



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, FEBRUARY 11, 2025 AT 6:00 PM**

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Joni Westcott, Parks and Recreation Director; Angela Benevides, Human Resources Director; D.K. Green, Grants Manager; Joe Candelaria, Police Lieutenant

Zoom: Two members of the public were present.

Audience: Approximately nine members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Christopher Meinke – Clarkdale resident. Concerned about illegal dumping of trash on Centerville Rd. and having to maintain the area between his property and the road.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VTPO – Verde Valley Transportation Planning Organization
Met two weeks ago. Making good progress on grants.

- NACOG - Northern Arizona Council of Governments
Executive Committee Meeting and Legislative Day.
- NAMWUA - Northern Arizona Municipal Water Users Association
Met two weeks ago. Discussed budget and legislative updates.
- TPAC – Transportation Policy Advisory Council
Discussed how tax bill is moving through the legislature.
- VFLC – Verde Front Leadership Council
Held the Verde Front Partners Meeting.
- Sustaining Flows Committee
Meeting scheduled for Feb. 24.
- Yavapai Communities for Young Children
All day retreat with Paul Schmidt on collective impact.
- Cottonwood Airport Noise Working Group
Optimistic group will reconvene soon.
- Vulnerable Road Users SHSP Emphasis Area Team
Voted for Chair and Vice Chair.
 - NACOG Community Action Board
Meeting this Thursday.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Prosecuting Attorney Services for the Town of Clarkdale – *Item pulled by Council Member Babbitt-Pierce for separate consideration.*

Consider and act upon the renewal of the Professional Services Agreement with Musgrove, Drutz, Kack & Gautreaux, PC to provide prosecuting attorney services for the Town of Clarkdale.

Action: Approve consent agenda item A as presented:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye

Council Member Laura Jones	Aye
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B. Letter of Support Process for Internet Service Providers

Consider and act upon a request by staff to approve a letter of support process for any future Internet Service Providers (ISPs), vetted by staff, interested in applying for Broadband Equity Access & Deployment (BEAD) funding, to bring high speed internet to Clarkdale.

Action: Approve consent agenda item A as presented:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. Resolution #1730 - Housing Shortage

Discuss, consider and act upon Resolution #1730, prioritizing affordable housing for all community members; and urging the State Legislature to address the impact of short-term rentals on the Arizona Housing Supply.

Action: Approve Resolution #1730, prioritizing affordable housing for all community members; and urging the State Legislature to address the impact of short-term rentals on the Arizona housing supply and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Resolution #1731 - Making Appointments to the Planning Commission

Discuss, consider and act upon Resolution #1731, making appointments to the Planning Commission and setting terms of office.

Action: Approve Resolution #1731, making appointments to the Planning Commission and setting terms of office and authorize the Mayor and Town Clerk to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Resolution #1732 - Making Appointments to the Historic Preservation Commission

Discuss, consider and act upon Resolution #1732, making appointments to the Historic Preservation Commission and setting terms of office.

Action: Approve Resolution #1732, making appointments to the Historic Preservation Commission and setting terms of office and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Ratification of an Application for a U.S. Department of Transportation Grant

Discuss, consider, and act upon a request by staff to ratify the submission of an application for a U.S. Department of Transportation (USDOT) Better Utilizing Investments to Leverage Development (BUILD) Grant, formerly known as, Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant for construction of the Cement Plant Road Multi-Modal Improvement Project in the amount of \$4,700,000.

Action: Approve to ratify the submission of the BUILD, formerly RAISE Grant application for construction of the Cement Plant Road Multi-Modal Improvement Project in the amount of \$4,700,000 and authorize the Town Manager to sign all required documents related to this grant:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Clark Memorial Clubhouse Policies and Procedures

Discuss, consider and act upon policies and procedures for the Clark Memorial Clubhouse facility rentals.

Action: Approve the policies and procedures as presented with consideration to existing rentals and how they can be applied:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye

Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Zoning Code Update Citizen Advisory Committee

Discuss, consider and act upon the appointment of the Zoning Code Update Citizen Advisory Committee.

Action: Approve the appointment of the Zoning Code Update Citizen Advisory Committee:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

G. Acceptance of Right-of-Way and Easement Deeds of Dedication for Luke Lane and Broadway Roads

Discuss, consider and act upon certain Right-of-Way and Deeds of Dedication for Luke Lane and Broadway from Clarkdale Arizona Central Railroad and Luke Lane Properties, LLC.

Action: Approve the donation of certain Right-of-Way and Deeds of Dedication for Luke Lane and Broadway from Clarkdale Arizona Central Railroad and Luke Lane Properties, LLC, and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye

Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- *Legislative Update*

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:09 p.m.

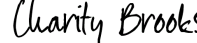
APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of

February 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Feb. 25, 2025

DocuSigned by:

Charity Brooks

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Charity Brooks, Town Clerk