, Utilities Director; Randy Taylor, Police Chief

Zoom: Three members of the public were present.

Audience: Approximately ten members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Mike Marshall – Clarkdale resident. Has lived in Clarkdale for the past 14 years and does not have any issues with the airport noise. There are other priorities that Council and Staff should focus their attention.

4. MEMORANDUM TO COUNCIL

A. Special Event Liquor License Recommendation

Information provided by the Clarkdale Police Department regarding the approval of a Special Event Liquor License application submitted by The Clarkdale Foundation for the Clarkdale Car Show on March 8, 2025.

5. REPORTS

Departmental Reports (submitted with Council packet) –

Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report

- Water and Wastewater Report
- Police Department Report
- Verde Valley Humane Society
- Parks and Recreation Report
- Finance Report

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the approval of the draft minutes from the Regular Meeting held on Dec. 10, 2024; the Special Meeting held on Jan. 14, 2025, and the Regular Meeting held on Jan. 14, 2025.

B. Town Manager's Evaluation - Letter of Findings

Consider and act upon the Letter of Findings from the Town Manager's Annual Performance Evaluation conducted on Dec. 10, 2024.

Item B pulled for further discussion by Mayor Prud'homme-Bauer.

Mayor Prud'homme-Bauer commended the Town Manager on her outstanding annual performance evaluation.

Action: Approve consent agenda item B as presented:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Resolution #1728 - Acceptance of Streets into Clarkdale's Street System Inventory

Consider and act upon Resolution #1728, acceptance of streets within the Mountain Gate Subdivision into its official street system inventory.

Action: Approve consent agenda items A and C as presented:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. 2024 Financial Audit

Discuss, consider and act upon the annual audited financial statements and annual expenditure limitations report as presented by Colby and Powell, PLC.
Audit presented by Scott Graff with Colby and Powell, PLC.

Action: Approve the annual audited financial statements and annual expenditure report as presented by Colby and Powell, PLC.:

Motion: Council Member Jones

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Firewise Presentation

The Council received a presentation from representatives with Firewise.

C. Resolution #1729 - Legislative Priorities for the 2025 Session

Discuss, consider and act upon Resolution #1729, setting the Town Council's legislative priorities for the 2025 legislative session.

Action: Approve Resolution #1729, setting the Town Council's legislative priorities for the 2025 legislative session and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Resolution #1730 - Declaring a Housing Crisis in the Town of Clarkdale

Discuss, consider and act upon Resolution #1730, declaring a housing crisis in the Town of Clarkdale; Prioritizing safe, decent, and affordable housing for all community members; and urging the State Legislature to address the impact of short-term rentals to the Arizona housing supply.

This item was discussed and tabled for a future meeting. No action taken.

E. Selna Mongini S.T.E.A.M. Park Donations

Discuss, consider, and act upon the acceptance of donations from the community and local businesses for the Selna Mongini S.T.E.A.M. Park project.

Action: Approve the acceptance of donations from the community and local businesses for the Selna Mongini S.T.E.A.M. Park project:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Ratification of Emergency Expenditures to Mountain Gate Well

Discuss, consider and act upon the ratification of emergency expenditures in the amount of \$121,056.90 for emergency repairs to Mountain Gate Well.

Action: Approve the ratification of emergency expenditures in the amount of \$121,056.90 for emergency repairs to Mountain Gate Well:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

G. Acceptance of Right-of-Way and Easement Deeds of Dedication for Luke Lane and Broadway Roads

Discuss, consider and act upon certain Right-of-Way and Deeds of Dedication for Luke Lane and Broadway from Clarkdale Arizona Central Railroad and Luke Lane Properties, LLC.

This item was pulled from the agenda and was not discussed or considered.

H. Contract with Upfront Planning & Entitlements LLC to Update the Town Code

Discuss, consider and act upon a contract with Upfront Planning & Entitlements LLC for services related to an update of the Town of Clarkdale Zoning Code.

Action: Approve a contract with Upfront Planning & Entitlements LLC for services related to an update of the Town of Clarkdale Zoning Code and authorize the Town Manager to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye

Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

I. Rongo Minor Subdivision

Discuss, consider and act upon an application from Joseph and Jamie Rongo for a minor subdivision of their property for the purpose of creating three parcels.

Action: Approve an application from Joseph and Jamie Rongo for a minor subdivision of their property for the purpose of creating three parcels:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

9. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 5:18 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 28th day of January 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Feb. 25, 2025

DocuSigned by:

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Charity Brooks, Town Clerk

