



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, MAY 13, 2025 AT 6:00 PM

ST. THOMAS EPISCOPAL CHURCH – 889 1ST SOUTH STREET, CLARKDALE

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Lou Andersen, Public Works Director; D.K. Green, Grants Manager; Joshua Tomerlin, Utilities Director; Joe Candelaria, Police Lieutenant; Randy Taylor, Police Chief

Zoom: One member of the public were present.

Audience: Approximately twenty members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Kerrie Snyder – Resident. Has lived in Clarkdale for five years and recently moved to another residence within Clarkdale and had to pay a \$100 deposit for utilities to the Town.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization
Will meet on Thursday.
- NACOG - Northern Arizona Council of Governments
*Met on April 24. Will share minutes when they become available.
May 1st – took a tour of Head Start.*
- NAMWUA - Northern Arizona Municipal Water Users Association
Discussed upcoming conference.
- TPAC – Transportation Policy Advisory Council
April meeting was cancelled.
- VFLC – Verde Front Leadership Council
No meeting.
- Sustaining Flows Committee
No meeting.
- Yavapai Communities for Young Children
No meeting.
- Cottonwood Airport Noise Working Group
Group disbanded by City of Cottonwood. Will no longer meet.
- Vulnerable Road Users SHSP Emphasis Area Team
Will share notes when available.
- NACOG Community Action Board (CAB)
Will meet next week.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on April 22, 2025.

B. PSPRS Funding Policy

Consider and act upon the annual Town of Clarkdale Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for Fiscal Year ending June 30, 2026.

C. Deed of Dedication for a Portion of Luke Lane from Cykel Holdings, L.L.C. (Bent River Machine)

Consider and act upon a Deed of Dedication for a portion of Luke Lane from Cykel Holdings, LLC (Bent River Machine).

D. Resolution #1735 - Grant Application to the AZ SMART Fund for Design of the Luke Lane and Broadway Street Improvement Project

Consider and act upon a request by staff to approve Resolution #1735 regarding a grant application to the Arizona SMART Grant Fund, for the design of the Luke Lane and Broadway Improvement Project, in the amount of \$1,268,821.

E. Ratification of a Grant Application and Award from the Arizona Energy Efficiency and Conservative Block Grant Program for Electric Vehicles

Consider and act upon the ratification of a grant application and award from the Arizona Energy Efficiency and Conservative Block Grant (EECBG) Program for \$241,000 for two fully outfitted Police Department Electric Vehicles (EVs) and an EV charging station.

Action: Approve consent agenda items A thru E as presented:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. Proclamation - Bike Month

Discuss, consider and act upon a proclamation declaring May 2025 as Bike Month.
Jen Mabery and members of the Bicycle Advisory Committee were present to accept the proclamation.

Action: Approve the proclamation declaring May 2025 Bike Month:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Presentation from the Bicycle Advisory Committee (BAC)

The Council will receive a presentation from the Bicycle Advisory Committee regarding the AARP Community Challenge Bike Audit.
Jen Mabery with the Bicycle Advisory Committee gave a presentation regarding the

Bike Audit. No recommendation.

C. Budget Proposal Presentation for the Fiscal Year Ending June 30, 2026

The Council will receive a presentation from Town Manager Susan Guthrie and Finance Director Joe Duffy regarding the budget proposal for the fiscal year ending June 30, 2026.

Town Manager Susan Guthrie gave a presentation regarding the proposed budget for the fiscal year ending June 30, 2026. No action.

D. Cemetery Well Deepening Project

Discuss, consider, and act upon a proposal from KP Ventures for the Cemetery Well Deepening Project ADWR ID#55-559554 for an amount not to exceed \$66,673.91.

Action: Approve the proposal from KP Ventures for the cemetery well deepening project ADWR ID #55-559554 for an amount not to exceed \$66,673.91 and authorize the Town Manager to execute all documents:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Ratification of Emergency Expenditures Related to the Arsenic Treatment Plant and Windy Street Water Line and Reallocation of CIP W28 funds for Pavement Repairs in the Crossroads.

Discuss, consider and act upon the ratification of emergency expenditures for the arsenic treatment plant and Windy Street water line in the amount of \$51,932.52 using water contingency funds, and the use of \$34,840 from CIPW28 Fisher Warehouse funding for the necessary pavement repairs made to Crossroads subdivision.

Action: Approve the ratification of emergency expenditures for the arsenic treatment plant and Windy Street water line in the amount of \$51,932.52 using water contingency funds, and the use of \$34,840 from CIPW28 Fisher Warehouse funding for the necessary pavement repairs made to Crossroads subdivision:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:34 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:
 DS

DocuSigned by:

 DB39AE58C12E414...

Charity Brooks, Town Clerk



CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 13th day of May 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: May 27, 2025

DocuSigned by:

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Charity Brooks, Town Clerk